**SECTION 001100 - INVITATION TO BID**

PART 1 - GENERAL

1.1 PROJECT INFORMATION

A. Notice to Bidders: Prequalified bidders are hereby invited to submit bids for the SMSD 2026 Roof Improvements project. Bids shall be fully executed, signed and sealed in envelopes as described in this Document according to the Instructions to Bidders and as amended by the Supplementary Instructions to Bidders.

B. Project Identification: 25249 , SMSD 2026 Roof Improvements
   1. Project Name: Indian Hills Middle School
      a. Project Address: 6400 Mission Road, Prairie Village, Kansas 66208

C. Owner: **Shawnee Mission School District, USD 512**
   1. Owner's Address:8200 West 71st Street, Shawnee Mission, Kansas66204
   2. Owner's Representative: Jack Lewis

D. Architect:
   1. Architect's Address: Hollis + Miller Architects, Inc., 1828 Walnut Street, Suite 922, Kansas City, MO 64108
   2. Architect's Representative: Sandy Cochran

E. Construction Contract: Bids will be received for the following Work:
   1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
   1. Bid Date: December 18, 2025.
   2. Bid Time: 10:00 am.
   3. Location: Center of Academic Achievement, 8200 W. 71st St., Overland Park, KS 66204.

B. Bids will be thereafter publicly opened and read aloud. Bids received after the bid time listed above will be returned to the Bidder unopened.

1.3 BID SECURITY

A. Bid security shall be submitted with each bid of $15,000 or greater in the amount of 5 percent of the bid amount, including all additive alternates and made payable to the Owner. No bids may be withdrawn for a period of 60 days after opening of bids.
   1. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID CONFERENCE

A. A Prebid Conference for all bidders will be held at: Shawnee Mission Unified School District No. 512, Center for Academic Achievement 112A, 8200 West 71st Street, Shawnee Mission, Kansas 66204, on December 11, 2025, at 11:00 a.m., local time. Attending Pre-bid Ccnference is not mandatory for bidding.

1.5 DOCUMENT PROCUREMENT

A. Printed Procurement and Contracting Documents: Obtain after December 2, 2025, by contacting Drexel Technologies, (913) 371-4430, www.drexeltech.com.
   1. All contractors may purchase printed sets of bidding documents at cost by contacting Drexel Technologies, Inc.

2. Copies of plans and specifications can be seen or purchased for a Non-Refundable fee on-line at www.drexeltech.com in their eDistribution plan room, additional assistance is available at distribution@drexeltech.com. Information regarding this project can be found in the "Public Jobs" link on the website. Contractors desiring the Contract Documents for use in preparing bids may also obtain a set of such documents from Drexel Technologies; 10840 West 86th Street, Lenexa, KS 66214, telephone number is 913-371-4430. Bidding documents will be shipped only if the requesting party assumes responsibility for all related charges. Corporate, certified, or cashier's checks shall be made payable to Drexel Technologies, Inc.
   a. Only complete sets of documents will be issued.

B. Online Procurement and Contracting Documents: Obtain access after November 12, 2024 by contacting Drexel Technologies, (913) 371-4430, www.drexeltech.com. Online access will be provided to prime bidders, and to all registered bidders and material suppliers.

C. Examination of the Bidding Documents: Bidding documents will be on file at Drexel Technologies, Inc. for bidder's review and examination, during normal business hours. Bidding documents may also be viewed on-line at www.drexeltech.com, in accordance with the Instructions to Bidders.

## 1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.

B. Time is of the essence for this Project. Bidders shall begin the Work on receipt of the Notice to Proceed and shall achieve Substantial Completion as set forth: must be completed by the dates indicated below:
   1. Start Date: June 1, 2026.
   2. Substantial Completion: July 17, 2026.
   3. Final Completion: July 24, 2026.

C. Final Completion shall be achieved as noted after the established date of substantial completion, to include the issuance of the architect-engineer punchlist to the general contractor for the affected building area.

D. Liquidated Damages for substantial completion will be assessed if the general contractor has not achieved adequate progress to permit school district personnel occupancy and use of all noted areas of the building and/or site in accordance with the dates for substantial completion noted above. Damages will accrue and will be based on the unavailability of the building space(s) and/or site for their intended purposes as determined by the school district. Liquidated damages noted are tiered and are based on the intended use of the building and/or site in accordance with the school schedules proposed or established.
   1. Final completion of construction related activities including the satisfactory completion of all punchlist corrections shall be completed in accordance with the timeframe noted above for each building and/or area. Liquidated damages associated with final completion shall be assessed based on any actual cost incurred by the school district due to the restricted use of the facility; and for costs that may be associated with inconvenience, lack of efficiency, and/or district personnel costs associated with providing exclusive access for the general contractor to complete punchlist corrections after normal school day operation and/or on weekends or holidays. Similarly, any actual costs incurred by the school district for extended or additional architect/engineer services made necessary as a result of the general contractor's inability to meet final completion will be assessed as liquidated damages to the general contractor.

E. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages in the amount of **$1,000 per day** for the first week of Substantial Completion. Work is subject to liquidated damages in the amount of **$5,000 per day** after July 24, 2026.

## 1.7 BIDDER'S QUALIFICATIONS

A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.