

Regular Monthly Board Meeting: July

Date: Wednesday - July 9, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)
2. **ROLL CALL** *5 minutes*
 - _____ Daniel Gutierrez, Board Chair, Executive and Finance Committee
 - _____ Julianna (Jules) Salinas, Board Vice Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Board Secretary, Executive & Audit Committee
 - _____ Brian Kennedy, Board Treasurer, Finance Committee, Parent
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Melissa Sawyer
 - _____ Sharde McClure
 - _____ Quorum
3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve July Board Meeting Agenda
4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)
 - a. Shannon Falon - Potential Board Member
5. **Finance Committee Report Out** (5 minutes)
 - a. [Finance Committee Meeting](#): For July Board 2025 (*Brian & Daniel*)
 - b. [Financial Statement Reports - as of May 31, 2025](#)
 - c. Facilities Fundraising
 - d. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests



6. **Board Strategy: Board Training, Board Development Action Item & Discussion** (30 minutes)

- a. Brian Kennedy resigned effective 7/31/25
- b. Officer Elections: Chair, Vice Chair, Secretary & Treasurer

Action: nominations & vote on officer positions

MOTION: I nominate, or self-nominate “blank” for “blank” position”

7. **Consent Agenda & Board Discussion Items** (15 minutes)

- a. [Minutes - Regular Monthly Board Meeting: June](#) 06/4/2025
- b. [May 2025 Financials](#)
- c. [Bylaw Revision](#)

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - c

8. **CLOSED SESSION**

Action: Motion to enter Closed Session pursuant to NMSA 1978, Section 10-15-1(H)(2) and Section 10-15-1(H)(8) of the Open Meetings Act to discuss:

- The Executive Director’s Annual Evaluation
- The acquisition or disposal of real property related to facilities projects

MOTION: To enter Closed Session pursuant to Sections 10-15-1(H)(2) and 10-15-1(H)(8) of the Open Meetings Act to discuss the Executive Director’s evaluation, contract, and facilities projects.

Return to Open Session

Affirmation: Only matters legally permitted and stated in the motion to close were discussed during Closed Session.

Action Item 1 (following Closed Session):

Vote to Approve Financing Entity for Facilities Project

Action Item 2 (following Closed Session):

Vote to Approve Executive Director Contract

9. **Items for Future Agendas** (Board Chair)

- d. Facilities (monthly)

- e. Policy Work (monthly)
- f. Open Meetings Act (OMA) Resolution 25/26 SY (August)

10. Upcoming Board Meetings (Board Chair)

- g. August Board Meeting: Wednesday, 08/13/2025 @ 4 PM
- h. July Entrepreneurial Committee Meeting: Monday 7/29/25 @ 4
- i. August Finance Committee Meeting: Wednesday, 08/6/2025 @ Noon
- j. August Executive Committee Meeting: Monday, 08/4/2025

8. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.
