

LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
 Regular Meeting AGENDA
 Thursday, December 4, 2025 at 7:00 PM

BOARD OF EDUCATION
 Peter D. Theodore, *President*
 Myra A. Foutris, *Vice President*
 John P. Vranas, *Secretary*
 Ted Kwon
 Jay Oleniczak
 Elissa B. Rosenberg
 Mihra Seta

ADMINISTRATION
 Dr. David L. Russo, *Superintendent of Schools*
 Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum & Instruction*
 Courtney L. Whited, *Business Manager/CSBO*

***Agenda of the Regular Meeting of the Board of Education of Lincolnwood School District 74,
 Cook County, Illinois, to be held in the Lincolnwood Village Hall - Gerald C. Turry Village Board Room
 6900 North Lincoln Avenue
 Lincolnwood, Illinois 60712,
 on Thursday, December 4, 2025.***

Bill Reviewers for the Month: Jay Oleniczak and Mihra Seta

PLEASE NOTE: This meeting will begin at 7:00 p.m.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - **(7:00 p.m.)**

- Myra A. Foutris
- Ted Kwon
- Jay Oleniczak
- Elissa B. Rosenberg
- Mihra Seta
- Peter D. Theodore
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- | | |
|--|---|
| <input type="checkbox"/> Dr. David. L. Russo | <input type="checkbox"/> Dr. Dominick M. Lupo |
| <input type="checkbox"/> Courtney Whited | <input type="checkbox"/> Mark Atkinson |
| <input type="checkbox"/> Dr. Aliaa Ibrahim | <input type="checkbox"/> Joseph Segreti |
| <input type="checkbox"/> Jennifer Ruttkay | <input type="checkbox"/> Dr. Chris Harmon |
| <input type="checkbox"/> Jordan Stephen | <input type="checkbox"/> Jackie McGoey |
| <input type="checkbox"/> Renee Tolnai | <input type="checkbox"/> Erin Curry |

2. DISTRICT RECOGNITION

- a. **Curricular Highlight** - The second grade students have been working hard to prepare for their upcoming music performance. They look forward to sharing the progression of their work and offering insight into their journey toward this event, as well as discussing details of the upcoming December 11, 2025 performance.

3. AUDIENCE TO VISITORS

4. INFORMATION/ACTION: CONSENT AGENDA

(Any member of the Board wishing to vote separately on a Consent Agenda item should request removal of that item from the Consent Agenda.)

a. APPROVAL OF MINUTES

- I. Regular Board Meeting Minutes - **NOVEMBER 6, 2025**

II. Regular Board Meeting - Closed Session Minutes - **NOVEMBER 6, 2025**

b. EMPLOYMENT MATTERS

I. **Personnel Report**

II. New Employment

1. **Aulona Abdullahu**, Paraprofessional, Lincoln Hall, effective November 13, 2025, \$17.83/hr.
2. **Olivia Rainey**, Paraprofessional, Rutledge Hall, effective December 1, 2025, \$17.83/hr

III. Leave of Absence

1. **Alkashish Alkashish**, Paraprofessional, Todd Hall, effective December 3, 2025, with an expected return date of January 5, 2026

IV. FMLA Leave Request

1. **Emily Morelli**, 3rd Grade Teacher, Rutledge Hall, effective on or about March 27, 2026, with an expected return for the 2026-2027 school year.

c. Policy

I. Consent Only - Policies Excluded from 1st Reading for Approval* *These policies are excluded from 1st Reading because they only involve changes in citations or immediate compliance with the law or Illinois School Code.

1. Press Plus Issue #119 - June 2025 (*all three policies "Kept in Committee" at the August 22, 2025 Policy Committee for further discussion*)
 - (1) Draft - Update
 - (1) 2:80 Board Member Oath and Conduct (*also on this agenda from Press Plus Issue #120.*) 13
 - (2) Review & Monitoring
 - (1) 3:30 Chain of Command 18
 - (2) 4:180 Pandemic Preparedness; Management; and Recovery 22
2. Press Plus Issue #120 - October 2025
 - (1) Draft - Update
 - (1) 2:80 Board Member Oath and Conduct (also on this agenda from Press Plus Issue #119.) 27
 - (2) 4:10 Fiscal and Business Management 32
 - (3) 5:90 Abused and Neglected Child Reporting 37
 - (4) 6:20 School Year Calendar and Day 42
 - (5) 7:10 Equal Educational Opportunities 45
 - (6) 8:30 Visitors to and Conduct on School Property 49
 - (7) 2:120 Board Member Development 55
 - (8) 2:150 Committees 59
 - (9) 4:140 Waiver of Student Fees
 - (2) Review and Monitoring
 - (1) 6:280 Grading and Promotion

d. Anticipated Dates for the 2026 Lincolnwood School District 74 Board of Education Meetings

The Lincolnwood School District 74 Board of Education must approve dates for the 2026 Regular Board of Education meetings. The meetings are held at Lincolnwood Village Hall (6900 N. Lincoln Avenue, Lincolnwood, IL) at 7:30 p.m., unless otherwise noted. *Please see the District website (sd74.org) for further information.*

Feedback from the community on any of the following meeting dates is welcome.

January 8, 2026

February 5, 2026

March 5, 2026

April 9, 2026

May 7, 2026
Tuesday, June 2, 2026
June 25, 2026
August 6, 2026
September 3, 2026
October 1, 2026
November 5, 2026
December 3, 2026

- e. FY25 Final Audit and The OPEB GASB 74/75 by Lauterbach & Amen, LLP
The Fiscal Year 2025 Lauterbach & Amen, LLP Audit Report was presented to the Finance Committee for informational purposes only on November 20, 2025. The Audit Report will be presented to the Board of Education at the December 4, 2025 Lincolnwood School District 74 Board of Education meeting and subsequently posted on the District's website.

Rationale: As part of the Regular meeting, the Board of Education routinely approves minutes, personnel items, Board policies, and routine business matters.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

Motion by member: _____ Seconded by: _____

5. UNFINISHED BUSINESS

6. NEW BUSINESS

7. COMMUNICATION FROM BOARD MEMBERS

- a. NTDSE/District 807: **John P. Vranas/Elissa B. Rosenberg**
- b. IASB (Illinois Association of School Boards): **Ted Kwon/Jay Oleniczak**
- c. Finance Committee: **Jay Oleniczak/Mihra Seta**
- d. Facilities Committee: **John P. Vranas/Myra A. Foutris**
- e. Policy Committee: **Myra A. Foutris/Ted Kwon**
 - I. 1st Reading by the Lincolnwood School District 74 Board of Education
 - 1. Press Plus Issue #120 - October 2025
 - (1) Draft - Update
 - (1) 4:30 Revenue and Investments
 - (2) 5:10 Equal Employment Opportunity and Minority Recruitment
 - (3) 6:60 Curriculum Content
 - (4) 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited
- f. President's Report: **Peter D. Theodore**
 - I. INFORMATION/DISCUSSION: Important District Dates

8. COMMUNICATION TO THE BOARD OF EDUCATION

- a. LTA (Lincolnwood Teacher Association): **Travis DuPriest/Kevin Conley (Co-Presidents)**
- b. LSSU (Lincolnwood Support Staff Union): **Tommy Bujnowski (President)**
- c. PALS (People Active with Lincolnwood Schools): **Abby Jones (President)**

9. ADMINISTRATIVE REPORTS

- a. Superintendent's Report: **Dr. David L. Russo**
 - I. INFORMATION/DISCUSSION: District Updates

- b. Curriculum and Instruction, Assistant Superintendent's Report: **Dr. Dominick M. Lupo**
 - I. INFORMATION/DISCUSSION/ACTION: Approval of the Lincoln Hall School Improvement Plan
Rationale: The Lincolnwood School District 74 Board of Education approves the Illinois State Board of Education's required Improvement Plans.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve the Lincoln Hall School Improvement Plan, as presented.

Motion by member: _____ Seconded by: _____

- c. Business and Operations, Business Manager/CSBO: **Courtney Whited**
 - I. INFORMATION/DISCUSSION: Finance Report - **SEPTEMBER 2025**
 - II. INFORMATION/DISCUSSION/ACTION: Public Hearing and Adoption of the Final 2025 Property Tax Levy
Rationale: The Lincolnwood School District 74 Board of Education must hold a public hearing for possible audience comments on the 2025 Property Tax Levy.

PUBLIC HEARING

OPEN PUBLIC HEARING

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education open a public hearing regarding adoption of the Final 2025 Property Tax Levy.

Motion by member: _____ Seconded by: _____

AUDIENCE COMMENTS

CLOSE PUBLIC HEARING

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education close the public hearing regarding adoption of the Final 2025 Property Tax Levy.

Motion by member: _____ Seconded by: _____

2025 PROPERTY TAX LEVY APPROVAL

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education adopts the 2025 Property Tax Levy Resolutions, as presented. The Board also directs the Business Manager/CSBO, Courtney Whited, to file the Truth in Taxation Certificate of Compliance and all other documentation before the last Tuesday in December.

Motion by member: _____ Seconded by: _____

- III. INFORMATION/DISCUSSION/ACTION: IGS Natural Gas Contract Beginning August 2026
Rationale: The Lincolnwood School District 74 Board of Education approves all contracts.

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve a 36-month contract with IGS for natural gas only if the pricing rate maintains a level at or below \$5.00 per decatherm at the time of the December 4, 2025 Board of Education meeting.

If pricing and term length are acceptable, the Lincolnwood School District 74 Board of Education may accept a contract from a natural gas supplier not to exceed a specified dollar per decatherm threshold.

Recommended motion: I move that the Lincolnwood School District 74 Board of Education approve a 36-month contract with IGS for natural gas at a rate of \$_____ per decatherm, as presented.

Motion by member: _____ Seconded by: _____

IV. INFORMATION/DISCUSSION/ACTION: IGS Electricity Contract Beginning April 2026

Rationale: The Lincolnwood School District 74 Board of Education approves all contracts.

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve a 36-month contract with IGS for electricity only if the pricing rate maintains a level at or below \$0.11 per kWh at the time of the December 4, 2025 Board of Education meeting.

If pricing and term length are acceptable, the Lincolnwood School District 74 Board of Education may accept a contract from an electricity supplier not to exceed a specified dollar per kWh threshold.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve a 36-month contract with IGS for electricity at a rate of \$_____ per kWh.

Motion by member: _____ Seconded by: _____

V. INFORMATION/ACTION: Bills Payable in the Amount of \$2,262,505.57

Bills reviewed this month by: Jay Oleniczak and Mihra Seta

Rationale: The Board of Education routinely reviews and approves invoices and bills.

Recommended Motion: I move that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$2,262,505.57.

Motion by member: _____ Seconded by: _____

10. AUDIENCE TO VISITORS

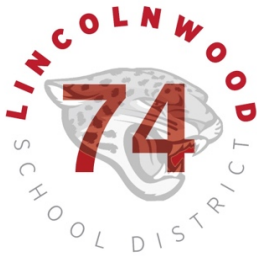
11. ADJOURNMENT

Recommended Motion: I move to adjourn the Regular meeting of the Lincolnwood School District 74 Board of Education.

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
 Regular Meeting Minutes
 Thursday, November 6, 2025 at 7:30 PM

BOARD OF EDUCATION
 Peter D. Theodore, *President*
 Myra A. Foutris, *Vice President*
 John P. Vranas, *Secretary*
 Ted Kwon
 Jay Oleniczak
 Elissa B. Rosenberg
 Mihra Seta

ADMINISTRATION
 Dr. David L. Russo, *Superintendent of Schools*
 Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum & Instruction*
 Courtney L. Whited, *Business Manager/CSBO*

Minutes of the Regular Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincolnwood Village Hall - Gerald C. Turry Village Board Room 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712, on Thursday, November 6, 2025.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

President Theodore called the meeting to order at 7:30 p.m., roll call was taken and the Pledge of Allegiance was recited.

<u>MEMBERS PRESENT</u> Myra A. Foutris Ted Kwon Jay Oleniczak Elissa B. Rosenberg Mihra Seta (arrived at 7:33 p.m.) Peter D. Theodore John P. Vranas		
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<u>ADMINISTRATORS/STAFF PRESENT</u> Dr. David L. Russo Dr. Dominick M. Lupo Courtney L. Whited Mark Atkinson	Dr. Chris Harmon Dr. Aliaa Ibrahim Jackie McGoey Erin Curry	Jordan Stephen Joseph Segreti Renee Tolnai
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2. DISTRICT RECOGNITION

a. Honoring Lincolnwood School District 74 Retiree

I. Celeste "CC" Pahos - Todd Hall Paraprofessional

Superintendent Russo publicly thanked Celeste Pahos for her work on behalf of the Lincolnwood Learning Community, and wished her well in retirement.

b. Lincoln Hall 2026 Spring Musical Announcement

Lincoln Hall EL teacher Hayley Reynolds announced the 2026 spring musical selection is Rodger's & Hammerstein's Cinderella.

c. Curricular Highlight - Rutledge Hall third grade students and their teachers will share highlights from their interdisciplinary dinosaur unit, where reading, science, and hands-on learning come together. From exploring Dinosaurs Before Dark to racing "dinosaurs" and studying fossils, students have brought curiosity and discovery to life. Join us as they showcase their learning and excitement about this engaging study.

The third-grade team, along with some of their students, showcased their interdisciplinary dinosaur unit.

3. AUDIENCE TO VISITORS

A number of community members stated their support of Children’s Care & Development Center, Inc. (CCDC) remaining a tenant of the District and in favor of the Option A Bond Issuance Language.

Members of the newly-formed community group, Lincolnwood Community Action Network (LCAN) shared their concerns about recent current events and a potential District response.

At 7:46 p.m. President Theodore called for a four-minute recess. President Theodore called the meeting back to order at 7:50 p.m.

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

None

6. COMMUNICATION FROM BOARD MEMBERS

a. NTDSE/District 807: **John P. Vranas/Elissa B. Rosenberg**

Member Rosenberg reported the NTDSE Governing Board last met on October 22, 2025.

The following are brief highlights:

- The Board received a presentation on Augmentative & Alternative Communication.
- Tarin Kendrick, Executive Director, continues to work with SD68 for rental space to create six classrooms for Molloy students. She discussed conducting a special education audit across all districts to assess needs and support building capacity with the focus on helping districts strengthen programs rather than expanding NTDSE.
- It was reported that several NTDSE administrators presented at both the Illinois Alliance of Administrators of Special Education and the Council of Administrators of Special Education Conferences.
- Candice Hartranft, Director of Curriculum and Instruction, reported that the Collaborative for Curriculum Committee met on October 20th and reviewed cohort data showing student progress in literacy and math since the inception of the CFC curriculum. She further reported that NTDSE has been supporting districts in the development of their Dynamic Learning Maps Alternate Assessment monitoring.
- Marie Sheedy, Co-Principal of Molloy, reported that the 2026 Extended School Year satellite location will be at Rutledge Hall.
- The Board discussed the feedback from an independent engineering firm regarding HVAC issues in the new building and the proposal for transportation rates over the next two years.
- The next meeting of the NTDSE Governing Board is scheduled at the NTDSE Administrative Center on December 10, 2025 at 6:00 p.m.

b. IASB (Illinois Association of School Boards): **Ted Kwon/Jay Oleniczak**

Member Kwon reported the Joint Annual Conference will be held November 21-23, 2025.

c. Finance Committee: **Jay Oleniczak/Mihra Seta**

The Finance Committee last met on October 23, 2025.

The Committee sent five items to the Agenda:

1. Children’s Care & Development Center, Inc. Lease Extension
 2. Pitney Bowes Postage Meter Lease Renewal
 3. Fiscal Years 2026 - 2030 Annual Audit Services
 4. Fiscal Years 2026 - 2030 Annual Actuarial Report Services
 5. PSACG Waiver Request- FY26 Facilities Rental Fees
- Courtney Whited, Business Manager/CSBO, provided an overview of the 2025 Estimated Levy Draft. The Finance Committee concurred with the Administration’s recommendation to the Board of Education to approve the Estimated 2025 Property Tax Levy in the amount of \$29,513,350 and the publication of the corresponding Truth-in-Taxation Notice. This represents a 2.90% increase on last year’s capped funds

extension combined with a 4.49% decrease on debt service for an overall 2.52% increase on the prior year's extension.

- Member Oleniczak shared his gratitude to the Finance Committee and Administration for delivering a levy for the Board to approve.
- The next Finance Committee meeting is scheduled for Thursday, November 20, 2025 at 6:30 p.m. The public is welcome.

d. Facilities Committee: **John P. Vranas/Myra A. Foutris**

The Facilities Committee last met on October 21, 2025.

- StudioGC architecture+interiors Project(s) Update:
 1. The concrete adjustment is complete.
 2. The general trades punch list is in progress at Rutledge Hall and Lincoln Hall.
 3. The parking lot asphalt and striping is completed across campus.
- Dr. Russo discussed the Foresight Integrated Solutions Security Audit results and recommendations with the Committee.
- The Facilities Committee concurs with the Administration's recommendation to the Board of Education to approve the Agreement from Everest Energy and Control Technologies, LLC to continue Annual BAS Maintenance and Support
- District Facilities Update:
 1. Alltown Bus Company submitted a request to use a room on a weeknight evening for their annual safety meeting in November.
 2. Skomor Soccer submitted a Facilities Rental Application.
 3. ISBE sent a notification about the Fiscal Year 2026 Round 1 School Maintenance Project Grant application.

The next Facilities Committee meeting is scheduled for Tuesday, November 18, 2025 at 6:00 p.m. The public is welcome.

e. Policy Committee: **Myra A. Foutris/Ted Kwon**

The Policy Committee last met on Friday, August 22, 2025. The October 24, 2025 Policy Committee meeting was cancelled due to a light agenda.

The next Policy Committee meeting is scheduled for Friday, November 14, 2025 at 8:30am in the Administration Building. The public is welcome.

f. President's Report: **Peter D. Theodore**

I. Important District Dates

President Theodore shared important District upcoming dates. Please see the District website for information: sd74.org.

7. COMMUNICATION TO THE BOARD OF EDUCATION

a. LTA (Lincolnwood Teacher Association): **Travis DuPriest/Kevin Conley (Co-Presidents)**

Co-president DuPriest and Rutledge Hall Special Education teacher, Mari Garvonado highlighted recent LTA positive working partnerships.

b. LSSU (Lincolnwood Support Staff Union): **Tommy Bujnowski (President)**

President Bujnowski was present. No report.

c. PALS (People Active with Lincolnwood Schools): **Abby Jones (President)**

PALS President Abby Jones provided an overview of the upcoming fundraising and community events, as well as the successes of past events. For more information: [PALS WEBSITE](#).

8. ADMINISTRATIVE REPORTS

a. Superintendent's Report: **Dr. David L. Russo**

I. Official School Board Members Appreciation Day - November 15, 2025

II. District Updates

- Superintendent Russo shared that November 15, 2025 is a very special day on the calendar, it is “School Board Members Day.” We cannot thank our Board Members enough for the countless volunteer hours that they each commit to our District. Please know how much your passion and dedication to education means to all of us. You play a vital civic role in our community and we thank each of you for your leadership, guidance, and governance. On behalf of the staff, families, students, and administrative team of Lincolnwood School District 74; Superintendent Russo expressed his deep gratitude and appreciation for all that they do. Please accept this small token. Thank you for your dedication to the District!
- Superintendent shared how he really loved the way the teachers integrated that opportunity to directly connect the wonderful resources of the museum to a unit of study for students. It was tremendous how the team incorporated science, literacy, and writing into an engaging, hands-on set of activities for the third-grade dinosaur unit.
- On Tuesday, the window to sign up for Parent-Teacher Conferences opened. The Sign-Up Genius will remain open through November 14, 2025. There are options for in-person and video conferencing meetings with teachers. We ask families to pay particular attention that they are signing up for their child’s correct homeroom teacher when scheduling their appointment. This is especially important for Lincoln Hall where specific teachers will lead the conference on behalf of all the teachers on a student’s schedule. Conferences are November 18 and 20, 2025.
- After a couple of years, we enjoyed perfect weather for Halloween and had the opportunity for students to parade around the track on a more comfortable day. We had some amazing, themed costumes from our staff and students seemed to really get into the festivities! Thank you to all those families who volunteered at the Todd Hall and Rutledge Hall parties or attended the parades. Middle School students enjoyed a well-attended party on the evening of October 24, 2025 and participated in Wellness Day stations on Halloween.
- Speaking of the weather, families are encouraged to familiarize themselves with our school closing and e-Learning Plans should inclement weather impact our ability to hold in-person classes. Links to more information will appear in upcoming editions of *Tuesday Newsday*. Depending upon the timing, severity, and duration of winter weather we may implement a traditional snow day or e-Learning Day. Whenever possible, the District attempts to give families the greatest amount of time to prepare for either scenario. However, we suggest each family review how you would address e-Learning in your home should we need to use this type of instructional day at some point during the winter.
- Rutledge Hall and Lincoln Hall will host Veterans’ Day assemblies on Tuesday, November 11, 2025. If you, or a family member, has served in a branch of our Armed Forces we invite you to join us. Contact either the Rutledge Hall or Lincoln Hall school office for more information.
- Finally, Superintendent Russo wished everyone a wonderful Thanksgiving season at the end of the month. Be safe in your travels and enjoy your gatherings and traditions!

b. Curriculum and Instruction, Assistant Superintendent’s Report: **Dr. Dominick M. Lupo**

I. Assessment Report: NWEA/MAP Data and Illinois Report Card Update

Assistant Superintendent for Curriculum and Instruction Lupo presented the Student Assessment Reports as well as an Illinois State Report Card update.

c. Business and Operations, Business Manager/CSBO: **Courtney Whited**

I. Finance Report - AUGUST 2025

Business Manager/CSBO Whited presented the August 2025 Finance Report.

II. Approval of the 2025 Estimated Annual Property Tax Levy Resolution & Public Notice

It was moved by Member Oleniczak and seconded by Secretary Vranas that the Lincolnwood School District 74 Board of Education approve the 2025 Estimated Annual Property Tax Levy Resolution & Public Notice, as presented and as supported by the Finance Committee.

President Theodore submitted the motion to a vote and the following vote was recorded:

Ayes: Foutris, Vranas, Kwon, Oleniczak, Rosenberg, Seta, Theodore

Nays: None

Absent: None

Motion passed.

III. Bills Payable in the Amount of \$1,273,104.56

Bills reviewed this month by: Elissa B. Rosenberg and Myra A. Foutris

It was moved by Member Rosenberg and seconded by Vice President Foutris that the Lincolnwood School District 74 Board of Education approve invoices and bills in the amount of \$1,273,104.56.

President Theodore submitted the motion to a vote and the following vote was recorded:

Ayes: Foutris, Vranas, Kwon, Oleniczak, Rosenberg, Seta, Theodore

Nays: None

Absent: None

Motion passed.

9. AUDIENCE TO VISITORS

Susan Fahey, Director of Children’s Care & Development Center (CCDC) thanked the Lincolnwood School District 74 Board of Education for their past support and shared her wishes to maintain the working partnership.

10. RECESS INTO CLOSED SESSION

It was moved by President Theodore and seconded by Vice President Foutris that the Lincolnwood School District 74 Board of Education recess into Closed Session for the purposes of: 5 ILCS 120/2(c)(1), amended by P.A. 101-459 - Personnel and 5 ILCS 120/2(c)(6) - the setting of a price for sale or lease of property owned by the District.

President Theodore submitted the motion to a voice vote and the motion passed at 8:52 p.m.

11. RETURN TO OPEN SESSION AT 9:23 P.M.

12. CONSENT AGENDA

a. APPROVAL OF MINUTES

I. Regular Board Meeting Minutes - SEPTEMBER 30, 2025

II. Regular Board Meeting - Closed Session Minutes - SEPTEMBER 30, 2025

b. EMPLOYMENT MATTERS

I. Personnel Report

II. New Employment

1. **Michael Yim**, Paraprofessional, Rutledge Hall, effective October 6, 2025, \$17.83/hr

2. **Tara Khezeran**, Part-Time Kitchen Staff, Lincoln Hall, effective October 9, 2025, \$15.61/hr

3. **Mary Pellicano**, Paraprofessional, Rutledge Hall, effective October 14, 2025, \$17.92/hr

4. **Steven Tracy**, Building & Grounds Engineer, Rutledge Hall, effective October 27, 2025, \$32.53/hr

III. Retirement

1. **Celeste Pahos**, Paraprofessional, Todd Hall, effective October 31, 2025

IV. FMLA Leave Request

1. **Mauvette Johnson**, one to one nurse/Instructional Assistant, Rutledge Hall, effective September 29, 2025

V. Leave Request

1. **Nicole Lorusso**, Paraprofessional, Lincoln Hall, effective January 5, 2026 with a return date of April 27, 2026

c. Upcoming Staff Development Opportunities

The Lincolnwood School District 74 Board of Education approves all overnight conferences.

I. **Amy Cattapan**, 6th Grade Language Arts/Reading, National Council of Teachers of English (NCTE) Convention, Denver, CO., November 20-23, 2025

II. **Hillary Schroer**, Rutledge Hall Music Teacher, Illinois Music Educators Conference (IMEC), Peoria, IL, January 29-31, 2026

d. Annual BAS Renewal with Everest

The Facilities Committee concurs with the Administration's recommendation to the Board of Education to accept this Agreement from Everest Energy and Control Technologies, LLC to continue Annual BAS Maintenance and Support in the amount of \$9,464 from January 1, 2026 through December 31, 2026.

e. Pitney Bowes Postage Meter Lease Renewal

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve this Agreement from Pitney Bowes for postage meter leasing in the amount of \$9,625.80 for 60 months beginning January 7, 2026.

f. Fiscal Years 2026 - 2030 Annual Audit Services

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve this Letter of Engagement from Lauterbach & Amen, LLP for annual audit services averaging \$33,550 per year for five (5) fiscal years from 2026 through 2030.

g. Fiscal Years 2026 - 2030 Annual Actuarial Report Services

The Finance Committee concurs with the Administration's recommendation to the Board of Education to approve the Letter of Engagement from Lauterbach & Amen, LLP for annual actuarial services at cost totaling \$17,890 for five (5) fiscal years from 2026 through 2030.

h. PSACG Waiver Request- FY26 Facilities Rental Fees

The Finance Committee concurs with the Administration's recommendation to the Board of Education to maintain Class IV facility rental fee rates during fiscal year 2025-26 for West Loop Soccer Club doing business as Paris Saint-Germain Academy Chicago (PSGAC).

It was moved by Secretary Vranas and seconded by Member Rosenberg that the Lincolnwood School District 74 Board of Education approves those items on the Consent Agenda as appear above.

President Theodore submitted the motion to a vote and the following vote was recorded:

Ayes: Foutris, Vranas, Kwon, Oleniczak, Rosenberg, Seta, Theodore

Nays: None

Absent: None

Motion passed.

13. Children's Care & Development Center, Inc. Lease Extension

It was moved by Member Oleniczak and seconded by Secretary Vranas that the Lincolnwood School District 74 Board of Education approve the lease extension with Children's Care & Development Center, Inc. from July 1, 2026 through May 31, 2027 at a total rental payment of \$94,215 or \$8,565 per month.

President Theodore submitted the motion to a vote and the following vote was recorded:

Ayes: Foutris, Vranas, Kwon, Oleniczak, Rosenberg, Seta, Theodore

Nays: None

Absent: None

Motion passed.

14. Ballot Referendum Language — Resolution providing for and requiring the submission of the proposition of issuing \$12,100,000 School Building Bonds to the voters of the District at the general primary election to be held on the 17th day of March 2026.

Superintendent Russo provided an overview of the discussions regarding Todd Hall Renovations and potential Referendum.

President Theodore opened a discussion to all the Board members prior to the motions being made. Vice President Foutris questioned the costs involved. Chair of the Finance Committee Member Oleniczak further explained the finances involved and the impact to the District. Secretary Vranas spoke on the decision to steer away from non-referendum bonds due to the overall costs, and his beliefs on bonding District capital improvements. Secretary Vranas reported there will be an upcoming need for additional space regardless of CCDC remaining a tenant due to the re-development of the Lincolnwood Town Center with high-demand rental units, and the growing needs of the Special Education population. The needs of the Lincolnwood students must take precedence over outside tenants.

It was moved by Secretary Vranas that the Lincolnwood School District 74 Board of Education approves a Resolution *with Option A language* providing for and requiring the submission of the proposition of issuing \$12,100,000 School Building Bonds to the voters of the District at the general primary election to be held on the 17th day of March 2026. The motion was not seconded and no vote was taken.

The motion failed due to lack of a second.

It was moved by Secretary Vranas that the Lincolnwood School District 74 Board of Education approves a Resolution *with Option B language* providing for and requiring the submission of the proposition of issuing \$12,100,000 School Building Bonds to the voters of the District at the general primary election to be held on the 17th day of March 2026. The motion was not seconded and no vote was taken.

The motion failed due to lack of a second.

15. ADJOURNMENT

It was moved by Secretary Vranas and seconded by President Theodore to adjourn the Regular meeting of the Lincolnwood School District 74 Board of Education.

President Theodore submitted the motion to a voice vote and the motion passed at 9:53 p.m.

Peter D. Theodore, President

John P. Vranas, Secretary

PRESS PLUS ISSUE #119 (June 2025) – 8/22/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

CONSENT

2. POLICY COMMITTEE TO DETERMINE:

Adopt as Presented

(change “revised” & “reviewed” date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 2 - Board of Education \

Document Status: Draft Update

Board of Education

2:80 Board Member Oath and Conduct

Each Board member, before taking his or her seat on the Board, shall take the following oath of office:

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Lincolnwood School District 74, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Lincolnwood School District 74;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum

potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Lincolnwood School District 74; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting; in the absence, of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards* [\(Code\)](#). [PRESSPlus1](#) A copy of the *Code* shall be displayed in the regular Board meeting room. All new Board members agree to abide by the *Code of Conduct*. [Q1](#)

LEGAL REF.:

[105 ILCS 5/10-16.5](#).

CROSS REF.: 1:30 (District Strategic Plan), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:50 (Board Member Term of Office), [2:60 \(Board Member Removal from Office\)](#), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational Board of Education Meeting)

ADOPTED: December 5, 2006

REVISED: January 10, 2019

REVIEWED: August 3, 2023

Questions and Answers:

***Required Question 1. The School Code does not specifically address what happens when board members violate their oath of office, nor does it create an opportunity to take legal action for such violations. *Collins v. Bd. of Educ. of North Chicago Comm. Unit Sch. Dist. 187*, 792 F.Supp.2d 992 (N.D.Ill. 2011). **Consult the board attorney for guidance when considering any type of disciplinary action or sanction against a board member.**

Depending on the situation, a board self-evaluation or private one-on-one meetings with a board member may be appropriate to address an issue relating to board member behavior (for a list of IASB workshops, see www.iasb.com/conference-training-and-events/training/workshops/). When a board member's violation of the oath of office also constitutes a willful failure to perform his or her official duties, the board may request the regional superintendent to remove the member from office. See sample policy 2:60, *Board Member Removal from Office*, available at PRESS Online by logging in at www.iasb.com, at footnote 2, for further discussion. A board member whose conduct violates conflict of interest laws may also be subject to criminal liability and removal from office. See sample policy 2:100, *Board Member Conflict of Interest*, and its footnotes, for additional information. In consultation with the board attorney, a board may also consider other actions to address a member's violation of the oath of office, such as publicly censuring a member. *Houston Comm. College System v. Wilson*, 595 U.S. 468 (2022) (holding that a college board of trustees did not violate a trustee's First Amendment rights when it adopted a resolution censuring him for "reprehensible" conduct). Other sanctions may be also warranted, depending on the facts. For example, in *Earnest v. Jasper Cty. Comm. Unit Sch. Dist. No. 1*, 371 F.Supp.3d 459 (S.D.Ill 2019), a court held a board member was not deprived of his liberty interest under the 14th Amendment when the board limited his access to confidential board packet information after it found the board member shared confidential personnel and student information with members of the public.

To encourage appropriate conduct, boards may wish to have their policy express potential consequences for violating the oath of office or the *Code of Conduct for Members of School Boards*. Such boards may add the following sentence to the end of this policy:

"A board member who fails to abide by the oath of office or the *Code* may be subject to action by the Board, including, but not limited to, formal censure and/or referral to the Regional Superintendent for removal from office under Board policy 2:60, *Board Member Removal from Office*."

Has the Board adopted this policy to include the optional sentence shown above?

- No. (Default)*****
 - Yes. (For districts in suburban Cook County, IASB will replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director.")
-

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 119, June 2025**

PRESS PLUS ISSUE #119 (June 2025) – 8/22/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

CONSENT

2. POLICY COMMITTEE TO DETERMINE:

Adopt as Presented

(change “revised” & “reviewed” date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 3 - General School Administration \

Document Status: Review and Monitoring

General School Administration

3:30 Chain of Command

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels must be followed, and no level may be by-passed except in emergency situations. [PRESSPlus1](#)

Progression for Addressing Concerns

In order that a concern of a parent or employee be addressed by the appropriate official(s), the Board of Education requires the following procedure:

If parents have a concern about their child, they will:

- a. first contact the child's teacher;
- b. if not satisfied, contact the Building Principal who will submit a written report to the Superintendent with respect to the contact and any follow-up activity;
- c. if not satisfied, contact the Superintendent who will prepare a written report with respect to the contact and any follow-up activity;
- d. if not satisfied: 1) submit a written communication to the Board of Education as set forth in 2:140 herein; or 2) attend a Board of Education meeting and address the Board of education at the audience to visitors' segment of the meeting; or 3) request a closed session meeting to address the Board of Education if allowable under 2:200 herein.
- e. Parents will be provided with copies of the written reports required in b and c above irrespective of whether requested by the parent. The written reports shall contain sequential identification numbers in chronological order and will be submitted to the Board of Education as directed by the Board of Education.

If an employee has a concern, he/she will:

- a. First contact the Principal or immediate supervisor who will submit a written report to the Superintendent with respect to the contact and any follow-up activity;
- b. if not satisfied: contact the Superintendent who will prepare a written report with respect to the contact and any follow-up activity; and
- c. if not satisfied, 1) submit a written communication to the Board of Education as set forth in 2:140 herein; or 2) attend a Board of Education meeting and address the Board of Education at the audience to visitors' segment of the meeting; or 3) request a closed session meeting to address the Board of Education if allowable under 2:200 herein.
- d. Employee shall be provided with copies of the written reports required in a and b above irrespective of whether requested by the employee. The written reports shall contain sequential identification numbers in chronological order and will be submitted to the Board of education as directed by the Board of Education.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:140 (Communications To and From the Board), 3:70 (Succession of Authority), 8:110 (Public Suggestions and Concerns)

ADOPTED: September 10, 2002

REVISED: December 4, 2007

REVIEWED: August 5, 2021

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at www.iasb.com), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 119, June 2025

PRESS PLUS ISSUE #119 (June 2025) – 8/22/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

CONSENT

2. POLICY COMMITTEE TO DETERMINE:

Adopt as Presented

(change “revised” & “reviewed” date)

Document Status: Review and Monitoring

Operational Services

4:180 Pandemic Preparedness; Management; and Recovery

The Board of Education recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety during a pandemic. [PRESSPlus1](#)

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably.

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand how the roles that the federal, State, and local government function; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing

In the case of a pandemic, the Governor may declare a disaster due to a public health emergency that may affect any decision for an emergency school closing. Decisions for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the Governor, Ill. Dept. of Public Health, District's local health department, emergency management agencies, and/or Intermediate Service Center.

During an emergency school closing, the Board President and the Superintendent may, to the extent the emergency situation allows, examine existing Board policies pursuant to Policy 2:240, *Board Policy Development*, and recommend to the Board for consideration any needed amendments or suspensions to address mandates that the District may not be able to accomplish or implement due to a pandemic.

Board Meeting Procedure; No Physical Presence of Quorum and Participation

by Audio or Video

A disaster declaration related to a public health emergency may affect the Board's ability to meet in person and generate a quorum of members who are physically present at the location of a meeting. Policy 2:220, *Board of Education Meeting Procedure*, governs Board meetings by video or audio conference without the physical presence of a quorum.

Payment of Employee Salaries During Emergency School Closures

The Superintendent shall consult with the Board to determine the extent to which continued payment of salaries and benefits will be made to the District's employees, pursuant to Board policies 3:40, *Superintendent*, 3:50, *Administrative Personnel Other Than the Superintendent*, 5:35, *Compliance with the Fair Labor Standards Act*, 5:200, *Terms and Conditions of Employment and Dismissal*, and 5:270, *Employment At-Will, Compensation, and Assignment*, and consistent with: (1) applicable laws, regulations, federal or State or local emergency declarations, executive orders, and agency directives; (2) collective bargaining agreements and any bargaining obligations; and (3) the terms of any grant under which an employee is being paid.

Suspension of In-Person Instruction; Remote and/or Blended Remote Learning Day Plan(s)

When the Governor declares a disaster due to a public health emergency pursuant to [20 ILCS 3305/7](#), and the State Superintendent of Education declares a requirement for the District to use *Remote Learning Days* or *Blended Remote Learning Days*, the Superintendent shall approve and present to the Board for adoption a Remote and/or Blended Remote Learning Day Plan (Plan) that:

1. Recommends to the Board for consideration any suspensions or amendments to curriculum-related policies to reduce any Board-required graduation or other instructional requirements in excess of minimum curricular requirements specified in School Code that the District may not be able to provide due to the pandemic;
2. Implements the requirements of [105 ILCS 5/10-30](#); and
3. Ensures a plan for periodic review of and/or amendments to the Plan when needed and/or required by statute, regulation, or State guidance.

LEGAL REF.:

[105 ILCS 5/10-16.7](#), [5/10-20.5](#), [5/10-20.56](#), and [5/10-30](#).

[5 ILCS 120/2.01](#) and [120/7\(e\)](#), Open Meetings Act.

[20 ILCS 2305/2\(b\)](#), Ill. Dept. of Public Health Act (Part 1).

[20 ILCS 3305/](#), Ill. Emergency Management Agency Act.

[115 ILCS 5/](#), Ill. Educational Labor Relations Act.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:220 (Board of Education Meeting Procedure), 2:240 (Board Policy Development), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:70 (Succession of Authority), 4:170 (Safety), 5:35 (Compliance with the Fair Labor Standards Act), 5:200 (Terms and Conditions of Employment and Dismissal), 5:270 (Employment At-Will, Compensation, and Assignment), 6:20 (School Year Calendar and Day), 6:60 (Curriculum Content), 6:300 (Graduation Requirements), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: March 7, 2013

REVISED: September 3, 2020

REVIEWED: September 3, 2020

PRESSPlus Comments

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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- Update the policy language due to changes in local conditions

- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

Issue 119, June 2025

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

~~**1st READING**~~

~~**KEEP IN COMMITTEE**~~

~~**DELETE POLICY**~~

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

~~**Adopt with Additional District Edits**~~
(change "revised" & "reviewed" date)

~~**Not Adopted**~~
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 2 - Board of Education \

Document Status: Draft Update

Board of Education

2:80 Board Member Oath and Conduct

Each Board member, before taking his or her seat on the Board, shall take the following oath of office:

I, (*name*), **do solemnly swear** (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Lincolnwood School District 74, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Lincolnwood School District 74;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum

potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's school (or schools) to advance the vision for Lincolnwood School District 74; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting; in the absence, of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School Boards* [\(Code\)](#). [PRESSPlus1](#) A copy of the *Code* shall be displayed in the regular Board meeting room. All new Board members agree to abide by the *Code of Conduct*. [Q1](#)

LEGAL REF.:

[105 ILCS 5/10-16.5](#).

CROSS REF.: 1:30 (District Strategic Plan), 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:50 (Board Member Term of Office), [2:60 \(Board Member Removal from Office\)](#), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational Board of Education Meeting)

ADOPTED: December 5, 2006

REVISED: January 10, 2019

REVIEWED: August 3, 2023

Questions and Answers:

***Required Question 1. The School Code does not specifically address what happens when board members violate their oath of office, nor does it create an opportunity to take legal action for such violations. *Collins v. Bd. of Educ. of North Chicago Comm. Unit Sch. Dist. 187*, 792 F.Supp.2d 992 (N.D.Ill. 2011). **Consult the board attorney for guidance when considering any type of disciplinary action or sanction against a board member.**

Depending on the situation, a board self-evaluation or private one-on-one meetings with a board member may be appropriate to address an issue relating to board member behavior (for a list of IASB workshops, see www.iasb.com/conference-training-and-events/training/workshops/). When a board member's violation of the oath of office also constitutes a willful failure to perform his or her official duties, the board may request the regional superintendent to remove the member from office. See sample policy 2:60, *Board Member Removal from Office*, available at PRESS Online by logging in at www.iasb.com, at footnote 2, for further discussion. A board member whose conduct violates conflict of interest laws may also be subject to criminal liability and removal from office. See sample policy 2:100, *Board Member Conflict of Interest*, and its footnotes, for additional information. In consultation with the board attorney, a board may also consider other actions to address a member's violation of the oath of office, such as publicly censuring a member. *Houston Comm. College System v. Wilson*, 595 U.S. 468 (2022) (holding that a college board of trustees did not violate a trustee's First Amendment rights when it adopted a resolution censuring him for "reprehensible" conduct). Other sanctions may be also warranted, depending on the facts. For example, in *Earnest v. Jasper Cty. Comm. Unit Sch. Dist. No. 1*, 371 F.Supp.3d 459 (S.D.Ill 2019), a court held a board member was not deprived of his liberty interest under the 14th Amendment when the board limited his access to confidential board packet information after it found the board member shared confidential personnel and student information with members of the public.

To encourage appropriate conduct, boards may wish to have their policy express potential consequences for violating the oath of office or the *Code of Conduct for Members of School Boards*. Such boards may add the following sentence to the end of this policy:

"A board member who fails to abide by the oath of office or the *Code* may be subject to action by the Board, including, but not limited to, formal censure and/or referral to the Regional Superintendent for removal from office under Board policy 2:60, *Board Member Removal from Office*."

Has the Board adopted this policy to include the optional sentence shown above?

- No. (Default)*****
 - Yes. (For districts in suburban Cook County, IASB will replace "Regional Superintendent" with "appropriate Intermediate Service Center Executive Director.")
-

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 119, June 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

 1st READING

 KEEP IN COMMITTEE

 DELETE POLICY

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

 Adopt with Additional District Edits
(change "revised" & "reviewed" date)

 Not Adopted
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 4 - Operational Services \

Document Status: Draft Update

Operational Services

4:10 Fiscal and Business Management

The Business Manager is responsible for the School District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board of Education and publishing it by ~~before~~ [PRESSPlus1](#) December 1, as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management through the use of computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Access to the District's Electronic Network*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent shall present to the Board of Education, no later than the first regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Ill. State Board of Education's (ISBE) *School District Budget Form*. To the extent possible, the tentative budget shall be balanced as defined by ISBE guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by ISBE guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent or designee's proposed budget, the Board of Education sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board of Education Secretary or designee shall make arrangements to

publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed including the cash reserve balance of all funds held by the District related to its operational levy and, if applicable, any obligations secured by those funds, and the public shall be invited to comment, question, or advise the Board of Education.

Final Adoption Procedures

The Board of Education adopts a budget before the end of the first quarter of each fiscal year (September 30), or by such alternative procedure as State law may define. To the extent possible, the budget shall be balanced as defined by ISBE; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within three years according to ISBE requirements.

The Board of Education adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board of Education members' names voting yea and nay shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website.
2. Notify parents/guardians that the budget is posted and provide the website's address.
3. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Fiscal Officer, with the County Clerk within 30 days of the budget's adoption.
4. Ensure disclosure to the public of the cash reserve balance of all funds held by the district related to its operational levy and, if applicable, any obligations secured by those funds, at the public hearing at which the Board certifies its operational levy.
5. Present a written report that includes the annual average expenditures of the District's operational funds for the previous three fiscal years at or before the board meeting at which the Board adopts its levy. In the event the District's combined cash reserve balance of its operational funds is

more than 2.5 times the annual average expenditures of those funds for the previous three fiscal years, the Board will adopt and file with ISBE a reserve reduction plan by December 31.

6. Make all preparations necessary in order for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act, and file a Certificate of Tax Levy with the County Clerk on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
7. Submit the annual budget, a deficit reduction plan if one is required by ISBE guidelines, and other financial information to ISBE according to its requirements.

Any amendments to the budget or certificate of tax levy shall be made as provided in the School Code and Truth In Taxation Act.

Budget Amendments

The Board of Education may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board of Education with a quarterly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board of Education.

The Board shall act on all interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements of it, if one exists.

LEGAL REF.:

[105 ILCS 5/10-17](#), [5/10-22.33](#), [5/17-1](#), [5/17-1.2](#), [5/17-1.3](#), [5/17-1.10](#), [5/17-2A](#), [5/17-3.2](#), [5/17-11](#), [5/20-5](#), [5/20-8](#), and [5/20-10](#).

[35 ILCS 200/18-55](#) et seq., Truth in Taxation Law.

[23 Ill.Admin.Code Part 100](#).

CROSS REF.: 4:20 (Fund Balances), 4:40 (Incurring Debt), 4:60 (Purchases), 6:235 (Access to Electronic Networks)

ADOPTED: September 10, 2002

REVISED: January 11, 2024

REVIEWED: January 11, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-17, amended by P.A. 104-261, eff. 1-1-26. No later than December 1 each year, a school board must make its statement of affairs available to the public by posting it on the district's website and publishing it in a newspaper of general circulation. See sample exhibit 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

 1st READING

 KEEP IN COMMITTEE

 DELETE POLICY

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

 Adopt with Additional District Edits
(change "revised" & "reviewed" date)

 Not Adopted
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 5 - Personnel \ General Personnel \

Document Status: Draft Update

General Personnel

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child shall immediately report or cause a report to be made to the Ill. Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873) (within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY). Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or designee shall notify local law enforcement. Negligent failure to report occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in his or her professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and he or she, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child sexual abuse material pornography [PRESSPlus1](#) on *electronic and information technology equipment*, as defined in 325 ILCS 5/4.5(a), shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a

student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and *Erin's Law* Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations as required by law and policy 5:100, *Staff Development Program*.

Alleged Incidents of Sexual Abuse; Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with Board policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

When the Superintendent has reasonable cause to believe that a license holder (1) committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA or an act of sexual misconduct under *Faith's Law*, and (2) that act resulted in the license holder's dismissal or resignation from the District, the Superintendent shall notify the State Superintendent and the appropriate Intermediate Service Center Executive Director in writing, providing the III. Educator Identification Number as well as a brief description of the misconduct alleged. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

The Superintendent shall develop procedures for notifying a student's parents/guardians when a District employee, contractor, or agent is alleged to have engaged in sexual misconduct with the student as defined in *Faith's Law*. The Superintendent shall also develop procedures for notifying the student's parents/guardians when the Board takes action relating to the employment of the employee, contractor, or agent following the investigation of sexual misconduct. Notification shall not occur when the employee, contractor, or agent alleged to have engaged in sexual misconduct is the student's parent/guardian, and/or when the student is at least 18 years of age or emancipated.

The Superintendent shall execute the recordkeeping requirements of *Faith's Law*.

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board

may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in Board policy 2:20, *Powers and Duties of the Board of Education; Indemnification*.

LEGAL REF.:

[20 U.S.C. §7926](#), Elementary and Secondary Education Act.

[105 ILCS 5/10-21.9](#), [5/10-23.13](#), [5/21B-85](#), [5/22-85.5](#), and [5/22-85.10](#).

[20 ILCS 1305/1-1](#) *et seq.*, Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:60 (Purchases and Contracts), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Termination and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and [Law Enforcement Requests](#) ~~Police Interviews~~)

ADOPTED: January 12, 2016

REVISED: December 5, 2024

REVIEWED: December 5, 2024

PRESSPlus Comments

PRESSPlus 1. Updated in response to 325 ILCS 5/4.5, amended by P.A. 104-245, eff. 1-1-26. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

 1st READING

 KEEP IN COMMITTEE

 DELETE POLICY

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

 Adopt with Additional District Edits
(change "revised" & "reviewed" date)

 Not Adopted
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 6 - Instruction \

Document Status: Draft Update

Instruction

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students ~~shall~~^{PRESSPlus1} may devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board of Education may, from time to time, designate a regular school day as a commemorative holiday.

School Day

Please refer to the current "Agreement between the Board of Education, School District #74, Lincolnwood, Illinois, and the Lincolnwood Teacher's Association, Local 1274 IFT/AFT, AFL-CIO and the Lincolnwood Support Staff Union, Local 1274 IFT/AFT, AFL-CIO for additional information, if applicable."

The Board of Education establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements.

LEGAL REF.:

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.46, 5/10-20.56, ~~5/10-20.46~~, 5/10-30, 5/18-12, 5/18-12.5, 5/24-2, 5/27-~~5103~~, ~~5/27-18~~, ~~5/27-19~~, ~~5/27-20~~, and ~~5/27-1025~~20.1, and ~~5/27-20.2~~.

[10 ILCS 5/11-4.1](#), Election Code.

[5 ILCS 490/](#), State Commemorative Dates Act.

[23 Ill.Admin.Code §1.420\(f\)](#).

Metzl v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd* by 57 F.3d 618 (7th Cir. 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: September 10, 2002

REVISED: January 12, 2023

REVIEWED: January 12, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-2(c), amended by P.A. 104-391, making commemorative holidays optional to observe and moving the last Friday in April (Arbor and Bird Day), October 9 (Leif Erikson Day), and the day immediately after Thanksgiving (Native American Heritage Day) to commemorative holidays. In addition, 105 ILCS 5/27-20 and 105 ILCS 5/27-20.2, both repealed by P.A. 104-391, removed American Indian Day and Just Say No Day, respectively, from the list of commemorative holidays. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

 1st READING

 KEEP IN COMMITTEE

 DELETE POLICY

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

 Adopt with Additional District Edits
(change "revised" & "reviewed" date)

 Not Adopted
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 7 - Students \

Document Status: Draft Update

Students

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the North Cook Intermediate Service Center Executive Director (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Any student may file a sexual harassment complaint by using Board policy 2:265, *Title IX Grievance Procedure*.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator and a Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[Plyler v. Doe, 457 U.S. 202 \(1982\)](#).[PRESSPlus1](#)

[Good News Club v. Milford Central Sch., 533 U.S. 98 \(2001\)](#).

Ill. Constitution, Art. I, §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, [5/22-105](#), 5/26A, and 5/27-1.

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), [7:150 \(Agency and Law Enforcement Requests\)](#), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

ADOPTED: September 10, 2002

REVISED: June 5, 2025

REVIEWED: June 5, 2025

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-105(c)(1-3), added by P.A. 104-288, eff. 1-1-26, codifying Plyler v. Doe, 457 U.S. 202 (1982), prohibiting districts from taking any action that would deny a child free public education based on the child's or their parent's/guardian's actual or perceived citizenship or immigration status, and requiring districts to establish a policy and procedures regarding agency and law enforcement requests, to ensure this right is preserved. See policy 7:150, *Agency and Law Enforcement Requests*, and sample administrative procedure 7:150-AP, *Managing Agency and Law Enforcement Requests*, available at PRESS Online by logging in at www.iasb.com. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

~~**1st READING**~~

~~**KEEP IN COMMITTEE**~~

~~**DELETE POLICY**~~

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

~~**Adopt with Additional District Edits**~~
(change "revised" & "reviewed" date)

~~**Not Adopted**~~
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 8 - Community Relations \

Document Status: Draft Update

Community Relations

8:30 Visitors to and Conduct on School Property

The following definitions apply to this policy:

School property - District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a Board of Education meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities.

Visitor - Any person other than an enrolled student or District employee.

All visitors to school property are required to report to the Building Principal's office and receive permission to remain on school property. All visitors must sign a visitors' log, show identification, and wear a visitor's badge. When leaving the school, visitors must return their badge. On those occasions when large groups of parents/guardians, friends, and/or community members are invited onto school property or when community members are attending Board meetings, visitors are not required to sign in but must follow school officials' instructions. Persons on school property without permission will be directed to leave and may be subject to criminal prosecution.

Except as provided in the next paragraph, any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Requests to access a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs, should be made at the appropriate building. Access shall be facilitated according to guidelines from the Superintendent or designee.

The Superintendent or designee shall manage a program to allow community use of the following facilities on non-school days, during the daylight, provided they are not being used for school purposes: tennis courts, playground, and track.

The School District expects mutual respect, civility, and orderly conduct among all people on school property or at a school event. No person on school property or at a school event (including visitors, students, and employees) shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, Board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner, or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or deface School District property.
5. Violate any Illinois law, or town or county ordinance.
6. Smoke or otherwise use tobacco products.
7. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
8. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
9. Use or possess medical cannabis, unless he or she has complied with policy 7:270, *Administering Medicines to Students*, implementing *Ashley's Law*.
10. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
11. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the Board of Education.
12. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized District employee's directive.
13. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
14. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
15. Engage in any conduct that interferes with, disrupts, or adversely affects the District or a School function.

Exclusive Bargaining Representative Agent

Upon notifying the Building Principal's office, authorized agents of an exclusive bargaining representative will be provided reasonable access to employees in

the bargaining unit they represent in accordance with State law. Such access shall be conducted in a manner that will not impede the normal operations of the District.

Convicted Child Sex Offender

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender is:

1. A parent/guardian of a student attending the school and the parent/guardian is: (i) attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion and notifies the Building Principal of his or her presence at the school, or
2. Has permission to be present from the Board of Education, Superintendent or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent, or designee who is a licensed/certified [PRESSPlus1](#) employee, shall supervise a child sex offender whenever the offender is in a child's vicinity.

Enforcement

Any staff member may request identification from any person on school grounds or in any school building; refusal to provide such information is a criminal act. The Building Principal or designee shall seek the immediate removal of any person who refuses to provide requested identification.

Any person who engages in conduct prohibited by this policy may be ejected from or denied admission to school property in accordance with State law. The person also may be subject to being denied admission to school athletic or extracurricular events for up to one calendar year in accordance with the procedures below.

Procedures to Deny Future Admission to Athletic or Extracurricular School Events

Before any person may be denied admission to athletic or extracurricular school events, the person has a right to a hearing before the Board. The Superintendent may refuse the person admission pending such hearing. The Superintendent or designee must provide the person with a hearing notice, delivered or sent by certified mail with return receipt requested, at least 10 days before the Board hearing date. The hearing notice must contain:

1. The date, time, and place of the Board hearing,
2. A description of the prohibited conduct,
3. The proposed time period that admission to school events will be denied, and
4. Instructions on how to waive a hearing.

LEGAL REF.:

[20 U.S.C. §7971](#) *et seq.*, Pro-Children Act of 2001.

[Nuding v. Cerro Gordo Community Unit School Dist.](#), 313 Ill. App.3d 344 (4th Dist. 2000).

[105 ILCS 5/10-20.5](#), [10-20.5b](#), [5/10-22.10](#), [5/22-33](#), [5/22-110](#), and [5/24-25](#), and [5/27-23.7\(a\)](#). [PRESSPlus2](#)

[115 ILCS 5/3](#)(c), Ill. Educational Labor Relations Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 705/](#), Cannabis Tax and Regulation Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[720 ILCS 5/11-9.3](#), [5/21-1](#), [5/21-1.2](#), [5/21-3](#), [5/21-5](#), [5/21-5.5](#), [5/21-9](#), and [5/21-11](#).

CROSS REF.: 2:200 (Types of Board of Education Meetings), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board), 4:170 (Safety), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:190 (Student Behavior), 7:270 (Administering Medicines to Students), 8:20 (Community Use of School Facilities)

ADOPTED: September 10, 2002

REVISED: February 1, 2024

REVIEWED: February 1, 2024

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESSPlus 2. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

~~**1st READING**~~

~~**KEEP IN COMMITTEE**~~

~~**DELETE POLICY**~~

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

~~**Adopt with Additional District Edits**~~
(change "revised" & "reviewed" date)

~~**Not Adopted**~~
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 2 - Board of Education \

Document Status: Draft Update

Board of Education

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for member orientation and development. Board members have an equal opportunity to attend state and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent educational materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities; (4) trauma-informed practices for students and staff; and (5) improving student outcomes, within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on OMA is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. ~~This dismissal process is available after the District's PERA implementation date.~~ [PRESSPlus1](#)

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, shall make reasonable efforts to provide ongoing professional development to Board members about the requirements of [105 ILCS 5/10-22.6](#) and [105 ILCS 5/10-20.14](#), adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement using the services of an Illinois Association of School Boards Representative.

New Board Member Orientation

The following steps are taken to orient newly elected or appointed Board of Education members:

1. The Board President or Superintendent or their designees shall give each new Board member online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board of Education's roles and responsibilities.
2. The Board President may request a veteran Board member to mentor a new member.
3. New members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board of Education member to attend (1) Board of Education meetings,

except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#), Open Meetings Act.

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

ADOPTED: September 10, 2002

REVISED: January 9, 2025

REVIEWED: January 9, 2025

REVIEWED: December 7, 2023

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

~~**1st READING**~~

~~**KEEP IN COMMITTEE**~~

~~**DELETE POLICY**~~

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

~~**Adopt with Additional District Edits**~~
(change "revised" & "reviewed" date)

~~**Not Adopted**~~
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 2 - Board of Education \

Document Status: Draft Update
[Board of Education](#)

2:150 Committees

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as Board committees and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose.

The Board President makes all Board Committee and Liaison Appointments, subject to Board approval. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board – it may only make recommendations to the Board.

The current standing Board committees are listed below:

1. Policy Committee

This committee reviews current Board policies and recommends the adoption of future Board policies, consistent with the requirements of The Illinois School Code and School District practice.

2. Finance Committee

This committee reviews new financial initiatives prior to their presentation to the Board. The District's Business Manager serves as a consultant and resource.

3. Facilities Committee

This committee reviews life safety, maintenance, and facility improvement issues regarding our buildings and makes recommendations to the Board of Education. The District's Business Manager serves as a consultant and resource.

4. Food Service Committee (Periodic)

This committee will review the current food service in the District and research to improve the system that is currently in place based on the goals from the District's Strategic Plan. This committee will analyze the current food service program and will design an action plan to address food served, staffing requirements and facility/equipment needed as well as financial resources. This committee will make recommendations to the Board of Education. The District's Business Manager serves as a consultant and resource.

Board Liaisons

The Board of Education shall establish Board liaisons, as deemed necessary. The Board President makes all liaison appointments, subject to Board approval. Board liaisons report to the Superintendent and Board on an as-needed basis. One representative from the Board shall serve as a liaison to the entities listed below:

- Niles Township District for Special Education District #807 – representing School District 74
- IASB (Illinois Association of School Boards)
- Finance Committee
- Facilities Committee
- Food Service Committee (**Periodic**)
- Policy Committee
- **LTA Contract Maintenance Liaison**

The President or his/her designee, per motion adopted, will attend LTA Contract Maintenance Meetings (formally known as BLOATE).

Superintendent Committees

The Superintendent creates Superintendent committees as he or she deems necessary and makes all appointments. Superintendent committees report to the Superintendent.

- Parent-Teacher Advisory Committee

This committee, which assists in the development of student discipline policy and procedure, is comprised of parents and teachers, and may also include persons whose expertise or experience is needed. The committee reviews such issues as administration of medication in the schools,

reciprocal reporting between the School District and local law enforcement agencies regarding criminal and civil^{PRESSPlus1} offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information. Committee reports and recommendations are made to the Board of Education as requested by the Board.

- Behavioral Interventions Committee

This committee develops, implements, and monitors procedures for using behavioral interventions in accordance with Board policy 7:230, *Misconduct by Students with Disabilities*. Committee reports and recommendations are made to the Board of Education as requested by the Board.

- Wellness Committee

The Wellness Committee shall work with the Superintendent and Food Service in monitoring the implementation of the Wellness Policy and Food Service guidelines and in presenting recommendations to the Board upon request. The Committee is responsible for addressing food-related topics of concern to the school community and making Wellness Policy recommendations to the Board of Education. The standing Wellness Committee shall present to the Board a report each year on the status of meeting the Wellness Policy goals and containing recommendations for improving the health, delivery and cost effectiveness of Food Services.

Nothing in this policy limits the authority of the Superintendent or designee to create and use committees that report to him or her or to other staff members.

LEGAL REF.:

Family Educational Rights and Privacy Act, [20 U.S.C. § 1232g](#).

Elementary and Secondary Education Act of 1965, as reauthorized by [P.L. 103-382](#).

Educational Consolidation and Improvement Act, Chapter I, General Administrative Requirements, § 200.53(b)(1).

Rules and Regulations for the Control of Communicable Diseases, issued by the Illinois Department of Public Health.

[5 ILCS 120/](#), Open Meetings Act.

[105 ILCS 5/10-20.14](#) and [5/14-8.05](#).

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of Board of Education Meetings), 2:240 (Board Policy Development), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: September 10, 2002

REVISED: February 2, 2023

REVIEWED: February 2, 2023

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430. **Issue 120, October 2025**

PRESS PLUS ISSUE #120 (OCTOBER 2025)
11/14/25 POLICY COMMITTEE MEETING

1. ACTION TO BE TAKEN:

 CONSENT

 1st READING

 KEEP IN COMMITTEE

 DELETE POLICY

2. POLICY COMMITTEE TO DETERMINE:

 Adopt as Presented
(change "revised" & "reviewed" date)

 Adopt with Additional District Edits
(change "revised" & "reviewed" date)

 Not Adopted
(change "reviewed" date)

LINCOLNWOOD SCHOOL DISTRICT 74 \ SECTION 4 - Operational Services \

Document Status: Draft Update

Operational Services

4:140 Waiver of Student Fees

The Superintendent will recommend to the Board for adoption what fees, if any, will be charged for the use of textbooks, consumable materials, extracurricular activities, and other school fees. Students will pay fines for loss of school books or other school-owned items of personal property assigned or loaned to the students.

Fees for textbooks, other instructional materials, as well as fines for the loss or damage of school property are waived for students who meet the eligibility criteria for a waiver contained in this policy. In order that no student be denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the Superintendent will recommend to the Board for adoption what additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for a waiver.

Notification

The Superintendent shall ensure that a notice of waiver applicability is provided to parents/guardians with every bill for fees and/or fines, and that applications for waivers are widely available and distributed according to State law and Ill. State Board of Education (ISBE) rule, and that provisions for assisting parents/guardians in completing the application are available.

Eligibility Criteria

A student shall be eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the free meals program;
2. The student's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act ([42 U.S.C. §11434a](#)).

The Superintendent or designee will give additional consideration when one or

more of the following factors are present:

- Illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Seasonal unemployment;
- Emergency situations;
- When one or more of the parents/guardians are involved in a work stoppage.

Verification

The Superintendent or designee shall establish a process for determining a student's eligibility for a waiver of fees and fines in accordance with State law requirements.

If a student receiving a waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal

The Superintendent or designee will notify the parent(s)/guardian(s) promptly as to whether the fee waiver request has been granted or denied. The denial of a fee waiver request may be appealed to the Superintendent by submitting the appeal in writing to the Superintendent within 14 days of the denial. The Superintendent or designee shall respond within 14 days of receipt of the appeal. The Superintendent's decision may be appealed to the School Board. The decision of the Board is final and binding.

Questions regarding the fee waiver request process should be addressed to the Building Principal's office.

LEGAL REF.:

[42 U.S.C. §11434a](#), McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.13, 5/10-22.25, [and 5/27-24.2815](#), and [5/28-19.2](#). [PRESSPlus1](#)

[23 Ill.Admin.Code §1.245](#) [*may contain unenforceable provisions*].

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:140 (Education of Homeless Children)

ADOPTED: September 10, 2002

REVISED: March 2, 2023

REVIEWED: March 2, 2023

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated in response to P.A. 104-391. **Issue 120, October 2025**

