# 2025–2026 Chromebook Guideline Updates

**Globe High School Only**

## I. Chromebook Checkout Eligibility

- Incoming freshmen and new students at Globe High School will continue to have the option to check out a school-owned Chromebook.

## II. Chromebook Retention Guideline

- Students at Globe High School will retain their assigned Chromebook for the duration of their enrollment at Globe High School.
- Chromebooks will not be collected at the end of each school year.
- Students will keep the same device throughout all four years of high school.
- If a student withdraws from Globe High School prior to graduation, the Chromebook must be returned to the Globe High School Bookstore as part of the student checkout.

## III. Graduating Seniors

- All graduating seniors are required to return their Chromebook at the end of the school year.
- Diplomas and transcripts will be withheld until the Chromebook is returned or paid for and the matter is resolved.

## IV. Device Issues and Replacements

- Students experiencing issues with their Chromebook should report to the Globe High School Bookstore to exchange the device.

## V. Device Insurance Coverage

- Families choosing to check out a Chromebook will be required to pay an insurance fee.
- A flat-rate insurance fee of **$30.00** per device will be charged at the time of checkout
- The fee covers:
    - One Chromebook

- One charger
- One protective case (subject to availability)
- Insurance coverage for 12 calendar months and covers the following
  - Damaged screen
  - Hardware failure
  - Cosmetic damage

**VII. Insurance renewal**

- At the beginning of each school year the student is enrolled at Globe High School, a payment of **$30.00** will be required to keep the insurance coverage active on the Chromebook device. Unless otherwise stated, or if the student does not have a need for the Chromebook.

**VIII. Replacement Costs**

- If a Chromebook must be replaced, the cost will be based on the device's depreciation.
- Replacement costs will vary depending on the make, model, and age of the device.
- Any Chromebook returned without a power adapter will be subject to a **$40.00** charge.

**IX. TKO Program**

- If the student enrollment changes to the TKO program, the student will follow the same Chromebook checkout and return procedures as listed for on campus students at Globe high School.

# Student Chromebook Expectations

**I. General Use**

- Chromebooks are to be used for **educational purposes only**.
- Students must **log in using their school-issued account**.
- Devices should be brought to school **fully charged each day**.
- Students are responsible for **keeping their Chromebook secure and in good working condition** at all times.

**II. Care and Handling**

- Handle the Chromebook with **clean, dry hands**.
- Always **close the lid gently** and **carry the device with two hands** or in a protective case.
- Keep food and drinks **away from the device** to avoid spills and damage.
- Do not place heavy objects on top of the Chromebook.
- Avoid exposing the device to **extreme temperatures** or moisture.

**III. Protection and Security**

- Chromebooks must be stored in a **safe location** when not in use (e.g., backpack, locker).
- Students should **never leave their Chromebook unattended** in public or unsecured areas.
- **Do not remove or tamper with** district asset tags, labels, or serial numbers.
- Use only **school-approved accessories** (e.g., chargers, cases).

**IV. Digital Citizenship and Appropriate Use**

- Follow the district's **Acceptable Use Policy (AUP)** at all times.
- Do not attempt to **bypass security settings** or install unauthorized Chrome Extensions.
- Use the internet responsibly and **avoid accessing inappropriate content**.
- Report any suspicious activity, damage, or loss **immediately to school staff**.

**V. Damage, Loss, and Repairs**

- Students must report any **damage or technical issues** to Globe High School Bookstore department or designated staff.
- Intentional damage or negligence may result in **disciplinary action and financial liability**.
- Lost or stolen devices must be reported immediately. A **police report** may be required.
- Families may be responsible for **repair or replacement costs**, depending on the situation and insurance coverage.

**VI. End-of-Year and Withdrawal Procedures**

- Students **withdrawing from the district** must return their Chromebook and accessories before departure. Continuing, students will keep hold of the device until graduation.
- Graduating seniors must return their devices **prior to graduation clearance**.
- Devices will be inspected upon return. **Unreturned or damaged devices** may result in withheld records until matter is cleared up with Globe High School.

**VII. User monitoring and Content Management filtering**

- In accordance with the **Children's Internet Protection Act (CIPA)**, enacted by Congress in 2000, all student activity on school-connected network devices - including Chromebooks and desktop computers, is subject to monitoring. This monitoring is conducted through internal scanning systems designed to detect content that may violate CIPA guidelines, which are intended to protect minors from exposure to obscene or harmful material online
- When a potential violation is detected, an alert is automatically generated and reviewed by the I.T. Department. In most cases, these alerts are then forwarded to the appropriate building principal for further review and action.
- Please note that **students found to be in violation of CIPA policies may be subject to disciplinary measures**, which could include the **revocation of computer privileges or loss of access to a school-issued Chromebook**.

- More information on the **Children's Internet Protection Act (CIPA)** please see the content below.

# Children's Internet Protection Act (CIPA)

The Children's Internet Protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. CIPA imposes certain requirements on schools or libraries that receive discounts for Internet access or internal connections through the E-rate program – a program that makes certain communications services and products more affordable for eligible schools and libraries. In early 2001, the FCC issued rules implementing CIPA and provided updates to those rules in 2011.

**What CIPA requires**

Schools and libraries subject to CIPA may not receive the discounts offered by the E-rate program unless they certify that they have an Internet safety policy that includes technology protection measures. The protection measures must block or filter Internet access to pictures that are: (a) obscene; (b) child pornography; or (c) harmful to minors (for computers that are accessed by minors). Before adopting this Internet safety policy, schools and libraries must provide reasonable notice and hold at least one public hearing or meeting to address the proposal.

Schools subject to CIPA have two additional certification requirements: 1) their Internet safety policies must include monitoring the online activities of minors; and 2) as required by the Protecting Children in the 21st Century Act, they must provide for educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

Schools and libraries subject to CIPA are required to adopt and implement an Internet safety policy addressing:

- Access by minors to inappropriate matter on the Internet;
- The safety and security of minors when using electronic mail, chat rooms and other forms of direct electronic communications;
- Unauthorized access, including so-called "hacking," and other unlawful activities by minors online;
- Unauthorized disclosure, use, and dissemination of personal information regarding minors; and
- Measures restricting minors' access to materials harmful to them.

Schools and libraries must certify they are in compliance with CIPA before they can receive E-rate funding.

- CIPA does not apply to schools and libraries receiving discounts only for telecommunications service only;
- An authorized person may disable the blocking or filtering measure during use by an adult to enable access for bona fide research or other lawful purposes.
- CIPA does not require the tracking of Internet use by minors or adults.

You can find out more about CIPA or apply for E-rate funding by contacting the Universal Service Administrative Company's (USAC) Schools and Libraries Division (SLD) at sl.universalservice.org. SLD



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also operates a client service bureau to answer questions at 1-888-203-8100 or via email through the SLD website.

**Filing a complaint**

You have multiple options for filing a complaint with the FCC:

- File a complaint online at https://consumercomplaints.fcc.gov
- By phone: 1-888-CALL-FCC (1-888-225-5322); TTY: 1-888-TELL-FCC (1-888-835-5322); ASL: 1-844-432-2275
- By mail (please include your name, address, contact information and as much detail about your complaint as possible):

Federal Communications Commission
Consumer and Governmental Affairs Bureau
Consumer Inquiries and Complaints Division
45 L Street NE
Washington, DC 20554

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