

West Muskingum Board of Education
Agenda
December 3, 2025
West Muskingum Administration Center, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question a board member individually. All cellphones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. **Minutes of previous meeting(s)** - Attachment
Recommendation to approve the minutes from the November 2025 regular board meeting.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Financial Report** – Attachment
Recommendation to approve the November 2025 financial reports as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Amended Certificate and Appropriation Modifications** – Hand Carry
Recommendation to approve the amended certificate modifications as presented.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

II. SUPERINTENDENT’S REPORT – PERSONNEL

1. **Resignation(s)**
Recommendation to approve the following resignation(s):

- Keolani Gill, WMMS Winter Cheer Advisor

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

2. **Supplemental/Limited 3313.53 Contract(s) FY26**
Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2025-2026 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Micah Curtis	WMMS Cheerleading Advisor - Winter	\$1,583.24
Andrew Stark	WMHS Wrestling Coach	Volunteer
Paul Parsons	WMMS Wrestling Coach	Volunteer
Wyatt Gregg	WMMS Wrestling Coach	Volunteer

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

3. **Classified Non-Bargaining Contract(s)**
Recommendation to approve **Dylan Banta as District Technology Assistant** for a two (2) year contract, effective January 5, 2026, through July 31, 2028, 260 days per contractual year (prorated for any partial employment period). Employment pending proper completion of personnel requirements.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

4. **MVESC Master Certificate Substitute List**
Recommendation to approve the December 2025 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

SUPERINTENDENT'S REPORT

7. **(NIST) Cybersecurity Framework**

Recommendation to adopt the National Institute of Standards and Technology (NIST) Cybersecurity Framework (CSF) Version 2.0 as the guiding structure for West Muskingum Local School District's cybersecurity program. The Board further authorizes the administration to implement the policies, standards, and operational practices necessary to achieve compliance with this framework in alignment with Ohio House Bill 96 requirements.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

8. **Auxiliary Gym – Survey Proposals**

Recommendation to approve an Addendum to Contract for APG Architects for the Auxiliary Gym Project to include Land Survey, increasing contract an additional \$2,650.00.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

9. **Meta Bus Bid**

WHEREAS, the West Muskingum Board of Education wishes to advertise and receive bids for the purchase of one (1) 81 passenger conventional school bus. THEREFORE, BE IT RESOLVED the West Muskingum Local Board of Education wishes to participate and authorize META Solutions (META) to advertise and receive bids on said Boards' behalf as per the specification submitted for the cooperative purchase of one (1) 81 passenger conventional bus.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

10. **Bus Purchase**

Recommendation to approve the purchase of one (1) 81 PASSENGER 2025 Thomas Saf-T-Liner C2 bus for \$152,232, as outlined by Complete Bus & Specialty Vehicles, based on META Bus Bid.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

11. **Donations**

Recommendation to approve the following donation(s):

- Muskingum County Soil and Water Conservation District to WMHS FFA for increasing student experiences through the FFA Chapter - \$100.00

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

12. Annual Organizational Board Meeting

Recommendation to approve a date and time in January 2026 for the annual organizational and regular board meeting.

Date and Time: _____

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

13. Board President Pro-Tem

Recommendation to approve a president pro-tem for the annual organizational board meeting being held in January 2026.

President Pro-Tem _____

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

14. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- _ personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- _ consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to

a person whose personal, private interest is adverse to the general public interest

- _ conference with an attorney to discuss matters which are subject of pending or imminent court action
- _ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _ matters required by federal law or state statutes to be confidential
- _ specialized details of security arrangements

Motion: Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___

V. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ___ Farley ___ MacLaine ___ Melsheimer ___ Vousden ___