ALLEN EAST BOARD OF EDUCATION

MINUTES

THURSDAY, NOVEMBER 20, 2025

REGULAR SESSION

7:00 P.M. **Business Meeting**

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:00 P.M. by President, Kyle Miller

2. ROLL CALL:

Emerick X Hershberger X Jones X Miller X Werling X

3. PLEDGE OF ALLEGIANCE:

4. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20.

5. ACCEPTANCE OF AGENDA: (#1125-2372)

Steve Emerick moved and Jason Werling seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

7. SUPERINTENDENT SEARCH PRESENTATIONS

- K-12 Consulting – Dusty Miller
- Ohio School Boards Association – Quinn Maceyko

6. SPECIAL BOARD RESOLUTION HONORING MR. BRIAN SPALLINGER: (#1125-2373)

The Allen East Board of Education accepts the resignation of Mr. Brian Spallinger from his position on the board of Apollo Career Center to represent Allen East Local Schools effective December 31, 2025.

Mr. Spallinger is commended for his honorable service to the children of Allen East and all the children who have attended the Apollo Career Center while serving on the Apollo Board for 5 years.

His dedication and commitment to Apollo during his 5 years will have a major impact of the youth and industry of Allen County for countless years in the future.

The Allen East community and Allen East Board of Education congratulate and thank Mr. Spallinger for his dedication and service to the children of Allen East.

Sara Jones moved and Steve Emerick seconded.

Discussion:

Hershberger abstain Jones yea Miller yea Werling yea Emerick yea

8. APPROVAL OF MINUTES: (#1125-2374)

The "Record of Proceedings" of the minutes from October 21, 2025 regular session meeting has been distributed by the treasurer and read:

Jason Werling moved and Steve Emerick seconded.

Discussion:

Jones yea Miller yea Werling yea Emerick yea Hershberger yea

9. TREASURER CONSENT AGENDA: (#1125-2375)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Treasurer, that the following items be approved."

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary, and Spending Plan Summary

C. INVESTMENTS: See "Investment Report"

D. CHANGE IN APPROPRIATIONS:

		FROM	TO
499	Misc. State Grants	$184,538.00	$240,538.00

E. AMENDED APPROPRIATIONS & AMENDED CERTIFICATE TO ALLEN COUNTY AUDITOR:

The treasurer requests to file an Amended Certificate of Estimated Resources and Amended Appropriations for the school year 2025-2026 as attached.

Brian Hershberger moved and Sara Jones seconded.

Discussion:

Miller yea Werling yea Emerick yea Hershberger yea Jones yea

10. REPORTS:

Mr. Shulaw – Maintenance/Custodian Report
Mr. Pryer – School Nurse Report
Mr. Rentschler – Superintendent's Report

11. PURCHASES: (#1125-2376)

The superintendent recommends the Allen East Board of Education approve the following:

- Riddell – Reconditioning for HS FB Helmets after 25FB Season $5,030.81
- Savvas Learning – Science 2017 Material Kits Grades 6-8 $8,845.74
- Strategic Advancement – AI Training for Staff $30,000.00

Brian Hershberger moved and Sara Jones seconded.

Discussion:

Werling yea Emerick yea Hershberger yea Jones yea Miller yea

12. ANNUAL ADOPTION CONSENT AGENDA: (#1125-2377)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Approve the application request for early graduation for Ethan Woodruff.

B. Approve the overnight trip for FFA students from December 29-30, 2025 to Toledo, Ohio for their winter retreat.

C. Approve the one-year (2026-2027) yearbook services agreement with Jostens, Inc, for elementary yearbook services for $3,600.00

D. Approve the one-year (2026-2027) photography services agreement with Jostens, Inc, for elementary, middle school, high school, and athletic photography services.

E. Approve a dealer lease extension agreement with Quadient Leasing USA, Inc for postage meter machine at $75 per month for 12 months.

F. Approve the amendment to the 2025-2026 athletic handbook.

G. Approve the camera system upgrade with Northwestern Ohio Security for $14,949.84.

H. Approve the following social media account to be used for Allen East school purposes

- Allen East Gatekeepers/PPA on Instagram – Mrs. Rettig https://www.instagram.com/gatekeepers_ae/

Sara Jones moved and Jason Werling seconded.

Discussion:

Emerick yea Hershberger yea Jones yea Miller yea Werling yea

13. EXECUTIVE SESSION: (#1125-2378)

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

a. To consider the appointment ___, employment X dismissal ___, discipline ___, promotion ___, demotion___, or compensation ___of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting; except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or sale other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

e. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

f. Matters required to be kept confidential by Federal law or regulations or State statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. an unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

Brian Hershberger moved and Steve Emerick seconded.

Discussion:

Hershberger yea Jones yea Miller yea Werling yea Emerick yea

Adjourned 8:17 P.M.

Reconvened 9:55 P.M.

14. SUPERINTENDENT CONSENT AGENDA: (#1125-2379)

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

A. CERTIFIED:

1. RESIGNATIONS:

2. EMPLOYMENT - REGULAR:

3. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Alexa Chung	Track Coach, Asst. JH	0 @ 6%	2025-2026
Gabriel Clement	Track Coach, Asst. HS	0 @ 8%	2025-2026
Brady Crea	Track Coach, Head HS	3 @ 10%	2025-2026

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	TERM

*List as attached from Allen County Educational Service Center

5. STAFF ADVANCES:

NAME	POSITION	SALARY	YEAR

B. CLASSIFIED:

1. RESIGNATIONS:
Kara Rickle, Special Education Aide – Effective 10/31/2025

2. EMPLOYMENT - REGULAR:

NAME	POSITION	SALARY	TERM
Susan England	Special Education Aide (as needed)	17 @ $19.90	2025-2026
Grace Raines	Special Education Aide (as needed)	5 @ $18.10	2025-2026

3. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Chandler Clark	Basketball Coach, 7th Grade Girls	0 @ 7%	2025-2026

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	TERM
Brayden Stephens	Substitute Custodian	as per salary schedule	2025-2026

5. RECOGNITION OF VOLUNTEER ASSISTANTS:

- Christopher Kennedy – Baseball / Bowling
- Chase Miller - Wrestling
- Brady Sweeney – Weight Room

Sara Jones moved and Steve Emerick seconded.

Discussion:

Jones yea Miller abstain Werling yea Emerick yea Hershberger yea

15. QUESTIONS/DISCUSSION:

16. ADJOURNMENT: There being no further business, the meeting adjourned at 9:56 P.M.