# Heritage Elementary
# School Site Council Agenda and Minutes

September 18, 2025, School Conference Room

| Staff | | | | Parent/Community Member | | | |
|---|---|---|---|---|---|---|---|
| Principal: | *Name* | | Daniel Romo | Parent: | *Name* | | Fabiola Lao (Chair) |
| Classroom Teacher: | *Name* | | TBD | Parent: | *Name* | | TBD (Vice Chair) |
| Classroom Teacher: | *Name* | | Alicia Camberos | Parent: | *Name* | | Jaimie Hernandez (Secretary) |
| Classroom Teacher: | *Name* | | Dolores Wood | Parent: | *Name* | | Leise Gunkel |
| Other Staff: Instructional Aide | *Name* | | Denise Andolina | Parent: | *Name* | | Deborah Aguila |
| Guest(s): | | | | | | | |

| Agenda Items | Meeting Notes |
|---|---|
| 1) Call to Order | Meeting was called to order at _____p.m. |
| 2) Roll Call<br>• Welcome<br>• Quorum Check | Quorum was established/not established |
| 3) Approval of the Agenda – *Action Item* | • Motioned by:<br>• Seconded by:<br>  ○ In favor:<br>  ○ Opposed:<br>  ○ Abstain: |
| 4) Approval of the Previous Minutes – *Action Item*<br>• August 21, 2025, meeting | • Motioned by:<br>• Seconded by:<br>  ○ In favor:<br>  ○ Opposed:<br>  ○ Abstain: |

| | |
|---|---|
| 5) Approve New SSC Member – *Action Item* | • Motioned by:<br>• Seconded by:<br>  ○ In favor:<br>  ○ Opposed:<br>  ○ Abstain: |
| 6) Review School Plan for Student Achievement (SPSA) – *Information Item*<br>• Review 25/26 SPSA & Budget alignment | |
| 7) Review Title I Parent Family Engagement Policy – *Information Item* | |
| 8) Discuss Comprehensive School Safety Plan and gather input – *Information Item* | |
| 9) Public Comments | |
| 10) Future Agenda Items | |
| 11) Adjournment | Meeting was adjourned at ____ p.m. |

**Future SSC Dates:**

- 10/16/25 – Online MS Teams
- 11/20/25 – Online MS Teams
- 01/15/26 – Online MS Teams
- 02/19/26 – Online MS Teams
- 04/16/26 – Online MS Teams
- 05/21/26 – Online MS Teams