Pediatric Palliative End of Life Curriculum

Alabama State Department of Education

ALABAMA HEALTH SERVICES

ACT #2018-460
Alex Hoover Palliative and End of Life Care Act

- Relating to terminally ill students participating in school activities
- An IHP shall be developed from the Order for PPEL Care
- To provide PPEL-Individual Health Plan to be created by school nurse in conjunction with parents/guardians of a minor with a terminal illness
- To provide immunity to individuals, physicians, and school employees who undertake to follow the directives of a PPEL-IHP

Competency Tiers I,II,III

- **Tier I** School Personnel will receive annual training that provides a basic understanding of PPEL-IHP including individual roles and responsibilities. A roster sign-in sheet will be kept on file to serve as documentation of training.
- **Tier II** Classroom teachers and all school personnel who "need to know" and have responsibility for student with a PPEL Order throughout the school day. Once the teacher and other school personnel have received and reviewed the PPEL-IHP and signed it, it will be kept on file.
- **Tier III** Pediatric Palliative End of Life Crisis Team

Alabama State Department of Education

Chapter 290-4-5-.02 Student Health Services

Definitions

290-4-5-.02 PALLIATIVE AND END OF LIFE INDIVIDUAL HEALTH PLAN:

A document that outlines activities in which a qualified minor may participate in the school setting or in selected school situations as prescribed in the plan. A plan shall be developed by the school nurse in conjunction with the qualified representatives of the qualified minor, as provided under this chapter, and shall outline the health care to be provided, including an Order for Pediatric Palliative and End of Life Care, as defined in Ala. Code §22-8A-3 (1975), to a qualified minor in a school setting. The contents of the plan shall include the medical needs of the student. The execution of the plan shall be determined by the crisis team specified in the PPEL-IHP. Termination of the plan shall be when the student is no longer enrolled in the local education agency.

Alabama State Department of Education

Chapter 290-4-5-.02 Student Health Services

Definitions continued…

SCHOOL: A primary or secondary public school located in the state.

SCHOOL SETTING: Preschool through twelfth grade in a public school.

SCHOOL EMPLOYEE: An individual employed by a public school system located in the state.

SCHOOL NURSE: A nurse licensed by the Alabama Board of Nursing and employed as a school nurse by a public school system located in the state. Pursuant to Rule 610-X-7-.02(1), the school nurse is accountable and responsible for the nursing care delivered to students under the nurse's jurisdiction.

LEAD NURSE: A Registered Nurse designated by the local school superintendent whose responsibilities shall include annually providing a full and comprehensive assessment of all student health needs within the local education agency. Based on the assessment findings, the designated nurse shall make recommendations to the local school superintendent concerning the implementation and coordination of student health needs.

Responsibility of Personnel

Section 2: School Administrator (Principal or Assistant Principal)

- Coordinate planning and implementation of a comprehensive PPEL-IHP for the school in conjunction with school nurse and school crisis team.
- Ask staff members if they have personal beliefs or moral obligation that would prevent them from following any of the PPEL-IHP procedures.
- Communicate school district procedure for managing students with PPEL-IHP to all school staff, substitute teachers, classroom volunteers and families that have a need to know.
- Share information about students with PPEL-IHP **who need to know**, provided the exchange of information occurs in accordance with FERPA and any other federal and state laws that protect the confidentiality or privacy of student information .
- Support professional development for employees .
- Work with staff and school employees to provide access to support system for emotional support and resources.

Responsibility of Personnel
Section 3: Lead Nurse/School Nurse

- Will ask staff members if they have personal beliefs or a moral obligation that would prevent them from following any of the procedures.
- Support partnerships among school staff and the parents and doctors (e.g., Pediatrician and Palliative Care) of students with PPEL-IHP
- Make sure that students with PPEL-IHP are identified to other staff who need to know in accordance with FERPA and any other federal and state laws that protect the confidentiality or privacy of student information.
- Annually train staff as directed in the training modules of this curriculum.
- Work with other school staff and parents to create a safe environment for students with PPEL-IHP.
- Know Alabama State Law for Pediatric Palliative End of Life Care and PPEL-Individual Health Plan.

Responsibility of Personnel

Section 3: Lead Nurse/School Nurse

continued…

- Training for care of student with PPEL-IHP must occur before the school nurse accepts a Pediatric End of Life Order.
- Lead Nurse or her designated supervising Registered Nurse, shall validate the competency of all the school nurses that render care to students with a PPEL-IHP Care.
- School Nurse shall be on site and available to all students with PPEL-IHP Care.
- Shall follow the training guidelines developed by ALSDE in consultation with The Alabama Board of Nursing (ABN) .
    a) The ALSDE of Education Curriculum for Training School Nurses of PPEL-IHP in the school setting
    b) Annual Training for PPEL Care to all school nurses through the "Train the Trainer" course for PPEL Care.

Responsibility of Personnel

Section 3: Lead Nurse/School Nurse

continued…

- Lead Nurse shall provide an annual report of the number of PPEL Care Orders and PPEL-IHPs to the ALSDE Nurse Administrator.
- School Nurse and PPEL Crisis Team will review and update the PPEL-IHP at least quarterly.
- Will understand that the PPEL-IHP Orders may be revoked at any time verbally or written by parent/legal guardian.
- School nurse at the first signs of change in condition of student will immediately contact parent/guardian.
- Lead Nurse/School Nurse along with the PPEL Crisis Team will have discussed and developed a plan, at the event of death, who will pronounce the student's death. (This will be included in PPEL-IHP). Team should contact county offices for directions.
- Lead Nurse/School Nurse along with Crisis Team will coordinate a plan for emotional support for staff and students utilizing school district and community resources.

Responsibility of Personnel

Section 5: Teachers and Other Unlicensed Personnel

- Receive PPEL-IHP care plan from school nurse and understand the essential actions needed to help manage a PPEL student under your supervision.
- Work with parents, school nurse and other appropriate school personnel to determine if any classroom modifications needed.
- Share information and responsibilities with substitute teachers and other adults who regularly help in the classroom (para educators, aides, instructional specialists).
- Complete training to help you recognize and understand the following:
  - ✔ Signs and symptoms of a decline and how they are manifested in and communicated by students
  - ✔ How to reach the nurse on campus.
  - ✔ How to active the PPEL Crisis Team
  - ✔ When and who should call parents and EMS as directed in the PPEL-IHP

Responsibility of Personnel
Section 5: Teachers and Other Unlicensed Personnel
continued…

- Receive the PPEL-IHP from school nurse and understand the actions needed to properly care for a student under your supervision.
- Work with parents, school nurse and other appropriate school personnel to determine if any classroom accommodations are needed.
- Share information and responsibilities with appropriate school personnel on a need to know basis as outlined in FERPA and any other federal or state laws that protect the confidentiality or privacy of student information.
- Complete training to help you recognize and understand the following:
  - Basic understanding of ethical, legal and liability issues surrounding the PPEL-IHP.

Responsibility of Personnel
Section 5: Teachers and Other Unlicensed Personnel

continued…

- Emergency procedures for the school, where to take the student in the event of a fire, bomb threat, and tornado drill etc…
- Proper techniques or use of equipment needed by student.
- Signs and symptoms of a change in condition and how they are manifested and communicated by the student.
- How to reach the school nurse on school campus.
- How and when to activate the crisis team.
- Procedures for how, when and who should call the parents and/or EMS as directed in the PPEL-IHP.
- Procedures for when the student has a change of condition or in the event of sudden death as directed by the PPEL-IHP .

Responsibility of Personnel
Section 4: Transportation Staff
continued…

Bus Driver:

- Safely drive the bus
- Attend annual training and other meetings or training as deemed necessary by the crisis team and/or Transportation Director
- Implement communications and reporting procedures
- Implement positioning of student and securing adaptive/assistive devices before operating the bus
- Protect confidentiality of student information such as PPEL orders and Emergency Action Plans
- Assist other students who are on the bus as instructed in the Bus Transportation Emergency Protocol

Responsibility of Personnel
Section 4: Transportation Staff
continued…

Bus Aide (as assigned):

- Attend annual training and other meetings or training as deemed necessary by the crisis team and/or Transportation Director
- Implement positioning of student and securing adaptive/assistive devices
- Protect confidentiality of student information such as PPEL orders and Emergency Action Plans
- Assist other students who are on the bus as assigned in the Bus Transportation Emergency Protocol

Pediatric Palliative End of Life Individual Health Plan

- A PPEL-IHP shall be developed by the school nurse, in conjunction with the qualified representative of the qualified minor.
- The only individual in a school setting subject to the requirements or restrictions of an Order For PPEL Care is the school nurse.
- A school nurse shall be on site and available to the student with a PPEL-IHP including riding bus if needed.
- The PPEL Order may be revoked at any time verbally or in writing by the parent/guardian.

PPEL Pediatric Crisis Team

(Required members)

- Parents/Legal Guardians
- Teacher(s)
- Nurse (School)
- Counselor
- Social Worker
- School Principal
- Bus driver
- EMS Represented
- School Administrator
- Student's Physician & or Palliative Care Physician
- (PPEL-IHP) must be reviewed by team and updated at least quarterly)

Coordination for Emotional Support

- Coordinate emotional support for staff utilizing school district and community resources, including bereavement services for the school community in collaboration with the palliative care team, PPEL Crisis team and community mental health resources.

QUESTIONS

