



Heritage Elementary School Site Council Agenda and Minutes

October 16, 2025, Microsoft Teams

Staff				Parent/Community Member			
Principal:	<i>Name</i>	☒	Daniel Romo	Parent:	<i>Name</i>	☒	Fabiola Lao (Chair)
Classroom Teacher:	<i>Name</i>	☐	TBD	Parent:	<i>Name</i>	☐	TBD (Vice Chair)
Classroom Teacher:	<i>Name</i>	☒	Alicia Camberos	Parent:	<i>Name</i>	☒	Jaimie Hernandez (Secretary)
Classroom Teacher:	<i>Name</i>	☒	Dolores Wood	Parent:	<i>Name</i>	☒	Leise Gunkel
Other Staff: Instructional Aide	<i>Name</i>	☒	Denise Andolina	Parent:	<i>Name</i>	☐	Deborah Aguila
Guest(s):							

Agenda Items	Meeting Notes
1) Call to Order	Meeting was called to order at 2:50 p.m.
2) Roll Call <ul style="list-style-type: none"> Welcome Quorum Check 	Quorum was established.
3) Approval of the Agenda – <i>Action Item</i>	<ul style="list-style-type: none"> Motioned by: Alicia Camberos Seconded by: Denise Andolina <ul style="list-style-type: none"> In favor: 7 Opposed: 0 Abstain: 0
4) Approval of the Previous Minutes – <i>Action Item</i> <ul style="list-style-type: none"> September 18, 2025, meeting 	<ul style="list-style-type: none"> Motioned by: Daniel Romo Seconded by: Alicia Camberos <ul style="list-style-type: none"> In favor: 7 Opposed: 0 Abstain: 0

5) Approve revised 2025-26 School Plan for Student Achievement (SPSA) – *Action Item*

- Motioned by: Camberos
- Seconded by: Andolina
 - In favor: 7
 - Opposed: 0
 - Abstain: 0

Notes:

- There is a \$6K error that we are working with finance to get corrected.
- LCAP has \$76K remaining: Anticipating \$30K for release time and coverage for teachers, as well as materials and supplies, professional development
- NCLB: \$21k remaining, planning for 3 literacy nights in December, while also considering STEM nights and behavioral support nights
- Overall, we have \$109K remaining and in a good place

No true adjustments, only minor shifts have been made from the SPSA that we drafted previously. SSC went through the document goal by goal to confirm.

- Goal 1:
 - During conversation regarding coverage for professional development for TWIG, teachers noted that they disagree with this implementation and will be addressing this at the district-level.
- Goal 2:
 - No additional comment.
 - SPSA is written every year, so we do not have to stipulate that we only have iReady through the 25-26 school year.
- Goal 3:
 - Question re: workshops. We are communicating with Karen Lee who will be doing literacy nights at our school.

	<ul style="list-style-type: none"> ○ No additional comments ● Goal 4: <ul style="list-style-type: none"> ○ No additional comments ● Goal 5: <ul style="list-style-type: none"> ○ No additional comments
6) Approve Comprehensive School Safety Plan – <i>Action Item</i>	<ul style="list-style-type: none"> ● Motioned by: Leise Gunkel ● Seconded by: Daniel Romo <ul style="list-style-type: none"> ○ In favor: 7 ○ Opposed: 0 ○ Abstain: 0 <p>Component 1: People and Programs</p> <ul style="list-style-type: none"> ● Calming corners/Zones of Regulation are now going to be implemented more effectively in the classroom ● Action steps: <ul style="list-style-type: none"> ○ October 2025: All classes will have Calming Corners and Zones of Regulation ○ December 2025: Professional development for staff ○ February 2026: Students to receive direct instruction on how to regulate ○ April 2026: Focus on teaching parents <p>Component 2: Physical Environment</p> <ul style="list-style-type: none"> ● LockBlocks delivered in August of 2025 ● October 2025: Custodial team to install LockBlocks ● November 2025: Staff and students trained on how to use them <ul style="list-style-type: none"> ○ Dr. Romo to reiterate that the doors should be locked when staff is not in the room ● January 2026: Admin to review drill data and provide feedback to staff ● Corrections/revisions: <ul style="list-style-type: none"> ○ Will update page 5 to reflect the information from today since we are voting on this day

	<ul style="list-style-type: none"> ○ Page 10: needed to change school year and remove a repetitive sentence ○ Page 24: update the date hazard walkthrough was done ○ Page 36: delete the individuals with expired CPR certification ○ Page 39: update from “remont” to “remote” ● No additional comments or questions.
7) Public Comments	No public comment
8) Future Agenda Items	<ul style="list-style-type: none"> ● Review estimated budget for 26-27 school year ● Review Personnel and Programming
9) Adjournment	Meeting was adjourned at 3:41 p.m.

Future SSC Dates:

- 11/20/25 – [Online MS Teams](#)
- 01/15/26 – [Online MS Teams](#)
- 02/19/26 – [Online MS Teams](#)
- 04/16/26 – [Online MS Teams](#)
- 05/21/26 – [Online MS Teams](#)