English Learner Advisory Committee (ELAC) Meeting Minutes

Santa Monica High School

Date: September 29, 2025

Time: 6:30 p.m.–7:30 p.m.

Location: E113 (The Viking Hub)

1. Welcome

- Meeting was called to order at 6:30 p.m.
- Mrs. Tristan Komlos and Jorj Benone welcomed families, staff, and community members.
- Attendees introduced themselves and were thanked for their participation.

2. Community Building Activity

- Participants shared insights about their language backgrounds, goals for the year, and hopes for ELAC.
- A Helen Keller quote about working together was discussed.
- Participants reflected on how the message connects to their experiences as multilingual families at Samohi.

4. Presentation: "We Are SAMOHI: Who Are Your Resources?"

- Staff provided an overview of key campus resources available to English learners and their families.
- Topics included:
    - Administrators
    - House Assistants
    - ELD Coordinator
    - Community Schools Specialist

5. Topic: What Is ELAC?

a. Purpose

- Samohi goals regarding ELLs were reviewed
- Team explained that ELAC advises the school on English Learner programs, needs, and services.
- Members help identify priorities that support student achievement.

b. Training

- Overview of the ELAC membership
- Expectations for communication, meeting support, and leadership were

reviewed (Greene Act, Robert's rules of order)

c. Election (President, Alternate DELAC Representative)

- Elections were delayed for the 2025–26 school year because we did not have a quorum
- Roles and responsibilities were reviewed

6. New Business

a. Student Ambassadors

- The Student Ambassador group for EL students was introduced.
- Discussion focused on peer mentorship, leadership opportunities, and helping new students acclimate.

b. Reclassification (Designated & Integrated ELD)

- Staff explained the reclassification process, with special attention to:
  - Students who are close to meeting criteria
  - How designated and integrated ELD support progress
  - Upcoming assessments and supports available for students nearing reclassification

c. Invitation to Meetings

- Parents were encouraged to attend upcoming ELAC and schoolwide meetings.

7. Announcements

- Reminders about school events, workshops, and upcoming ELAC meetings were shared.
- Families were encouraged to check the school website for updates: **www.smmusd.org/samohi**.

9. Public Comment

- Open time was provided for parents to share additional feedback, concerns, or suggestions.

10. Closure

- Meeting adjourned at 7:30 p.m.
- Attendees were thanked for their continued support of Samohi's English Learners.