

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular Meeting Minutes
November 25, 2025
6:15 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order- Dow 6:15PM**
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call- Present- Dow, Eichler, Skelly, Chapman, Baker, Parks, (Miller- 6:32PM)**

Absent-

5. Public Participation

6. Consent Agenda

Action

- **Regular Board meeting, October 28, 2025**
- **General Funds**
- **School Lunch Funds**
- **Sinking Fund**
- **Agency Funds**
- **Vendor Check Report**

Motion to accept Chapman, Seconded by Parks. Motion passes.

7. Audit Presentation

Information

Zoom call. Financial has the highest review. Revenue exceeds the expenses. Fund balance increased. 44% great like to see around 15% for . Liabilities decreased. Services were up this year. No budget exemption. All positive balances. OPEB is a liability if the retirement

falls through. This would mean the school would have to come up with money. We finish the year better than we expected.

8. Reports

➤ Superintendent/ Principal Report

Information

Enrolment is up. In the last 2 or 3 weeks we have had 3-4 students. Some funds won't be captured due to a gentleman's agreement. We are honest about incoming students. We have possible 4 more at the new semester. We are having a new paraprofessional start soon. She has high marks. Open the contract for salary increase and work expectations. 27L offset salary increases. Came with the new budget estimated \$36,000. Trane: high need \$700,000 for the boiler. \$87,000 controlled integration. \$140,000 asbestos abatement will start before Christmas. Banker Tilly thinks Feb, 2027 grants will reopen. 31AA lawsuit. We have been told to opt in and if the questionable statements then we can opt out. Safety upgrade will be priority. Bills family was very appreciative of the use of the facilities and the meal after.

➤ Athletic Director's Report

Information

➤ Food Service Report

Information

➤ Transportation & Maintenance Report

Information

9. Accept the Resignation of Garrett Duffany as Middle School Football Coach

Action

Motion to accept Eichler, Seconded by Dow. Motion passes.

10. Accept the Resignation of Alyssa Barnett as Full-time Paraprofessional

Action

Motion to accept Dow. Seconded Chapman. Motion passes.

11. Approve the Hire of Marissa Blonde as Full-time Paraprofessional

Action

Motion to hire Chapman. Seconded by Parks. Motion passes.

12. Approve the Hire of Havana Bombalicki as Winter Cheerleading Coach

Action

Motion to hire Dow. Seconded by Parks. She worked with younger students with cheering when she was in high school. She is young but this is mainly working with middle schoolers. Stay at home mom moving to Quincy. Motion passes.

13. Paraprofessional Salary

Action

Just under \$10,000 to for the year. This is proposing a \$2.00 per hour raise. Motion to accept at presented by Chapman. Seconded by Dow. Motion passes.

14. Athletic Division Changes

Action

The redistribution of the schools for the division. Switching out Hillsdale Academy and Jackson Christian, in Will Carleton Burr Oak. Motion to approve the recommendation by the athletic directors by Dow. Seconded by Chapman. Motion passes.

15. 31AA Update**Information**

Legal guidance has suggested to opt in right now. There is time to opt out later if we want.

16. Reschedule Dec. Board Meeting/Workshop**Action**

Motion to move the meeting to Dec. 16th at 6:15PM by Chapman. Seconded By Parks. Motion passes.

17. Communications – Outgoing & Incoming

Draft letter for business, parents and possible whole town. Level donors in the letter. Jack Smith Agency will match \$25,000 the small donors match up to the \$1,000.

Possibility of selling bricks of the old elementary building.

18. GOOD NEWS FROM OUR SCHOOL

Athletic recognition. We had a mentor and mentee event today and it went really well. The Para pros have been a big help. Stefanie Prater is running the holiday shop this year.

19. Other Matter by the Administration**Action****20. Other Matter by the Board****Action****21. Adjourn-Miller 7:10PM**

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."