Mountlake Terrace High School Running Start Participation Agreement

Student Name: _____Graduation Year: _____

Student and parent/guardian initials and signatures on this agreement acknowledge an understanding and acceptance of the rules and responsibilities involved in Running Start by both parties. Initial each point and sign at the bottom of this form.

INITIAL		
Student	**Parent**	
		Running Start (RS) students are making the decision to take classes away from MTHS. As such, they are not present for school announcements and/or classroom presentations regarding graduation and other MTHS topics. Students enrolled in RS classes and their parents must check in regularly to **stay informed**. This includes subscribing to and reading eNews, regularly checking their PASS course in MTHS Canvas, checking MTHS websites to stay informed of alternate schedules, special events, college application and graduation timelines and procedures, and ensuring that students check their email daily, and attend class meetings.
		Edmonds School District is on a semester (18-week) schedule and colleges are on a quarter (11-week) schedule. Class terms and **vacation dates will not align**. Missing school at one campus because the other is not in session is unacceptable.
		Part-time RS students must plan their college schedules so that 100% attendance on both campuses is logistically possible, accounting for both travel time and Friday's altered schedule. RS cannot conflict with a student's MTHS schedule. Part-time RS is not recommended due to this challenge. **Schedule changes at MTHS will not be made to accommodate classes at the college**.
		Because class terms are not aligned, you must make a **year-long commitment** to participate in RS. You cannot start or end RS mid-year without adversely impacting credits. Students who drop out of RS mid-year will be required to return to MTHS mid-term even though they may be unable to earn credit for the new schedule. This may adversely affect graduation.
		Students are responsible for maintaining **full-time student status** overall. Reducing credits on one campus requires adding credits at the other. Students are required to get permission from their MTHS counselor PRIOR to dropping a Running Start class after the quarter has begun and will be required to add classes at MTHS to maintain full-time student status.
		All RS grades will become a permanent on the student's high school and college transcripts. Students must take all courses for a letter grade. College academic courses require a high level of self-discipline. **The college will not send progress reports or warnings**; therefore, students are responsible for monitoring their own progress.
		RS Students are **only allowed on the MTHS campus** before school, after school, and during the periods they are scheduled in a MTHS class. The only exceptions would be scheduled appointments, or school-sanctioned events such as assemblies or class meetings.
		Part Time Running Start students **must not have a gap in their schedule at MTHS**. Students with two or more classes at the high school must take them consecutively (example: Periods 1-3). If the classes the student wants to take are not consecutive, student will need to drop the class at the high school.
		There is no guarantee that **online** classes will be offered at the college. Students should plan that all classes will be in person at the college. **Transportation** is not provided to/from the college and is the responsibility of the student.
		Books, registration/lab fees, parking **costs are the responsibility of the student**.
		If RS students meet WIAA eligibility standards, they are eligible to participate in **high school athletics and activities** at MTHS. However, the scheduling of RS and athletics/activities can be challenging so plan ahead! Athletes must have an WIAA agreement form on file. Student is responsible for verifying and maintaining WIAA eligibility.
		Entrance into RS varies for each community college. All colleges have application guidelines and admissions expectations. Students must work within the program requirements as stated

		by the college. Placement processes will be outlined by the college as well. You might have to take an exam or provide the college additional information during your application process. Please read all emails from the college completely and carefully. You must adhere to deadlines publicized by the college.
		College courses numbered **099 or below**, in any subject area, are not considered college-level, and cannot be funded by RS. Student taking one of these classes will be responsible for the tuition costs of the course.
		It is the sole responsibility of the student to complete their quarterly **Enrollment Verification Form** (EVF) and submit it to the college on time. If the EVF is not completed and submitted to the college, student will be responsible for paying **college tuition** in full. Students should plan ahead to get their counselor signature at least two weeks prior to any college deadlines.
		Running Start students are subject to all rules, regulations and procedures governing college students for course requirements, content, registration, grading and appropriate behavior. Colleges treat the RS student as a **college student** and will not communicate attendance or academic problems to the parent or high school. Students will communicate directly with the college RS office or instructors with any college course concerns.
		Once accepted into Running Start, students must maintain a **minimum college GPA**. If the student's GPA falls below the required level, the student is placed on academic probation at the college. If the student violates the terms of the academic probation in any future quarter, the college may revoke access to RS, and the student must immediately return to MTHS.
		Students with disabilities who have a **504** or **IEP** plan are responsible to inform and provide documentation of the disability to the college.
		The **earlier** you register, the better your chances are to get your desired courses. College classes fill first come first serve, and students are not guaranteed a seat in classes they need or want. Minding all RS deadlines and registering for classes each quarter at the appointed time is the responsibility of the student.
		Edmonds School District determines which college classes will meet specific high school graduation requirements. RS students are subject to the same state and district graduation requirements as all other MTHS students and must plan accordingly for **non-credit requirements** like Personal Finance, NW Studies, Graduation Pathway, and the High School & Beyond Plan.
		As with all MTHS students, it is the student and parent/guardian responsibility to ensure that high school graduation requirements are being met and graduation timelines and procedures are being met. Students must meet all **graduation requirements** by Winter Quarter of Senior year to ensure on-time graduation.
		Not all post-secondary colleges, especially those out-of-state, accept RS courses for college credit. Those who do may have rules about specific courses, etc. Students must consult directly with an individual college/university to determine its policies. It is the student's responsibility to make sure they understand these requirements from the school(s) of their choice.

We have read the Agreement for Participation in Running Start and understand all requirements.

Student Name (Print)	Student Signature	Date
Parent/Guardian Name (Print)	Parent/Guardian Signature	Date

Please bring this signed agreement form to the Counseling Office along with your signed Enrollment Verification Form to schedule an appointment with your counselor.