



**MINUTES OF
SCOTTSDALE UNIFIED SCHOOL DISTRICT NO. 48
Upper-Level Math Curriculum Adoption Committee
8500 E. Jackrabbit Rd. MDA-B
Date: November 17, 2025 Time: 3:00 PM - 5:00 PM**

Call to Order

Meeting was called to order at 3:06 PM

Attendance - (came or left the meeting early)

Present: Ted Anderson, Runa Bianchi (arrived 3:30), Kellen Castillo, Shannon Chappell (arrived 3:10), Kyle Christensen, Jennifer Dukelow, Janine Helton, Lauren Goldfish, Tiffini Johnson, Pam Kirby (left 3:36), Stephanie Laviola, Kelsey Maslowski, Kim McClure, Tom Roxborough, Lucas Walls (left 3:15), Shannon Yoesle, Eloy Yndigoyen.

Absent: Casey Boerner, Jay Conyers, Tamara Gold, Sandra Hurtado, Jessica Merrills, Amiee Selman, Nathalie Vitale.

Committee Chairpersons: Dr. Tamara Jagodzinski, Carline Fried, Carrie Chapman

Committee Support: Dede Johnston, Tiffany Sorensen

Information/Discussion and Possible Action

2. Approval of November 17, 2025 Meeting Agenda - Information/Discussion or Possible Action Item

Carline Fried

- Motion: Kelsey Maslowski moved to approve the agenda for 11-17-2025 as written.
- Seconded: The motion was seconded by Pam Kirby.
- Vote: A vote was taken, and the motion passed with a unanimous decision

3. Approval of Minutes for November 3, 2025 -

Carline Fried

- Motion: Kelsey Maslowski moved to approve the minutes for 11-3-2025 as written
- Seconded: The motion was seconded by Shannon Yoesle.
- Vote: A vote was taken, and the motion passed with a unanimous decision.

4. Committee Members -

Carline Fried

- Committee members received an overview of state and local regulations for District committees. Topics included in the presentation were aspects of Arizona Sunshine Laws

with topics including: open meeting laws, public records requests, agendas, having a quorum for each meeting and conflict of interest. The purpose is to create a public policy that official public business be transacted with transparency.

- Committee members were reminded to conduct all committee-related business within the time and space of formal committee meetings
- In a public records request any conversations via email, text, or recorded phone messages can be requested whether from a personal or district issued phone or computer.

5. Committee Goals -

Carline Fried -

- A review of SUSD's Strategic Plan, Goal #1: Academic Excellence, and Goal #5: Optimized resources were discussed.
- Purpose: The purpose of the Upper-Level Math Curriculum Committee is to review, evaluate, and recommend quality and appropriate textbooks and instructional resources for approval by the district Governing Board.
- Objective: The committee will:
 - Review rubric criteria to be used to evaluate math textbooks and resources.
 - Review and evaluate math textbooks and instructional resources.
 - Recommend textbooks and instructional resources to the Governing Board for formal approval and adoption.

6. Committee Norms and Expectations -

Carline Fried -

- Be fully present; be open to new ideas; be mindful of how often and how long you speak; listen to understand and ask questions for clarification; support the group's recommendation after consensus is reached.
- A slide was shared with the committee norms and how the committee will come to a decision.
- Clarifying Decision - Making Process Defining Consensus. All points have been heard, the will of the group is evident even to those who most oppose it.

7. Committee Timeline -

Carline Fried -

- The timeline for the committee was reviewed.
- Public Display of materials have begun.
- The committee voted to cancel the meeting on Nov. 24, 2025 since most committee members have finished reviewing materials. For the committee members that still need to complete rubrics, the materials will be available until 5:00 on Monday, November 24, 2025, all rubrics need to be completed and turned in by this time.
- The next meeting on December 1, 2025 will be for review of Rubric scores and to decide what vendors will be invited to Vendor Presentation Day.
- Vendor Presentations for selected materials will be January 12, 2025
- Teachers will be provided with a sub number for this day.
- First Read to Governing Board, February 10, 2026
- Second Read and possible action, March 10, 2026
- Public Display ends - March 10, 2026

9. Review Submitted Materials-

Carline Fried -

- Calculus 3 / Differential Equations update - We reached out to Cengage regarding the book that they submitted - the new 2nd edition 2027 will not be ready until Jan. 2027. Dede spoke with Wiley Publishing and requested some copies of the book *Elementary Differential Equations & Boundary Value Problems*, hopefully they are sending the books - the sales representative never returned emails or phone calls - not sure if the request will be fulfilled, it was being sent to someone else at the company.
- We have noticed that many people have scored “zeros” for the Professional Development questions on the rubrics. Please take a look at the binders that the vendors provided, there is information regarding PD in them.
- If you make any changes to your rubrics, please do so in RED ink and give these rubrics to Dede so that the changes can be updated.
- Committee members sat in small groups and began reviewing math materials and filling out rubrics.
- All completed rubrics should be turned into the basket; keep unfinished rubrics in your folder. Folders are NOT to go home, they stay with the committee chairpeople.
- Reminder to all committee members that you are not to share any of the online material logins with people outside the committee. All materials being reviewed are copyrighted, and we have been given permission to review them prior to possibly purchasing them.

10. Future Meetings -

Monday, December 1, 2025 3:00 PM - 5:00 PM

At the Mohave District Annex (MDA) 8500 E. Jackrabbit Rd. Scottsdale, AZ 85250

Adjournment:

Meeting was adjourned at 3:48 PM

Dated this day, Monday, November 17, 2025