



Heritage Elementary

School Site Council Minutes

September 18, 2025, School Conference Room

Staff				Parent/Community Member			
Principal:	Name	X	Daniel Romo	Parent:	Name	X	Fabiola Lao (Chair)
Classroom Teacher:	Name		TBD	Parent:	Name		TBD (Vice Chair)
Classroom Teacher:	Name	X	Alicia Camberos	Parent:	Name	X	Jaimie Hernandez (Secretary)
Classroom Teacher:	Name	X	Dolores Wood	Parent:	Name	X	Leise Gunkel
Other Staff: Instructional Aide	Name	X	Denise Andolina	Parent:	Name	X	Deborah Aguila
Guest(s):							

Agenda Items	Meeting Notes
1) Call to Order	Meeting was called to order at 2:51p.m.
2) Roll Call <ul style="list-style-type: none"> Welcome Quorum Check 	Quorum was established.
3) Approval of the Agenda – <i>Action Item</i>	<ul style="list-style-type: none"> Motioned by: Alicia Camberos Seconded by: Dolores Wood <ul style="list-style-type: none"> In favor: 7 Opposed: 0 Abstain: 0
4) Approval of the Previous Minutes – <i>Action Item</i> <ul style="list-style-type: none"> August 21, 2025, meeting 	<ul style="list-style-type: none"> Motioned by: Leise Gunkel Seconded by: Jaimie Hernandez <ul style="list-style-type: none"> In favor: 7 Opposed: 0 Abstain: 0

5) Approve New SSC Member – <i>Action Item</i>	<ul style="list-style-type: none"> • Tabled to next month • Dr. Romo to put out a nomination form when we return from Fall Break
6) Review School Plan for Student Achievement (SPSA) – <i>Information Item</i> <ul style="list-style-type: none"> • Review 25/26 SPSA & Budget alignment 	<ul style="list-style-type: none"> • District closed the books for 24-25, and there are some numbers that were incorrect. We now have updated numbers. • Dr. Romo sat with the head of the finance team. <ul style="list-style-type: none"> ○ Encumbrance is what is held for salaries ○ Pre-encumbrance for ancillary benefits • Site control has about \$5K per quarter to buy the supplies we need through the year (remaining: \$16,945.96) • LCAP is in a healthy place and gives us room to get subs/coverage for teachers and instructional supplies (remaining: \$81,215.81) • Title 1: We have more in remaining budget due to an encumbrance from last year (closer to \$30K remaining) • Parent Participation: Have not spent this yet since we have not had a quarterly parent event yet (\$1,496 remaining)
7) Review Title I Parent Family Engagement Policy – <i>Information Item</i>	<ul style="list-style-type: none"> • No additional input from SSC members • Will vote to approve this next SSC meeting
8) Discuss Comprehensive School Safety Plan and gather input – <i>Information Item</i>	<ul style="list-style-type: none"> • Suspension rate has decreased for 24-25 SY • The chronic absentee rate has decreased significantly from previous years. • Fire inspection occurred on 3/27/25. • 1 goal is to have calming corners by Oct 2025 and that they are across the schools as well as providing support for families to learn how to support students to self-regulate <ul style="list-style-type: none"> ○ By December 2025, there will be PD for teachers on Calming Corners and Zones of Regulation ○ By Feb 2026, students will get direct instruction and modeling on how to use Calming Corners and Zones of Regulation ○ By April 2026, counselor and behavioral specialist will host parent workshops • No additional input from SSC members • Will vote to approve this next SSC meeting
9) Public Comments	No public comment

10) Future Agenda Items	
11) Adjournment	Meeting was adjourned at 3:55 p.m.

Future SSC Dates:

- 10/16/25 – [Online MS Teams](#)
- 11/20/25 – [Online MS Teams](#)
- 01/15/26 – [Online MS Teams](#)
- 02/19/26 – [Online MS Teams](#)
- 04/16/26 – [Online MS Teams](#)
- 05/21/26 – [Online MS Teams](#)