

MIFFLINBURG AREA SCHOOL DISTRICT
Mifflinburg, Pennsylvania 17844-0285
Regular Meeting
Board Minutes
November 11, 2025 – 6:30 p.m.

OPENING PROCEDURES – President Eberhart called the meeting to order at 6:42 p.m. after which he thanked the Veterans and led the group in a pledge to the flag.

ROLL CALL found the following in attendance:

<u>Board Members:</u>	Mindy Benfer	Heather Haines
	Tom Eberhart	Tyler Snook
	Carl Emery	Brandon Straub
	Jodi Marshall	Melissa Wagner
		Troy Zimmerman

Administration: Kenneth Dady, Superintendent
Renee Jilinski, Business Administrator
Peter Geipel, IT Director
Jeremiah Allen, High School Principal
Jason Dressler, Assistant to the High School Principal
Daryl Hunsberger, Middle School Principal
Mark Reitz, Assistant to the Middle School Principal
Philip Heggenstaller, Intermediate School Principal
Brett Hoffmaster, Elementary Principal
Danielle Dressler, Director of Student Services
Jane Spickler, Director of Student Services
George Boyer, Facilities Director
Kristi Long, Food Service Director
Chris Long, Non-Traditional Education Principal
Duane Snayberger, Director of Curriculum & Instruction
School Police Officers - 1

Others: Tammy L. Boop, Board Secretary
Austin White, Solicitor
Others: 8

APPROVAL OF MINUTES

Motion by Tom Eberhart and seconded by Jodi Marshall to approve the minutes of October 14, 2025, as presented. Motion #1 carried.

EXECUTIVE SESSION - President Eberhart announced that an Executive Session was held prior to the start of the regular meeting for personnel and student matters.

ITEMS TO BE ADDED TO THE AGENDA/CORRECTIONS TO THE AGENDA

Remove Agenda Item 10.4 from the agenda.

Agenda Item 6.1 should be a first reading not an introduction of policies.

To accommodate the audience, the Property Committee Report will be moved to the first Committee Report.

PUBLIC PARTICIPATION ON AGENDA ITEMS

Jeff Kiss, Track & Cross-Country Coach, asked the Board to keep the progress of the new stadium moving.

SUPERINTENDENT'S REPORT – Dr. Dady

- 2025 Survey Results – Dr. Dady presented the 2025 staff survey results. The student and community responses will be shared at upcoming meetings.
- Policy 101 – Mission Statement – Dr. Dady will bring this policy back to the Board at the December meeting.
- Gun Raffle Fundraiser for the Baseball Team – The Board is requesting that all required permits be obtained and tickets sold by adults only.
- A Summer Work Camp is currently being planned for the Summer of 2027 in our area. The Work Camp Committee is requesting permission to house the workers in one of the school buildings. The Committee will attend the December Board Meeting to provide the Board with more information.

PROPERTY COMMITTEE REPORT – Mr. Straub

Fund Balance Discussion - Renee Jilinski presented the district's current fund balance.

Stadium Bidding - Renee Jilinski and Dr. Dady presented the stadium project bidding process.

1. Approval of Bidding Process – Stadium Project

The administration recommends authorizing the Superintendent to approve the ordering of necessary Costar eligible items for the stadium project due to the extended lead times as long as the cost of the project comes in under \$6,266,845.93 utilizing Keystone Construction, who is Costars eligible.

Motion by Brandon Straub and seconded by Jodi Marshall to authorize the Superintendent to approve the ordering of necessary Costar eligible items for the stadium project as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Haines, Marshall, Snook, Straub, Wagner, Zimmerman. Results: Unanimous. Motion #2 carried.

POLICY COMMITTEE REPORT – Mr. Zimmerman

2. Policies – First Reading – Attachment 6.1

The administration recommends approving the first reading of the following policies:

216.2 - Student Records-Name, Sex and Gender Identity

719 - Multi-Use Private Facilities

Motion by Troy Zimmerman and seconded by Jodi Marshall to approve the first reading of the recommended policies. Motion #3 carried.

3. Policies – Final Reading – Attachment 6.2

The administration recommends approving the final reading of the following policies:

100-Comprehensive Planning

102-Academic Standards

105-Curriculum Development

105.1-Curriculum Review by Parents and/or Students

105.2-Exemption from Instruction

Motion by Troy Zimmerman and seconded by Jodi Marshall to approve the final reading of the recommended policies. Motion #4 carried.

EDUCATION COMMITTEE REPORT – Mrs. Haines

Discussion to move back to A/B Scheduling at the high school beginning with the 2026-2027 school year - Jeremiah Allen & Jason Dressler

Outdoor Education - Renee Jilinski presented costs to change the outdoor education program from 3 days to 4 days and add an additional 40 minutes to each day beginning with the 2026-2027 school year.

4. Girls on the Run

The administration recommends approving a Girls on the Run Program for intermediate school students. This program will run from February 2026 through April 2026. The program is pending volunteer coaches.

Motion by Heather Haines and seconded by Jodi Marshall to approve a Girls on the Run Program at the intermediate school as presented. Motion #5 carried.

5. 2026-2027 High School Course Selections – Attachment 7.3

The administration recommends approving the 2026-2027 high school course selections as presented.

Motion by Heather Haines and seconded by Jodi Marshall to approve the 2026-2027 high school course offerings as presented. Motion #6 carried.

FINANCE COMMITTEE REPORT – Mrs. Benfer

Countywide Reassessment - Renee Jilinski announced that the County has begun a Countywide Reassessment.

6. Financial Reports/Ratification of Expenditures – Attachment 9.2

The administration recommends approving all financial reports as presented, subject to audit, and ratification of the expenses for the month of October 2025.

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the financial reports as presented for the month of October 2025. Vote by roll call was: Yes – Eberhart, Emery, Haines, Marshall, Snook, Straub, Wagner, Zimmerman, Benfer. Results: Unanimous. Motion #7 carried.

7. GASB 54 Fund Balance Resolution

The administration recommends approving the GASB 54 Fund Balance Resolution. This would transfer \$4,000,000 in total to the Capital Reserve fund.

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the GASB 54 Fund Balance Resolution as presented. Vote by roll call was: Yes – Emery, Haines, Marshall, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart. Results: Unanimous. Motion #8 carried.

8. Donations

The administration recommends accepting the following donations:

Football Boosters - new sound system for the high school football stadium. The sound system was purchased from Guyette Communications in the total amount of \$4,572

Mark Blaschak, Kades-Margolis & Rennel Roadarmel, Allstate Insurance - a monetary donation in the amount of \$1317.31 for a staff luncheon

Motion by Mindy Benfer and seconded by Jodi Marshall to accept the recommended donations. Vote by roll call was: Yes – Haines, Marshall, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery. Results: Unanimous. Motion #9 carried.

9. Agreements/Proposals – Attachment 9.5

The administration recommends approving the following agreements/proposals:

NEW - Liberty University Affiliation Agreement-Student Teaching

NEW - Western Governors University Affiliation Agreement-Nursing

NEW - University of Valley Forge-Dual Enrollment

Motion by Mindy Benfer and seconded by Jodi Marshall to approve the recommended proposals and agreements as presented. Vote by roll call was: Yes – Marshall, Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Haines. Results: Unanimous. Motion #10 carried.

10. 2026-2027 Preliminary Budget – Attachment 9.6

Act 1 permits a school district to elect to adopt a resolution indicating it will not raise the rate of any tax for the support of public school for the following fiscal year by more than its index. Adoption of this resolution may be done in lieu of a preliminary budget (see attachment).

Motion by Mindy Benfer and seconded by Jodi Marshall to adopt a resolution as presented. Vote by roll call was: Yes – Snook, Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Haines, Marshall. Results: Unanimous. Motion #11 carried.

11. Acknowledgement of Monetary Donations (Information Item Only)

The administration would like to recognize the following for their generous monetary donation:

Country View Family Farms to Mifflinburg FFA - \$750

PERSONNEL COMMITTEE REPORT – Mrs. Marshall

12. Resignations/Retirement

The administration recommends accepting the following resignations/retirement:

Resignation-Linda Johnson as a Category 2 Aide at the elementary school effective October 24, 2025

Resignation - Jillian Hauck as an LPN/Aide at the high school effective November 12, 2025

Resignation - Ernest Falgo as a Category 2 Aide at the intermediate school effective November 25, 2025

Retirement-Dale Rudy as a custodian at the high school effective February 5, 2025

Motion by Jodi Marshall and seconded by Mindy Benfer to accept the recommended resignations/retirement. Motion #12 carried.

13. Substitutes

The administration recommends approving the following substitutes for the remainder of the school year:

Joshua Bowerman, Lewisburg - Guest Teacher
Kathryn Beck, New Columbia - Guest Teacher
Erica Hood, Middleburg - Teacher
Sara Harter, Mifflinburg - Aide

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended substitutes for the remainder of the school year. Motion #13 carried.

14. Coaches

The administration recommends approving the following coaches for the 2025-2026 sports seasons:

Assistant Coaches

David Kmett – Varsity Baseball - \$3584
Gary Heimbach - Varsity Softball - \$3762
Tyler Maneval – Boys Track - \$3584 (formerly girls track assistant)
Kelly Kazibwe – Junior High Field Hockey - \$2190

Volunteer Coaches

Jade Neitz – Bocce
Michelle Kopfinger - Swimming
Steve Hackenberg, Jeremy Shaffer, Jed Loss, Andy Stahl, Darin Miller, & Michael Warren - Baseball
Al Fluman, Scott Sampsell - Softball
Zachary Diehl - Boys' Lacrosse
Steve Niles & Brian Holohan - Girls' Lacrosse
Janelle Hicks - Junior High Field Hockey
Paige Dando - Junior High Girls' Soccer

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended coaches as presented. Vote by roll call was: Yes –Straub, Wagner, Zimmerman, Benfer, Eberhart, Emery, Haines, Marshall, Snook. Results: Unanimous. Motion #14 carried.

15. Event Workers

The administration recommends approving the following game workers for the 2025-2026 winter sports season:

Tammy Bollinger - Wrestling Ticket Taker
Darcy Reitenbach - Substitute Ticket Taker
Michelle Lawrence - Substitute Ticket Taker

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the winter game workers as presented. Motion #15 carried.

16. Mentor

The administration recommends approving Colleen Isbitski as a mentor retroactive to the beginning of the 2025-2026 school year.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve Colleen Isbitski as a mentor as presented. Motion #16 carried.

17. To Be Hired

The administration recommends approving the following staff:

Kayla Kessler, Millmont, Part-time, Category 2 Aide, Level 2 of the Category 2 Aide pay scale, \$13.66/per hour

Christopher Kahley, Mifflinburg, Full-time Custodian, Level 3 of the Custodial pay scale, \$14.61/per hour

Brandon Anderson, New Columbia, Full-time Custodian, Level 3 of the Custodial pay scale, \$14.61/per hour

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the recommended staff. Vote by roll call was: Yes-Wagner, Zimmerman, Benfer, Eberhart, Emery, Haines, Marshall, Snook, Straub. Results: Unanimous. Motion #17 carried.

18. Long-Term Substitute

The administration recommends approving Ashley Walter as a long-term ESL Teacher. Salary will be set at the first step of the Bachelors' Degree pay scale, \$56,100, retroactive to August 21, 2025.

Motion by Josi Marshall and seconded by to approve Ashley Walter as a long-term substitute as presented. Vote by roll call was: Yes – Zimmerman, Benfer, Eberhart, Emery, Haines, Marshall, Snook, Straub, Wagner. Results: Unanimous. Motion #18 carried.

19. Staff Transfer

The administration recommends approving the transfer of the following employee:

Brittany Delsite from a part-time Category 2 Aide to a full-time Category 2 Aide at the elementary school. Her salary will remain at Level 6 of the Category 2 Aide pay scale, \$15.21 per hour.

Motion by Jodi Marshall and seconded by Mindy Benfer to approve the transfer of Brittany Delsite as presented. Vote by roll call was: Yes – Benfer, Eberhart, Emery, Haines, Marshall, Snook, Straub, Wagner, Zimmerman. Motion #19 carried.

LEGISLATION – Mrs. Benfer had no report.

SUN AREA CAREER AND TECHNOLOGY CENTER – Mr. Emery

Jack Whittaker was selected as the Sunrise Rotary Student of the Month.

Jodi Marshall presented each Board Member with a key chain made by one of our SUN Tech students.

CENTRAL SUSQUEHANNA INTERMEDIATE UNIT – Mr. Eberhart had no report.

INSURANCE TRUST – Mrs. Jilinski provided the Board with an insurance update.

2026-2027 Not to Exceed Rates

2026 National Preferred Formulary

FEDERAL PROGRAMS – Mr. Snayberger had no report.

COMMUNICATIONS AND ANNOUNCEMENTS

Mr. Eberhart thanked Jodi Marshall and Heather Haines for their service to our district.

Danielle Dressler announced:

The football team will be playing in the first round of the State tournament on Friday, November 14, 2025 at Milton. They will be playing Scranton Prep.

The field hockey team lost in the first round of the State Tournament.

The golf team competed in the State Tournament.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS - None

OLD BUSINESS - None

NEW BUSINESS - None

ADJOURNMENT – With there being no further business to come before the Board, on a motion by Jodi Marshall and seconded by Carl Emery, the meeting was adjourned at 9:25 p.m. Motion #20 carried.

Respectfully Submitted,

Tammy L. Boop
School Board Secretary

All supporting documents not contained herein are maintained in a separate file at the Administration Office.