

**RANCHO SANTA FE SCHOOL DISTRICT**

**Board Policies Covering All Employees**

**Board Policy No. 4013: REIMBURSEMENT OF EXPENSES OF EMPLOYMENT APPLICANTS**

- A. The Superintendent may authorize the reimbursement of travel expenses to an employment applicant when an applicant is requested by the District to travel from their place of residence to the District for the purpose of being interviewed and examined prior to possible employment as long as a proper written claim is filed, there are sufficient funds budgeted for such purposes, and expenses approved are consistent with Board policies.

Legal Reference:  
Education Code sections 35161, 44016

Date Policy Adopted By The Board: September 6, 1990  
Dates Policy Revised By The Board: January 13, 2005; May 17, 2007; December 11, 2008