

# **Dawson High School**

**Parent/Student Handbook**

**2025-2026**



**2050 Cullen Boulevard  
Pearland, Texas 77581  
(281) 412-8800**

**School Hours: 7:15 a.m. – 2:35 p.m.**

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## WELCOME

Welcome to the 2025-2026 school year. Education is a team effort, and we know that all students, parents, teachers and other staff members are working together to make this another successful year at Dawson High School.

The Dawson High School student handbook is designed to be in harmony with School Board policy and the Pearland ISD Student Code of Conduct. Please be aware that the handbook is updated yearly, while policy adoption and revision may occur throughout the year. The district encourages parents to stay informed of proposed board policy changes by attending board meetings. Changes in policy or other rules that affect Student Handbook provisions will be made available to students and parents through district and Communications, including the district's website. The district reserves the right to modify provisions of the Student Handbook at any time, whenever it is deemed necessary. Notice of any revision or modification will be given as is reasonably practical under the circumstances

**Please see the online version of the student handbook, located on the website at [Parents / Dress Code/Student Handbooks \(pearlandisd.org\)](#) for the most updated information.**

## INTRODUCTION OF STAFF

### DISTRICT ADMINISTRATION

Superintendent \_\_\_\_\_ Dr. Lary Berger  
Deputy Superintendent.....Ms. Kelly Holt  
Executive Director of Curriculum & Instruction .....Dr. Charles Allen  
Assistant Superintendent for Educational Services ..... Dr. Lisa Nixon  
Executive Director of Human Resources and Communications ..... Dr. Sundie Dahlkamp  
Director of Advanced Academics..... Dr. Joseph Cahill  
Director of Athletics.....Mr. Ben Pardo  
Director of Fine Arts.....Mr. Tom Bell  
Director of Transportation..... Mr. Keith Kaup  
Coordinator of Student Outreach.....Ms. Susan Holloway

### DAWSON ADMINISTRATION

Principal ..... Mr. Erin Hamann  
Associate Principal.....Mr. Jason Karim  
Assistant Principal ..... Ms. Shelly Black  
Assistant Principal .....Mr. Brandon Childers  
Assistant Principal ..... Ms. Lorena Gonzalez  
Assistant Principal ..... Ms. Autumn Maddox  
Assistant Principal ..... Mr. Sean McClish

### PROFESSIONAL SUPPORT PERSONNEL

Counselor, Lead..... Ms. Kori Spruce  
Counselor ..... Mr. Christopher Daniel  
Counselor ..... Ms. Melanie Gordon  
Counselor.....Dr. Prestal Malloy  
Counselor.....Ms. Brittane Morris  
Counselor.....Mr. Bob Paluszak  
Counselor..... Mrs. Sarah Luna  
Counselor ..... Ms. Jessica Sellers

Registrar..... Ms. Natasha Patterson  
Registered Nurse ..... Ms. Kelly Miranda  
Registered Nurse ..... Ms. Alexandra Macmillan  
Student Data Specialist .....Ms. Daisy Garcia  
Librarian ..... Ms. Rebekah Penny

**PARA-PROFESSIONAL SUPPORT STAFF**

Principal’s Secretary ..... Ms. Joni Cantu  
Assistant Principal’s Secretary ..... Ms. Leslie Escobedo  
Assistant Principal’s Secretary/Textbooks .....Ms. Helen Norwood  
Assistant Principal’s Secretary .....Ms. Connie Rodriguez  
Assistant Principal’s Secretary .....Ms. Sylvia Rodriguez  
Receptionist..... Ms. Tori Allen  
Counselor’s Secretary..... Ms. Christine Merritt  
Counselor’s Secretary .....Ms. Monica Rizqi  
Registrar Clerk..... Ms. Juanita Bernabe  
Attendance Clerk ..... Ms. Mia Cantu  
Attendance Clerk ..... Ms. Griselda Cantu  
Attendance Clerk .....Ms. Heather Morgan

**SCHOOL RESOURCE OFFICERS**

School Resource Officer ..... Gabe Hernandez  
School Resource Officer ..... Oscar Castillo

**TELEPHONE DIRECTORY**

DHS Main Switchboard ..... 281-412-8800  
DHS Counselor’s Office ..... 281-412-8813  
DHS Attendance Office ..... 281-412-8806  
DHS Assistant Principal’s Office ..... 281-412-8805  
DHS Clinic ..... 281-412-8822  
DHS FAX Number ..... 281-412-8860  
Pearland ISD - Central Office ..... 281-485-3203  
Pearland ISD Transportation ..... 281-485-3562  
Pearland ISD Food Services ..... 281-412-1244

Pearland ISD Web Page: [www.pearlandisd.org](http://www.pearlandisd.org)

Dawson HS Web Page: <https://dhs.pearlandisd.org/>

## I. GENERAL INFORMATION

Dawson High School does not discriminate in any of its programs, services, or activities on the basis of age, color, creed, sex, or national origin. Pearland Independent School District is an equal opportunity employer.

The Dawson High School Handbook is to be used in conjunction with the District-Wide Student Code of Conduct (hereafter referred to as the **District Code of Conduct**). The Dawson High School Handbook was developed to acquaint students and parents with both district and school policy so that the parent/guardian can encourage the student to follow the rules and regulations in order to provide an environment that is conducive to effective teaching and learning. The school handbook can be located on the school webpage at <https://dhs.pearlandisd.org/our-school/student-information/dhs-student-handbook>. Additionally, an assembly will be held at the beginning of the school year to review the Student Code of Conduct and Student Handbook.

### ASSEMBLIES/AUDITORIUM PROGRAMS

Students are required to conduct themselves in assemblies as they do in class. Students who are tardy or who do not abide by the rules of conduct during an assembly shall be removed from the assembly and shall be subject to disciplinary action.

### CAFETERIA/FOOD/DRINKS

Students are expected to conduct themselves in an orderly fashion in the cafeteria or in any designated area during Eagle Hour. Students may only take food into designated areas during EAGLE HOUR. Tables/ Eating Areas must be cleaned, and all trash must be thrown in the trash receptacles. **Students are not allowed to share outside food with other students. Do not bring birthday cakes, cupcakes, pizzas, etc., for student celebrations. Outside food and drink deliveries will NOT be accepted.**

**FOR ANY STUDENTS WHO CHOOSE NOT TO FOLLOW THE STUDENT CODE OF CONDUCT DURING EAGLE HOUR, CAMPUS ADMINISTRATION WILL BE ASSIGNING THE MAXIMUM DISCIPLINE ALLOWED. \*\*\*\*See Appendix A for additional information on Eagle Hour.**

NOTE: Vending machines may be used before school and after school. Items purchased during unauthorized times will be taken up and not returned.

### CLOSED CAMPUS

Dawson High School is a closed campus and no student following his/her arrival shall leave the campus except in emergencies approved by the office. **No student is allowed to leave during Eagle Hour unless approved by the office. Consequences for leaving campus include but are not limited to In School Suspension (ISS).** Students who are on a work-based program or attending college classes off-campus will be able to leave campus early. These students will be checked by campus personnel or campus security on a daily basis and must be wearing the appropriate student ID.

**Under no circumstances are students to go into the parking lot during Eagle Hour or any other time during the school day.** Students are not allowed to sit in cars or go to their cars at any time without permission from administration. Students who leave campus are subject to a disciplinary consequence by their Assistant Principal, including, but not limited to, In School Suspension.

Students may not bring visitors to school to attend class or to have lunch. Only Parents/Guardians may have lunch with their child with the approval of campus administration. Visitors other than parent or

guardian are not allowed to eat with the student without the parent/guardian present. Only Parents/Guardians may observe classes with prior approval of campus administration. Typically, one-day advance notice is required. All visitors must sign in at the main office for a visitor's pass. Visitors must provide a valid driver's license to receive a visitor's pass. Visitor's must return pass prior to leaving the campus when signing out in the front office.

## **CLUBS AND ORGANIZATIONS**

All clubs must be approved by campus administration by the first progress report of the school year. No club may organize and form after this date. The necessary forms required to form a club at Dawson High School may be picked up in the Assistant Principal's office.

Student clubs and organizations, athletic teams, and performing groups may establish rules of conduct—and consequences for misbehavior—that are stricter than those for students in general. If a violation of an organization's rules occurs that is also a violation of school rules, the consequences specified by the school shall apply in addition to any consequences specified by the organization. PHYSICAL EXAMS are required for students participating in athletics, drill team and cheerleading.

## **COMPUTER ACCESS**

Only students who have been authorized by the district and are under direct supervision of designated District employees are permitted to use a District computer or to access any local network or the Internet. Prior to such authorization, the student and the student's parent must sign and return the District Acceptable Use Form acknowledging their responsibilities and the consequences of violations.

For a serious violation of the acceptable use policy, the teacher or other staff member will report the violation in writing to the Assistant Principal's office.

Students are liable for all damages to the computer, the network, and any other equipment or supplies resulting from a violation of the acceptable use policy including the time required by computer personnel to restore computers, networks and/or equipment to normal use.

### **Consequences for violating the acceptable use policy:**

- a. Students who violate the acceptable use policy will be subject to suspension of their privilege to use the Internet for the following lengths of time:

First violation	Warning
Second violation	Parent contact and either disciplinary consequence (D-hall or ISS) or limited network access.
Third violation	Permanent Termination of network access for remainder of school year/school discipline.

\*\*\*A major violation in the acceptable use policy could result in a disciplinary consequence (ISS) and /or removal of network access. Continued major violations could result in an alternative disciplinary placement\*\*\*

- b. The suspension or termination of a student's access to computers, the network or Internet may result in the lowering of the grade or loss of credit in a class that uses or requires access.
- c. The teacher has full discretion in the classroom to apply any suspension or termination of computer use in the classroom for other activities.
- d. In order for a student to be considered to have his/her privilege restored to use the network/Internet after their suspension time is up, the student must repeat the acceptable use

training with the designated campus personnel. The student and the parent/guardian must also sign the acceptable use contract again and it must be turned in to the Assistant Principal's secretary in order to regain Internet privileges.

## **CONFERENCES/CONCERNS/COMMUNICATION**

Questions and specific concerns regarding your child should be addressed by the staff member who knows your child best. Most questions can be answered by your child's teacher or counselor. If the question/concern is not resolved with the teacher or counselor, you may request a conference with an administrator. If your question/concern is not resolved at the campus level, you may request a conference with the personnel at the Education Support Center. The campus principal will direct you to the department or staff member who can help you with your specific question or concern.

Parents wishing to set up a conference with a teacher or counselor may do so by contacting the individual teacher or counselor. Teachers are available for conferences by appointment only during their conference periods and/or before and after school. Teachers return phone calls during their conference periods and/or before or after school. Counselors are available for conferences by appointments.

***Parents should report to the office when arriving for any conference. Visitors are not allowed to go directly to a teacher's classroom or to interrupt instruction.***

Email may be a fast and convenient way for parents/guardians to send messages; however, teachers usually read their email messages in the morning before school, at the end of the day, and/or during their conference periods. Even when using email, teachers may opt to use the telephone to communicate with parents. For these reasons, professional staff may not immediately reply to an email. In fact, the teacher may not reply via email but may determine another means of communication: note/letter, telephone, or schedule a personal conference.

### When using email:

- Please send only non-vital messages via email. For urgent messages, use the telephone to contact the campus to be sure your message is received and clearly understood.
- Your child's academic progress, learning expectations, or behavioral issues may be best addressed through a telephone conversation or by scheduling a personal conference with your child's teacher(s).
- Please remember that email is not confidential. Confidential information should be conveyed by telephone or personal contact.
- Please identify yourself in the subject line of your email message and, if appropriate, the name of your child.
- For all medical or health concerns, please contact the school nurse by telephone.
- Please keep all contacts professional.
- Mass email to the campus staff must be approved by the campus administrator before sending the email.

*Remember that email is a quick way to send a message, but it is not necessarily the easiest way to get a quick response.*

## **DELIVERIES**

In an effort to decrease distractions in the classroom, we will not accept deliveries of any kind for students on campus. This includes, but is not limited to, flowers, balloons, cakes, cupcakes, stuffed animals, pizzas, etc. Any items delivered to a student during the course of the school day and are unable to be turned away by school staff, will not be delivered to the student. The student will be notified of the delivery and the items will be kept in the front office until the end of the school day, at which time the student can come collect their items. However, for safety reasons, none of the above-mentioned items will be allowed on PISD buses, as they pose an unsafe distraction for both bus drivers and student riders.

## **DISTRIBUTION OF MATERIAL/POSTING OF SIGNS**

All aspects of school-sponsored newspapers and/or yearbooks are completely under the supervision of the teacher and the campus principal. Printed materials for non-school related activities are prohibited – this includes private off-campus student parties/events.

Written materials, handbills, photographs, pictures, petitions, films, tapes, or other visual or auditory materials may not be sold, circulated, or distributed by anyone without the approval of the principal and in accordance with campus regulations. All material intended for distribution to students that is not under the District's editorial control must be submitted to the principal for review and approval. If the material is not approved within 24 hours of the time it was submitted, it must be considered disapproved. An appeal can be made to the Superintendent by submitting the disapproved material; material not approved by the Superintendent within 3 days is considered disapproved. This disapproval may be appealed to the Board of Trustees. **Students violating this policy may be subject to disciplinary action.** (Board Policies: FMA, FNAA, DGBA, GKDA (LEGAL))

## **DRILLS AND OTHER EMERGENCY SITUATIONS**

### **Fire Drills:**

Students will hear the automatic fire alarm. They are to walk out of the building without talking. Students will hear an alarm tone over the public address system or receive an all-clear signal from an administrator signaling the return to the classroom, with no talking. The principals and security will notify teachers and students when it is safe to re-enter the building. A map indicating exits is posted in each room.

### **Disaster Drills:**

Students will hear an announcement over the public address system announcing the drill. Students will move into the halls or other secure areas of the building. Principals and security will notify students when it is safe to return to the classroom. In case of severe weather without warning (tornado, high winds, etc.), teachers are to move students away from windows. Students are to drop to the floor, protect their heads, and follow instructions.

### **Shelter in Place Drills:**

Students and teachers will hear an announcement over the public address system announcing the drill. Students will move to a secure area in the room, as directed by the teacher. The principals will notify teachers and students when it is safe to move about the room.

### **Please Note:**

**During an actual emergency, no one will be allowed to enter or exit the building, without police clearance, to ensure the safety of students and staff. No one, including parents, visitors and staff, will be allowed to enter or leave the building until further instructions are received from school district officials or emergency personnel. Cell phone use during a drill or emergency is still prohibited and subject to disciplinary consequences.**

## **EMERGENCY SCHOOL CLOSING INFORMATION**

Stay tuned to local radio and television stations for information about school closing during inclement weather and other emergency situations. Information on overnight weather closings can be obtained through the following radio and TV stations and school publications:

- District Website
- Connect-ED (automated telephone system)
- E-News
- Press Releases
- The Progress
- The Pulse Twitter
- District Facebook Page

School closing information will still be available on KTRH 740 AM, KILT 610 AM and 100.3 FM and

channels 2, 11, 13, and 45. In addition, status updates will be available via the e-News, Twitter, Connect- ED, district website, and district callouts.

## FEES

Materials that are part of the basic educational program are provided with state and local funds at no charge to a student. However, a student is expected to provide his or her own pencils, paper, erasers and notebooks and may be required to pay certain other fees or deposits, including, but not limited to:

- Course registration fees for CTE or Fine Arts classes
- Costs for materials for a class project that the student will keep.
- Membership dues of approved organizations.
- Admission fees to extracurricular activities.
- Personal physical education and athletic equipment and apparel.
- Voluntarily purchased pictures, publications, class rings, yearbooks, graduation announcements, shirts etc.
- Voluntarily purchased student accident insurance.
- Musical instrument rental and uniform maintenance, when uniforms are provided by the district.
- Personal apparel used in extracurricular activities that becomes the property of the student.
- Parking fees and student identification cards.
- Fees for lost, damaged or overdue library books and/or textbooks.
- Summer school for courses that are offered tuition-free during the regular school year.
- For additional fee information, refer to the PISD Student Code of Conduct and Handbook. Any questions regarding fees, please contact the campus administration.

A participation fee of \$40 is mandatory for all students in grades 7-12 participating in athletics, cheerleading, and dance team. A \$60 out of pocket maximum per family applies. **All fees must be submitted or arrangements made with the school's administration before a student can participate in the above-mentioned organizations or classes.**

Please call the district athletic office, (281) 485-3203, if you have any questions regarding the participation/insurance fee or the student insurance offered.

## HALL PASS

Students should not be in the hallways, clinic, or library without teacher permission. It is the student's responsibility to ensure that they do not leave class without written permission (Hall Pass) from the teacher. The pass must state the date and time the student left the classroom as well as the destination. Students who are in the hallways without permission could be subject to a disciplinary consequence (detention or ISS).

## LIBRARY

The library is open to students from 6:45 a.m. – 2:30 p.m. Students will visit the library regularly with their English and Social Studies classes. Students are not allowed to go to the library during class unless they have a written permit from their teacher. Students are required to sign in every time they visit the library. The library computers and printers are for school use only. Students are not allowed to use the library computers to play games. Students may print one free copy of their assignments on the library printer. A coin-operated copier is available to the students if they need multiple copies of an assignment. The cost is \$0.10 per page. Overdue materials are subject to fines. Students are responsible for paying the replacement cost of lost library materials. Students who use the library should do so for academic purposes. Students not following library expectations will be asked to leave and/or subject to

disciplinary consequences.

## LOCKERS

Lockers remain under the jurisdiction of the school even when they are assigned to students. The school reserves the right to inspect all lockers. Searches of lockers may be conducted at any time there is reasonable suspicion to do so, whether or not the student is present. The student has full responsibility for the security of the locker and is responsible for making certain that the locker is locked and that the combination is not available to others. **Students will not share their lockers with other students.** The school district is not responsible for items missing or stolen from lockers. Students are responsible for damage. Lockers are inspected and emptied at the closing of school. Students should report any problems with their lockers to the secretary in the Assistant Principal's office.

## LOST AND FOUND

A Lost and Found is located in the AP office. Students who find items should turn them in to the Assistant Principal's office. Items not claimed within three months will be donated to charity.

## PARKING

### Student Pick-Up and Drop-Off

To help ensure student safety, the student pick-up and drop-off areas are located in the front drive facing Cullen Boulevard and in the band/auditorium lot on the side of the building facing Hawk Dr. **The back of the campus is reserved for student parking, bus pick-up, and bus drop-off only.**

### Student Parking Rules and Regulations

ONLY STUDENTS WITH A VALID DRIVERS LICENSE AND PROOF OF INSURANCE ON THE VEHICLE ARE ELIGIBLE TO PURCHASE PARKING PERMITS.

Parking on the school property is a privilege. The student's vehicle may be searched for illegal materials including drugs, drug paraphernalia, alcohol, weapons, and/or pyrotechnics. Such searches will be made when deemed necessary by an administrator or when a vehicle is targeted by a drug dog. Reasonable efforts will be made to conduct a vehicle search in the presence of the owner of the vehicle, or the person to whom the parking permit for that vehicle was issued. District personnel or agents of the District will request and attempt to gain cooperation from the student or owner of the vehicle in gaining entry into the vehicle. However, in lieu of such cooperation, the District and its agent may gain entry to the vehicle by forcible means. Efforts will be made to gain entry with minimal or no damage to the vehicle. However, neither the District nor its agents will be responsible for any damage that is caused.

The school does not assume any financial responsibility for vehicles damaged, vandalized, or stolen while parked in the school parking lot(s) or for vehicles towed for rules violations. Students intending to park on school property must adhere to the following:

1. Parking permits are \$30 for the year or \$15 for the 2<sup>nd</sup> semester.
2. Only vehicles with valid parking permits, visibly hanging from the rear-view mirror, may park on campus.
3. Students must park within the lines of their assigned space.
4. Unauthorized vehicles are subject to have the vehicle's tire booted for a \$15 fee or towed off campus at owner's expense and a \$75 fee.
5. Co-op students and students with early release time must have an early release sticker (obtained from the Co-op teacher) displayed on their vehicle in the upper left corner of windshield.
6. Students may move their parking permit between family vehicles.
7. Students may not leave cars in the **BAND MARCHING** area of the DHS parking lot. This area must be cleared by 2:45 p.m. during the 1<sup>st</sup> semester. **Vehicles not in compliance are subject to towing at owner's expense without notice and a \$75 fee.**

8. Students may not park along the curbs or in areas not designated for student parking.
9. Students may not park on grassy areas.
10. Students may not park in handicapped, reserved, designated substitute or visitor spaces.
11. Students may not go to their cars or leave campus during the day without administrative approval. **Violations may result in loss of parking privileges and school disciplinary action.**
12. Students may not transport passengers who are unauthorized to leave campus.
13. Students must drive safely. Maximum speed in a parking lot is 10 mph.
14. Students must leave their cars quickly after arrival on campus. Loitering at vehicles before, during, and after the school day is not permitted.

**Students who abuse parking privileges and rules are subject to revocation of their parking permit, fees, and school disciplinary action.**

The school resource officer (SRO) may issue citations to students who violate the posted traffic signs in the school parking lot and designated areas, including speed limit and stop signs.

The Parking Permit applications are available on the DHS Website. After making your online payment, permits will be picked up in the AP Office. All parking permit issues must be dealt with in the Assistant Principal's office prior to 7:10AM. No student may use class time to get a permit or pay for parking tickets.

Students are responsible for knowing and parking in their assigned parking spot. Violators of parking rules will be issued a parking ticket. Repeat violators may lose their on-campus parking privileges and/or be subject to school disciplinary action. Students will receive a parking ticket and a disciplinary consequence assigned by campus administration on the second parking violation. These repeated violations will result in a parking tickets and an ISS assignments.

### **Visitor Parking**

Visitors to the campus may park in the faculty/visitor parking lot located in the front of the school. Visitors should not park in reserved or handicapped spaces or in the fire lane. Visitors may not park in designated student parking areas. Visitors must check in with the receptionist to obtain a visitor's pass and are required to show a driver's license or state I.D.

### **CONFISCATION OF CONTRABAND/DISRUPTIVE ITEMS**

School personnel have the authority to temporarily confiscate items that students bring to school that are either prohibited items, or because of the nature of the item or its use, is disruptive to the educational process. See the District Code of Conduct.

### **PROHIBITED MISCELLANEOUS ITEMS**

The following items are prohibited and will be confiscated by district personnel:

1. Electronic devices which may consist of cellular phones, smart watches, tablets, wired & wireless headphones/earphones, personal laptops, gaming devices, two way radios, MP3 players, video or audio recorders, DVD players, cameras, video games/consoles, e-readers and any other similar items.
2. Hats, caps, head coverings of any kind (including hoodies), headbands, bandanas, or sunglasses. An exception will be made for religious headwear. Hats that are required for a school activity may be an exception (costumes for drama, athletic uniforms, etc.) contingent upon administration approval.
3. Hookah pens, electronic cigarettes, vaporizer pens, and similar devices.
4. Jewelry or accessories with inappropriate lettering, decorations, or advertisements.
5. Noise making devices, wallet chains, skateboards, and roller shoes.

6. Earrings and other alternative piercing worn through the lips, tongue, nose, eyebrow, etc. No grills or visible tattoos. No spacers or gauging of the earlobes permitted (Religious exception from this policy may be granted by the campus principal.)
7. Toys, water guns, water balloons, dart guns, etc.
8. Laser pointers or laser lights of any kind.
9. No student on or about school property or at any school activity shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other things which are evidence of membership or affiliation in any gang.
10. Please refer to the District Student Code of Conduct for more information

The district is not responsible for any prohibited miscellaneous items that are lost or stolen at school or a school-related event and shall not investigate any report of such an item being lost or stolen.

## SAFETY

Student safety on campus or at school-related events is a high priority of the District. With safety in mind, the District has implemented policies and committed resources. However, the District can address only part of the challenge; the essential remaining part is the cooperation of students, including:

- Avoiding conduct that is likely to put the student or others at risk.
- Reporting issues to teachers or campus administration that would put student safety at risk.
- Maintaining safe and respectful conduct while on social media sites.
- Following the code of conduct and any additional rules for behavior and safety set by the principal or teachers.
- Remaining alert to and promptly reporting safety hazards, such as intruders on campus.
- Knowing emergency evacuation routes and signals.
- Following immediately the instructions of teachers, bus drivers, and other District employees who see to the welfare of students.
- Supervision of students is during school hours of 6:45am to 2:45pm.

Parents can assist by keeping emergency care information up to date (name of doctor, emergency phone numbers, allergies to medications, etc.). Please contact the school nurse to update any information. Having current information will be of critical importance should an accident or injury occur that requires medical attention.

## STUDENT IDENTIFICATION CARDS

- All students are required to wear their own **current DHS photo I.D.** cards around their neck while on campus. An I.D. card will be used in the cafeteria, the library, for textbook checkout, etc. I.D.'s are to be worn for the safety of our student body and are NOT optional. **Failure to wear a school issued I.D. or wearing another student's I.D. will result in disciplinary action.**
- All students are required to purchase an I.D. and school approved lanyard prior to the start of school. The cost of an I.D. and school approved lanyard is \$5. Students are allowed to wear only the school approved lanyard. Lanyard replacement is \$2.
- I.D. cards and school approved lanyards must remain unaltered (inclusive of but not limited to: applying stickers, drawing over the student picture, or changing the appearance or wording in any way) and visible around the neck at all times while on campus.
- Failure to display a DHS student I.D. card will be considered a serious violation of the student disciplinary system.
- Students must replace a lost or stolen I.D. for an additional replacement fee. Replacement fee for permanent I.D. \$5.
- Students are allowed to charge up to \$15 for I.D.s. After this amount, the student will be sent to an Assistant Principal and the parent will be notified of the charges. The student will not be

allowed an I.D. until all charges are paid. Students are subject to disciplinary action including ISS until the fees are paid and an I.D. is secured. Students may not be able to exempt any semester and/or final exams until all fines and fees are paid.

- Students who arrive to class without an I.D. will be counted tardy and sent to purchase an I.D.

## **STUDENT WELFARE**

### **Dating Violence, Discrimination, Harassment and Retaliation**

The district believes that all students learn best in an environment free from dating violence, discrimination, harassment and retaliation and that their welfare is best served when they are free from this prohibited conduct while attending school. Students are expected to treat other students and district employees with courtesy and respect; to avoid behaviors known to be offensive; and to stop those behaviors when asked or told to stop. District employees are expected to treat students with courtesy and respect. The board has established policies and procedures to prohibit and promptly respond to inappropriate and offensive behaviors that are based on a person's race, color, religion, gender, national origin, disability or any other basis prohibited by law. [See policy FFH]

#### **Harassment is:**

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL); or
2. Conduct that threatens to cause harm or bodily injury to another student, is sexually intimidating, causes physical damage to the property of another student, subjects another student to physical confinement or restraint or maliciously and substantially harms another student's physical or emotional health or safety.

## **TELEPHONES**

A telephone is available for student use in the front office. Students will not be called to the office for a phone call unless it is an emergency. Student use of cellular phones to make or receive phone calls is prohibited during the school day. If it is necessary to get in touch with your child, please contact the school at 281-412-8800. A message will be delivered to your child.

## **TEXTBOOKS**

Textbooks will be issued directly to the students. Students **must** have a student identification card to receive books. Each book will have a bar code in the front cover. If the bar code label is altered in any way, students are responsible for the full cost of the book.

Students are required to keep their books covered throughout the school year (TEC 31.104). Textbook covers may be picked up at the time they are issued. Book covers with adhesive backing may not be used. For identification purposes, students are expected to write their name in their textbooks.

If a textbook is lost, the student must pay for the book before a second book can be issued. Students may also be charged for damaged or defaced books. To pay for textbooks, students should see the Textbook Clerk or Assistant Principal's Secretary.

Students withdrawing from school must return their textbooks to the Textbook Clerk in order to complete the registrar's check-out process. If any of the books are not returned, they must be paid for at the time of check-out before the student can be cleared.

Textbooks may only be issued over the summer to students enrolled in summer classes. Summer textbooks will not be available until the campus textbook audit has been completed (typically available

around mid-June). Textbooks for the fall semester will not be issued until school registration.

## **VALUABLES**

It is highly encouraged that students should not bring large sums of money or wear expensive jewelry to school. Do not leave personal belongings, including purses and book bags, unattended in the cafeteria or other common areas. The school does not assume any responsibility for personal property that is lost or stolen at school and shall not investigate items that are lost or stolen. Students are expected to secure all personal belongings at all times.

## **VISITOR ID SYSTEM**

All visitors must sign in at the main office, present a valid driver's license or state I.D. and wear a visitor's pass. Visits to individual classrooms by parents/legal guardians during instructional time shall be permitted only with the principal's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment. Trespassers will be prosecuted. Alumni and students from other schools are not permitted to visit our campus during the school day.

## **STUDENT WITHDRAWALS**

The withdrawal process begins in the counselor's office. Students who wish to withdraw from school must provide a written request from the parent prior to the date of withdrawal. A parent/guardian should be present on the date of withdrawal to check the student out of school. A parent must be present to sign the withdrawal form for any student who is under the age of 18. All money owed for fees, fines, lost books and equipment must be paid before any student records will be released. It takes a minimum of 24 hours to complete the withdrawal paperwork.

## **VOE (Verification of Enrollment)**

Forms are available at the front office or attendance office. Students and/or parents must give at least 24-hour notice for processing of VOE during the school year. During the summer, notice must be given at least five (5) business days before processing of VOE. Student must present valid school photo ID to sign and receive notarized VOE. Please note that a VOE will not be issued to students who have denied credits or excessive absences. Please see page 27 for more information regarding compulsory attendance.

## II. ACADEMICS

### CLASS RANK/GRADE POINTS

Grade points will be awarded in each course a student successfully completes. Grade points are awarded based on the academic level of the course and the average in the course. Beginning with students in the graduating class of 2008, eligible courses shall be classified and weighted as Regular, Honors, and Advanced Placement (AP). Courses locally designated as honors courses for the purpose of the class ranking calculation shall be listed in the Course Selection Handbook.

All courses taken within the regular school day and regular school year, except Student Aide, Lab Assistant, and qualifying Board approved GPA waiver courses (application required), shall carry grade points, including those grades transferred from other accredited high schools. No grades for courses in which credit was earned outside the regular school day or regular school year shall be included in the computation of a student's GPA. In addition, courses for which high school credit was earned before the student entered high school shall not be included in the computation.

**Students and parents should contact the school counselor for further information about automatic admissions, the application process, and deadlines for specific Colleges and Universities.**

**\*\*Please see the most current information on the school website at [www.pearlandisd.org](http://www.pearlandisd.org).**

### EARLY GRADUATION

Upon successful completion of the required number of credits for graduation designated by the Texas Education Agency and the local Board of Trustees, a student will be eligible for graduation. Students who plan to graduate early are required to have their transcript analyzed by a counselor. Please see your counselor for more information.

### INCOMPLETE GRADES/REPORT CARDS/FINAL EXAMS

Incomplete grades on report cards (INC) must be made up before the end of two weeks into the next grading period or within two weeks after the student returns to school. Students who are ill (excused absence) at the end of the school year are responsible for gathering and completing all missed assignments to their teacher before the end of the school year. Failure to complete the assignments will result in a zero on each missed assignment. Students who are ill during final exam week must also make arrangements with their counselor to take final exams after school is out. The exams must be completed within two weeks after the end of the semester. Failure to take final exams will result in a zero on the final exam. **Exams will not be given early.**

### LONG TERM ASSIGNMENTS

Each department will have a make-up policy in writing regarding long-term assignments so that each teacher in the department and each student will be aware of what is expected. In most cases, long term assignments are due either on the due date or before.

### MAKE-UP WORK

Students have one class day per excused absence day to complete make-up assignments. If, for example, a student misses class on Monday and returns to school on Tuesday, his missed assignments from Monday are not due until Wednesday. Teachers may consider extenuating circumstances of individual students and allow more time to complete the assignment(s). Students

who will be absent for 3 or more calendar days may request assignments through the counseling center. Generally, teachers will need 24 hours to submit assignments to the counseling center. Students who fail to complete make-up work within these guidelines will receive a grade of zero (0) on the assignments.

Excused absences can be made up and credit for make-up work will be recorded. It is the student's responsibility to find out what assignments were missed during his/her absence. Students should not expect the teacher to seek out the student to remind them of missed work.

## **PEARLAND ISD GRADING GUIDELINES**

### **Pearland ISD School Board Policy EIA (Local)**

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents. In accordance with grading guidelines, a student shall be permitted a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

### **Reteach and Retest/Reassess for Mastery**

SB 2033, enacted in 2008, amended Chapter 28 of the Texas Education Code to require that school districts adopt a grading policy that includes the following provisions:

### **Mastery of Texas Essential Knowledge and Skills**

Pearland ISD provides a well-balanced curriculum on state prescribed Texas Essential Knowledge and Skills (TEKS). Students who participate in this curriculum will have the opportunity to master the knowledge, skills and competences established by the district curriculum and state standards. Pearland ISD will utilize ongoing mastery assessment to determine which students are in need of intervention (re-teaching and/or acceleration). The use of a balanced approach to assessment, which may include district and campus benchmark tests, teacher-made tests, performance assessments, and teacher observations will help determine which students are mastering and which students are not mastering instructional objectives. If students are determined to have not demonstrated mastery of the TEKS on an assignment or an assessment, the teacher should plan for re-teach and re-assessment opportunities. There are two layers of re-teach and re-assessment opportunities that should be considered.

### **Required Re-teach**

If at least 25% (50% for PAP or AP courses) of the students in a single course preparation (which includes all of the students that a teacher teaches in a like course during a grading period) per teacher do not demonstrate mastery of the TEKS on a graded classroom assignment or assessment, the teacher will provide an in-class opportunity for re-teaching and re-assessment. For example, if a teacher has 40 students in a particular course preparation and 10 or more of those students do not demonstrate mastery of the TEKS on a particular assignment or test, then the teacher should provide in-class opportunities for additional instruction and evaluation of the TEKS that were not mastered.

When considering the number of students who do not demonstrate mastery on an *assessment*, the teacher may exclude from the calculation of the 25% (50% for PAP or AP) students with three or more zeroes on assignments over the assessed material. Extenuating circumstances may be taken into consideration.

## **Other Opportunities for Re-teach and Re-test/Re-assess**

If fewer than 25% (50% for PAP or AP courses) of all the students in a single course preparation per teacher do not demonstrate mastery, the teacher is not obligated to use class time to re-teach and retest. However, each student who does not demonstrate mastery of the TEKS on a classroom assignment or test should be provided the opportunity for additional instruction and re-assessment of his/her mastery of the TEKS. Tutorial or other outside-of-class (before or after school or during a lunch period) time may be used for re-teaching and reassessment. A teacher may also choose to provide in-class opportunities for re-teaching if appropriate.

Any individual student who fails an assignment or assessment may ask for the opportunity for re-teaching and re-assessment. The re-teaching and re-assessment should be completed within three days after the assignment/assessment has been returned or posted to the teacher's electronic grade book, whichever is earlier.

## **Required Re-assessment for Mastery**

Students who do not demonstrate overall mastery of the TEKS on a classroom assignment or assessment are re-evaluated *after* they are re-taught, or after additional activities are provided. Campus policies may require that students receive additional instruction prior to the re-assessment opportunity. If campuses choose to do so, it is highly recommended that they maintain documentation of student participation in re-teaching opportunities, such as a tutorial sign-in sheet or tutoring log.

Re-assessment may include, but is not limited to, oral examination, special assignment sheets, special homework assignments, test corrections, or an additional formal test.

A student must score at least 70% on the re-assessment opportunity in order to demonstrate mastery of the Texas Essential Knowledge and Skills (TEKS) for that re-assessment. A grade of 70 is the maximum that can be earned on the re-evaluation and is recorded to designate mastery. If the student fails to demonstrate mastery on the re-evaluation of the TEKS, the higher of the two grades is recorded. The teacher should indicate in his or her electronic grade book that the grade was earned through a re-assessment opportunity.

*Re-assessment will not be required for major projects in which an extended period of time has been provided to complete the assignment. Re-Assessment will not be allowed for semester and final exams as those are comprehensive in nature. However, the teacher should use milestones in the progression of the work involved for the major project to ensure that students are making reasonable progress to the completion of the assignment. Those milestones could be recorded as daily grades. Each assignment or assessment may only be redone once. Dual Credit courses are excused from re-assessment processes due to college rigor and expectations of the learning environment. PAP and AP courses have limits applied to re-assessment processes. A PAP or AP student may only request to retake 2 assessments per nine week grading period. There is not a limit for daily assignments.*

## **REPORT CARDS AND GRADES**

Grade reports are available electronically for each nine weeks grading period and cumulative semester grades are reported at the end of each semester. The final report card is mailed to the student's home. Barring unforeseen circumstances, report cards should be available on the following dates:

1st nine weeks	Thursday, October 16, 2025
2nd nine weeks	Wednesday, January 7, 2026
3rd nine weeks	Wednesday, March 18, 2026
4th nine weeks	Friday, May 29, 2026

## Progress Reports

During each grading period, computer generated Progress Reports will be made available on-line. Progress Reports will be posted on the following dates:

1st notice	Thursday, September 4, 2025
2nd notice	Wednesday, September 24, 2025
3rd notice	Wednesday, November 05, 2025
4th notice	Wednesday, December 03, 2025
5th notice	Wednesday, January 28, 2026
6th notice	Wednesday, February 18, 2026
7th notice	Thursday, April 09, 2026
8th notice	Wednesday, April 29, 2026

If the student receives a grade lower than 70 in any class or subject at the end of a grading period, the parent is advised to schedule a conference with the teacher of that class or subject.

## Denied Credit

In order to receive credit in a class, students must be in attendance for a minimum of 90 percent of the days in the semester. Students who are in attendance for less than 90 percent of the days in a semester shall not be given credit for the class. Students who are denied credit will receive an N on their report card and can petition for credit. See the section on Attendance/Petitioning for Credit on page 29.

## Semester Examinations

Comprehensive semester exams will be required at the end of each semester unless a student qualifies for an exemption. Semester Exam Schedules and Timelines will be determined prior to the examination period and will be posted in classrooms, hallways, and on the school web page. It is the student's responsibility to check posted lists, schedules, timelines, and secure exemption status by the posted deadlines. All students who have questions about their exemption status may see their Assistant Principal Secretary or Assistant Principal for help. **Students who are ill during final exam week must make arrangements with their teacher or counselor to take final exams within two weeks of the administration. Failure to take a final exam will result in a zero (0) on the exam. Exams will not be given early. Exam Exemptions will be noted as an "EX" for the grade entered.**

## Final Examination Exemption Policy

All students must comply with the following general exemption criteria:

Grade	Fall Semester	Spring
12 <sup>th</sup>	4	All
11 <sup>th</sup>	2	3
10 <sup>th</sup>	2	3
9 <sup>th</sup>	0	2
8 <sup>th</sup>	0	0

1. Number of exemptions is dependent on grade level. See chart above.
2. **No more than four (4)** absences per semester per class. All absences (excused, unexcused, and medical) count. School field trips are the only exception.
3. No assigned ISS, out-of- school suspension, or ALA during the semester.

4. Must not have any outstanding office assigned detentions.
5. Must be clear of all fines and fees.

### **Bonus Exemption:**

All students may earn a bonus exemption each semester with perfect attendance. Students may use the bonus exemption for any non-STAAR tested class if:

1. Student has passing average for the semester.
2. No assigned ISS, out-of-school suspension, or ALA served during the semester.
3. Must not have any outstanding office assigned detentions.
4. Must be clear of all fines and fees.

### **Fall Semester**

**Regular and PAP classes** may exempt an exam if:

1. Student meets above general exemption criteria.
2. Student's semester grade average is **80** or above.

Please note: Students may not exempt a STAAR tested class this semester.

**AP classes** may exempt with option 1 or option 2:

#### **Option 1:**

1. Student meets above general exemption criteria.
2. Student's semester grade average is **90** or above.

Please note: Students may exempt the same exam in spring.

#### **Option 2:**

1. Student meets above general exemption criteria.
2. Student is in a one semester AP course (AP US Gov., AP Psychology., AP Macro Economics, AP Physics C: Mechanics)
3. Pre-registers, pays (prior to the end of the fall term), and agrees to take the corresponding AP exam in May.
4. Student's semester grade average is **70** or above.

Please note: Students who use their AP exemption in the Fall and choose not to take the AP test in May will be subject to taking a make-up semester exam in the Spring. Refunds will not be given for students who register and do not take the AP tests.

### **Spring Semester**

**Regular and PAP** must meet same criteria as the Fall semester

**AP classes** may exempt with option 1 or option 2:

#### **Option 1:**

1. Student meets above general exemption criteria.
2. Student's semester grade average in **90** or above.

#### **Option 2:**

1. Student meets above general exemption criteria
2. Student's semester grade average is 70 or above.
3. Takes corresponding AP exam.

Prior to semester exams, the exemption policy will be reviewed with all students. It is important to note, students must have a parent signature on the exemption form and the form must be submitted in the portal on or before the date and time the form is due in order to be eligible for ANY exemptions. Students must attend all non-exempted classes during exemption week or face loss of exemptions. Students who miss the last few weeks of school forfeit their right to exempt their semester exams.

Any student who, in the act of applying for exam exemption commits an act of fraud, dishonesty, deception, or misrepresentation, will forfeit his/her eligibility for exemption for the current semester and will further be disqualified from exemption for the following semester.

### **Semester Average**

#### **First Semester**

1<sup>st</sup> Nine Weeks= 40%  
2<sup>nd</sup> Nine Weeks= 40%  
Semester Exam= 20%

#### **Second Semester**

3<sup>rd</sup> Nine Weeks= 40%  
4<sup>th</sup> Nine Weeks= 40%  
Semester Exam= 20%

### **Grading System**

Pearland Independent School District's grading system is as follows:

A-----90-100  
B-----80-89  
C-----70-79  
F-----0-69

1. Major work will count as 60% of the nine weeks' grade.
2. Daily work will count as 40% of the nine weeks' grade.
3. All Science Classes will have the following weighting: Major work 60%, Daily work 10%, and Lab work 30%.
4. No single grade will count more than 20% of the nine weeks' grade.
5. There must be a minimum of one major grade recorded every other week.
6. A minimum of two (2) daily grade will be recorded per week.
7. A minimum of three (3) major grades will be taken each nine weeks.
8. Grading guidelines for Dual Credit classes are located on page 20 of the DHS student Handbook.

#### Major Work - May consist of the following:

Nine weeks' tests will count as one test grade  
Unit/Chapter tests  
Research Projects or Papers (final product)  
Special Projects (Science Fair, Performances, Speeches)  
Book Reports, Compositions  
Lab, Portfolio

#### Daily Work - May consist of the following:

Class or Group Work  
Homework  
Vocabulary/Spelling Tests  
Interim work for Projects or Papers  
Quizzes  
Workbooks (seat work)

### **Incomplete Grades or INC**

Incomplete grades are shown as “INC.” Incomplete work must be completed during the first two weeks following the reporting period or the INC becomes an “F.” It is the responsibility of the student to see that all work is completed.

### **Skyward**

Parents will have access to student’s grades and attendance in Skyward, under family access. The link is located on the district webpage. Parents will be given their log-in information at enrollment.

## **SEMESTER SYSTEM**

High school courses are one and two semester courses. A two semester course is taken sequentially for 180 days. A one semester course is for one-half the school year or approximately 90 days. Students generally take SEVEN classes per semester with each class earning 0.5 credits for a total of THREE AND ONE HALF (3.5) potential credits that can be earned each semester or SEVEN (7) per year.

### **Grade Averaging**

When a student’s combined average for a two semester course is 70 or higher, the student shall be awarded one full credit even if the grade for one semester is below 70 (not passing). (Board Policy EI (Local))

### **Student Classification**

**Students are classified by grade according to credits earned:**

0 - 5.0 credits → 9 <sup>th</sup> grade	11.5 - 16.5 credits → 11 <sup>th</sup> grade
5.5 - 11.0 credits → 10 <sup>th</sup> grade	17.0 + credits → 12 <sup>th</sup> grade

## **STUDENT CLASSIFICATION/GRADUATION REQUIREMENTS**

Students will have online access to the *Dawson High School Course Selection Handbook*. Students and parents should refer to the online handbook for more complete information about the academic programs, student classification, graduation requirements and class rank.

## **TUTORIALS- EAGLE HOUR**

Tutoring will take place during Eagle Hour. Students will have access to their teachers during the 60 minutes of monitored lunch and tutoring. Students will have access to the tutoring times of every teacher and will need to plan when they will attend tutorials and when they will eat lunch. Eagle Hour allows students to take ownership of time management by choosing their lunch time, lunch location, and which tutorials they need to attend.

## **VALEDICTORIAN AND SALUTATORIAN**

The valedictorian and salutatorian shall be the eligible students with the highest and second highest ranking, respectively. To be eligible for such recognition, a student must have been continuously

enrolled in the same District high school for the two school years preceding graduation and successfully completed:

- All requirements for graduation
- An endorsement
- Algebra 2

There shall be no distinction between four-year and three-year graduates when determining which students to recognize as valedictorian and salutatorian.

Should a tie develop for valedictorian, all students involved in the tie shall be recognized as co-valedictorians, and no salutatorian shall be recognized.

Should a tie develop for salutatorian, all students involved in the tie shall be recognized as co-salutatorians.

## **ACADEMIC ALTERNATIVES**

### **Advanced Placement Exams**

Students may take approved College Board Exams for college credit and/or placement. The Counseling Center has additional information or visit [www.apcentral.collegeboard.com](http://www.apcentral.collegeboard.com) on the Internet.

### **Correspondence Courses/Night School (Original/Credit Recovery)**

Approved, supervised correspondence study programs are available through the University of Texas and Texas Tech University. The counselors have information on these and must grant permission for enrollment. Correspondence courses are to be taken for emergencies and enrichment only, and are not to be used as a substitute for a course normally taken during the regular school year. No grade points will be awarded for any course taken by correspondence.

Certain area schools, and occasionally Pearland ISD, offer limited courses in the evening. Information and approval of these may be obtained from the counselors. No grade points will be awarded for any course taken in evening high school.

Not more than ten credits may be earned during a regular school year by any combination of courses except by approval of the principal.

### **Credit by Exam (Credit Recovery)**

A student who has previously taken a course or subject—but did not receive credit for it—may, in circumstances determined by the teacher, counselor, principal or attendance committee, be permitted to earn credit by passing an exam on the essential knowledge and skills defined for that course or subject. Prior instruction may include, for example, incomplete coursework due to a failed course or excessive absences, homeschooling, correspondence courses or independent study supervised by a teacher. The counselor or principal would determine if the student could take an exam for this purpose. If approval is granted, the student must score at least 70 on the exam to receive credit for the course or subject.

The attendance review committee may also offer a student with excessive absences an opportunity to earn credit for a course by passing an exam. A student may not use this exam, however, to regain eligibility to participate in extracurricular activities. This exam is for students who have had prior instruction in a course but did not receive credit. No more than two (2) credits may be applied towards graduation. To be eligible, a student must have received

a grade of at least a 60 in the course failed and must not have been denied credit because of attendance in order to gain credit by such examination. UIL restrictions apply.

**Any student interested in enrolling in a Credit-by-Exam must consult their counselor before registering for the course.** Pearland ISD and Dawson High School are NOT responsible for any student enrolling in the wrong course. **\*\*NOTE:** If a credit-by-exam is not ordered by April of the school year, Pearland ISD cannot assure that grades can be processed in time for students to participate in graduation ceremonies. **\*\***

### **Credit by Exam (Original Credit)**

Senate Bill 1 (Sec. 28.023) allows students to receive credit for a course without ever taking it by scoring a minimum of 80% on an examination from Texas Tech University in the respective course they wish to skip. The course must be an academic subject in which the student has no prior instruction. Students are required to ***consult their counselor prior to registering for a course or exam*** through Texas Tech University to ensure credit will count toward the student's graduation requirements. Pearland ISD will not be responsible if the student takes the wrong course or exam. For more information, contact one of the counselors at school.

### **Dual Credit/Concurrent Enrollment**

Students desiring to take college courses for high school credit may do so by meeting college admission requirements, paying college tuition, and purchasing textbooks. Students must meet course pre-requisite requirements. If a student is enrolled in a course which requires two semesters, the student must pass both semesters to receive credit. Grade averaging is not available for courses taken off campus. **Students must receive approval from their high school counselor and the dual credit advisor prior to enrollment.**

#### **Grading Guidelines**

- College course grades are kept up to date in the ACC Blackboard system.
- College course grades will not be up to date in Pearland ISD's Skyward Database.
- Pearland ISD's Skyward will not include every grade.
- See the course syllabus for the professors grading policy.
- If you want to know how many tests and grades will be assigned, see the course syllabus.
- ACC professors will be on campus a minimum of 3 days a week. PISD will provide a teacher to facilitate class on the days the professor is not on campus.

### **Edgenuity (Credit Recovery Only)**

Credit Recovery courses may be available during the school day to students who fail two or more classes. See counselors for more information.

### **Special Programs**

Advanced Placement, Pearland Advanced Placement, and Honors are available for students with high academic skills, intense interests, good study habits, and a willingness to work at a college level. Once a class begins, a student may be removed from advanced classes no earlier than the end of the third week of class. Student and parent requests will be honored during the fourth week of the first grading period. After this grace period, students must wait until the end of the first semester to request a transfer to a lower level course. No additional grade points are added when students drop to a lower level course.

### **Summer School (Original/Credit Recovery)**

Before enrolling in a summer school in another district or another institution, a student must **first secure written approval from the counselor**. A student may receive a maximum of two credits during the summer. No grade points will be awarded for any course taken during the summer.

### **Students with Disabilities**

Classes are available for students with special needs. A staffing is scheduled and a review committee recommends placement for dyslexia programs, English for Speakers of Other Languages (ESOL), 504 modifications, and Special Education Classes. The Admissions, Review and Dismissal (ARD) committee makes decisions regarding Special Education students, the Student Support Committee (SSC) makes decisions regarding 504 students, and the Language Proficiency Assessment Committee (LPAC) makes decisions regarding ESOL students. Additional information may be obtained by calling the Special Programs Department at 281-485-3203.

### **Transferring Credits (Original/ Credit Recovery)**

Dawson High School recognizes and accepts credits from accredited high schools, provided that the student meets state attendance requirements. All transferring schools must provide verification of attendance and grade earned in each class.

### **Tech Prep and/or Articulated Credit:**

College credit may be awarded for specific Career and Technology Education (CTE) courses for students who meet TECH PREP requirements and continue their education at a local community college. Some CTE courses receive state-wide articulation credit that can be used in college throughout the state of Texas. See your counselor for details.

## **U.I.L. PARTICIPATION**

### **No Pass-No Play**

According to the 1995 Senate Bill 1, a student shall be suspended from participation in any extracurricular activity sponsored or sanctioned by the school district or the University Interscholastic League during the first three weeks of the grade reporting period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class other than an a class on the approved course list. After a six-week grade reporting period, a student who receives a grade below 70 is suspended from participation in extracurricular activities for three weeks, and for three week intervals thereafter if all grades are not above 70.

A student suspended for grades may practice or rehearse with other students for an extracurricular activity but may not participate in a competition or other public performance or travel with the team/group.

According to the University Interscholastic League (UIL), in conjunction with the Texas Education Agency (TEA), the following conditions apply to any student that receives an incomplete grade for any 6 week grading period. A student with an "incomplete" grade is ineligible at the end of the seven-day grace period unless the "incomplete" was replaced with a passing grade prior to the end of the seven-day grace period. Students with an "incomplete" grade either within or beyond the end of the seven-day grace period may regain eligibility if the work is made up in accordance with district policy in regard to time allowed for make-up work and the conditions under which make-up work are allowed.

If a student is moved to a regular class from an Advanced Placement or Pearland Advanced Placement class in the middle of a grading period, and is failing at the time of the move, the student will receive no lower than a 60 from that class. The 60 will be used by the regular teacher to average with the new grades taken. This new average will determine U.I.L. Eligibility. There will be no weighting of the transferred AP/PAP grade and the student will no longer be considered to be in an exempt class.

**\*Note\*** - Students assigned to ISS or the District AEP are not permitted to participate or attend any extracurricular activities.

### **Required Credits for U.I.L. Participation**

For the purposes of U.I.L. participation a student must have accumulated the following credits:

Second year in high school	5 credits
Third year in high school	10 credits
Fourth year in high school	15 credits

## **III. ATTENDANCE POLICY AND PROCEDURE**

### **TEXAS EDUCATION CODE Chapter 25:**

#### **TEXAS COMPULSORY SCHOOL ATTENDANCE LAW STATES:**

A child who is required to attend school shall attend school each school day for the entire period the program of instruction is provided.

A child who is at least six years of age, or who is younger than six years of age and has previously been enrolled in first grade, and who has not yet reached the child's 18<sup>th</sup> birthday shall attend school. On enrollment in pre-kindergarten or kindergarten, a child shall attend school.

A student who voluntarily attends or enrolls after his or her 18<sup>th</sup> birthday is required to attend each school day. Policy FEA (LOCAL) requires a person over 18 years old and who is under 21 years of age to attend school until the end of the school year.

A student enrolled in a school district must attend:

1. an extended-year program (summer school) for students identified as likely not to be promoted to the next grade level or tutorial classes required by the district;
2. an assigned accelerated instruction program designed for satisfactory performance on the state assessment instrument;
3. an assigned basic skills program designed for ninth grade students;
4. An assigned summer program provided at DAEP (Disciplinary Alternative Ed Program).

A child is **exempt** from the requirements of compulsory school attendance if the child:

1. attends a private or parochial school (includes home schooling);
2. is eligible to participate in a school district's special education program and cannot be appropriately served by the resident district;
3. has a physical or mental condition of a temporary and remediable nature that makes the child's attendance infeasible and holds a certificate from a qualified physician;
4. is expelled;

5. is at least 17 years of age and:
  - a. is attending a course of instruction to prepare for the high school equivalency examination, and:
    - i. has the permission of the child's parent or guardian to attend the course;
    - ii. is required by court order to attend the course;
    - iii. has established a residence separate and apart from the child's parent, guardian, or other person having lawful control of the child;
    - iv. is homeless; or
    - v. has received a high school diploma or high school equivalency certificate;
6. is at least 16 years of age and is attending a course of instruction to prepare for the high school equivalency examination, if recommended to take the course of instruction by a public agency that has supervision or custody of the child under a court order; or the child is enrolled in a Job Corps training program or is enrolled in a high school diploma program under Chapter 18.

A school district shall count a student **present** for the following purposes:

1. Required court appearances;
2. Attending a required court appearance if the student commences classes or returns to school on the same day of the appointment;
3. A temporary absence resulting from health care appointments if that student commences classes or returns to school on the same day of the appointment;
4. Activities related to obtaining United States citizenship;
5. Qualifies as an election worker; or
6. A student in grades six through twelve for the purposes of sounding "Taps" at a military honors funeral held in this state for a deceased veteran.
7. A Junior or Senior is allowed up to two days' absences related to visiting a college or university, provided the student receives approval from the campus administration, follows campus procedures to verify such a visit, and makes up any work missed.
8. Absences resulting from a serious or life-threatening illness or related treatment that makes a student's attendance infeasible, with certification by physician;
9. For students in the conservatorship (custody) of the state,
  - Any activity required under a court-ordered service plan; or
  - Any other court-ordered activity, provided it is not practicable to schedule the student's participation in the activity outside of school hours.

School employees **must** investigate and report violations of the state compulsory attendance law. A student with excessive absences will be considered in violation of the compulsory attendance law and subject to disciplinary action unless otherwise excused or exempted.

A court of law may also impose penalties against both the student and his or her parents. A complaint may be filed in court if the student:

- Is absent from school on ten or more days or parts of days within a six-month period in the same school year without excuse, or
- Is absent on three or more days or parts of days within a four-week period without excuse. The court may order the defendant to attend a program for parents of students with unexcused absences that provides instruction designed to assist those parents in identifying problems that contribute to the students' unexcused absences and in developing strategies for resolving those problems if a program is available.

The parent with criminal negligence fails to require the child to attend school as required by law; commits an offense of "Parent Contributing to Non Attendance." Policy FEA (LEGAL) An individual commits an offense of "Failure To Attend School" if the individual is required to attend school and

fails to attend school. If the student is over the age 17, the student's parents shall not be subject to penalties as a result of their child's violation of state compulsory attendance law.

## **ABSENCES DUE TO UIL PARTICIPATION**

Students may only miss a total of seventeen school days for any type of competition within a teacher sponsored UIL organization. If the student needs to exceed the seventeen-day rule, the principal may decide to grant extra days after considering the specific situation and/or level of competition. This determination comes from the UIL Handbook that states,

"The Legislative Council of the University Interscholastic League has taken the position that the previous state law mandating the following educationally sound:

- a maximum of ten absences through district competition
- a maximum of five absences for post district competition
- a maximum of two additional absences for UIL state competition only."

## **ADULT STUDENTS ENROLLED IN SCHOOL**

Married students or those students 18 years of age who no longer live with their parents, or who are no longer counted as dependents for tax purposes on the parents' or guardians' federal income tax, will be directly responsible to their principal. These students must document their own excused absences with approval of their principal.

Adult students who reside with their parents must bring documentation stating that the parent is aware that the student will be writing his/her own notes. Notes will not be accepted from students without this documentation.

## **ATTENDANCE/PETITION FOR CREDIT**

To receive credit in a class, a student must attend at least 90 percent of the days the class is offered. A student who attends at least 75 percent but fewer than 90 percent of the days the class is offered may receive credit for the class if he or she completes a plan, approved by the principal, which allows the student to fulfill the instructional requirements for the class.

If a student attends less than 75 percent of the days a class is offered or has not completed the plan approved by the principal, then the student will be referred to the attendance review committee to determine whether there are extenuating circumstances for the absences and how the student can regain credit, if appropriate.

The Attendance Committee consists of an assistant principal and a minimum of two classroom teachers. It is the student's responsibility to request the petition and turn it in to the assistant principal's office before the deadline given on the petition. Students in attendance less than 90 percent of the days in a semester will be required to make-up missed hours at the rate of one hour of community service per one hour missed or complete any other condition required to restore lost credit. The Campus Attendance Committee will convene once each semester to review petitions for credit and determine the amount of make-up hours a student must complete. Students and parents will be notified of the committee's decision by receipt of the student's report card.

- First semester report cards will be distributed to students on January 8, 2020. Parents should call the school if grade reports are not available on the designated days.
- Second semester report cards will be mailed home on June 5, 2020.

If a student is denied credit for a class by the Grade Level Attendance Committee, the student may

appeal the decision to the campus principal or assistant principal within ten (10) calendar days of receipt of the report card. The students and/or parents should set up an appointment by calling the school.

In determining whether there were extenuating circumstances for the absences, the attendance committee will use the following guidelines:

- All absences will be considered in determining whether a student has attended the required percentage of days. If makeup work is completed, absences for Religious Holy Days, required court appearances, and documented health-care appointments will be considered days of attendance for this purpose (See policy FEB Legal).
- A transfer or migrant student begins to accumulate absences only after he or she has enrolled in the district. For a student transferring into the district after school begins, including a migrant student, only those absences after enrollment will be considered.
- In reaching a decision about a student's absences, the committee will attempt to ensure that it is in the best interest of the student.
- The committee will consider the acceptability and authenticity of documented reasons for the student's absences.
- The committee will consider whether the absences were for the reasons over which the student or the student's parent could exercise any control.
- The committee will consider the extent to which the student has completed all assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.
- The student or parent will be given an opportunity to present any information to the committee about the absences and to talk about ways to earn or regain credit. (See Policy FEC Local).

The student or parent may appeal the committee's decision to the board of trustees by filing a written request with the superintendent in accordance with policy FNG Legal.

The committee may impose any of the following conditions for receiving credit lost because of excessive absences:

- Completing additional assignments, as specified by the committee or teacher.
- Satisfying time-on-task requirements before and/or after school.
- Attending tutorial sessions as scheduled.
- Attending Saturday classes.
- Maintaining the attendance standards for the rest of the semester.
- Taking an examination to earn credit.

In all cases the student must also earn a passing grade in order to receive credit. (See Policy FEC Local)

## **DAWSON HIGH SCHOOL PROCEDURES FOR ABSENCES**

### **Admits**

Students are required to obtain an admit slip from the Attendance Office prior to entering any class missed due to an excused or unexcused absence. If the student fails to obtain an admit slip, the classroom teacher will require the student to go back to the office to obtain one. If this causes the student to be late for class, the student will receive an unexcused tardy. Admits should be obtained before the start of the school day.

### **Doctor's Note after an Absence for Illness**

Upon return to school, a student absent for more than five consecutive days because of a personal illness must bring a statement from a doctor or health clinic verifying the illness or condition that caused the student's extended absence from school. (See Policy FEC Local)

## **Notes for Excused Absences**

Notes for excused absences should be turned into the attendance office. Each note must contain the following information:

1. Current date
2. Date of absence
3. Full name of student
4. Student I.D. number
5. Reason for absence
6. Daytime phone number of parent/guardian
7. Name and phone number of physician and/or dentist

## **Parent's Note after an Absence**

When a student must be absent from school, the student – upon returning to school – must bring a note, signed by the parent that describes the reason for the absence. A note signed by the student, even with the parent's permission, will not be accepted. This note should be provided to the school **within 3 days** after the student returns to school.

If the student has established a questionable pattern of absences, the attendance committee may also require a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances. (See Policy FEC Local)

## **Routine Medical Appointments/Student Counted Present**

A student is to be counted present in class(es) for a partial day's absence from a routine visit to a health care professional (physician, dentist, orthodontist, chiropractor, etc.) if the student checks in and out of school through the attendance office, presents a parent note of documentation, completes assignments missed, and does one of the following:

- Reports to school at the regular time, leaves for appointment, and returns to school the same day with a note from the health care professional verifying the appointment.
- Has an early morning appointment with a health care professional and reports to school the same day with a note from the health care professional verifying the appointment.
- Reports to school, leaves school later during the day for a scheduled appointment that extends past school hours, and returns the following day with a note from the health care professional verifying the appointment.

The student shall not be penalized and shall be counted present for the purpose of calculating the average daily attendance provided that the student completes all assignments.

All proper medical documentation must be submitted as stated above and all procedures for checking in and out of school as outlined in the Dawson High School handbook must be followed for a student to be counted present for the class(es) missed.

## **EXTENUATING CIRCUMSTANCES FOR EXCUSED ABSENCES**

Dawson High School accepts the following as extenuating circumstances for excused absences:

1. An excused absence based on personal sickness, sickness or death in the family,
2. Any other unusual cause acceptable to the superintendent, teacher, or principal. Make arrangements prior to the absence if possible.
3. Days of suspension. Days of suspension are counted as excused absences with no parental note required provided that all class work missed is satisfactorily completed and turned in to the respective teachers given the time period after the student returns to school from suspension.

4. A migrant student's late enrollment or early withdrawal.
5. Participation in child abuse/neglect investigation or custody of the criminal justice system. (Documentation from court is required.)
6. Completion of a competency-based program for at-risk students.
7. Late enrollment or early withdrawal of a student under Texas Youth Commission.
8. Teen parent absences to care for his/her child.
9. Participation in a substance abuse or rehabilitation program.
10. Students attending 4H events will be counted present only when the County Extension Agent attends.

## **LEAVING CAMPUS**

**For the safety of our students, phone and email checkouts are not permitted.**

## **LEAVING CAMPUS/ILLNESS OR EMERGENCY**

**Under no circumstances is a student to leave campus because of illness without checking out through the clinic.** Students who leave campus without following this procedure will be subject to disciplinary action and will receive unexcused absences. In case of a family emergency, the office or the counselor can get the student out of class. The student must sign out in the attendance office or the parent may sign out for the child. Students are required to bring a note upon their return to school.

## **LEAVING CAMPUS/SCHEDULED MEDICAL APPOINTMENTS**

If a student must leave campus during the day for an appointment, he/she must go to the attendance office before school or during lunch to be issued an early dismissal slip. A note from the parent/guardian must verify the need for early dismissal. The early dismissal slip should be shown to the teacher and the student must sign out in the attendance office before leaving campus. Failure to follow this procedure will result in an unexcused absence in any class(es) missed and in disciplinary action.

## **MILITARY DUTY**

A student whose parent or legal guardian is an active duty member and has been called to duty for, is on leave from, or immediately returned from deployment to a combat zone, shall be granted additional excused absences at the discretion of the superintendent.

## **NOTIFICATION OF ABSENCES**

***Parents and students are notified about attendance through progress reports, report cards, Skyward, and the computer automated phone system.*** They are also notified in writing when a student's **absences exceed three (3) and seven (7) days.** Parents will receive a computer generated notice through the mail. Parents are advised to call the attendance office if they are unaware of the number of absences that their child has accumulated.

## **PARENTAL DUTY**

It is the parent's duty to monitor the student's school attendance and require the student to attend school. School districts are required by law to notify the parents of the state compulsory attendance law prior to each school year (handbook) and after three days of absences without excuse (3-day letter). School officials also must request a parent conference to discuss excessive absences.

## IV. CODE OF CONDUCT/STUDENT DISCIPLINE

**This handbook simply outlines a few elements of the discipline code and process. Each family has access to a copy of the District Code of Conduct which gives a detailed description of the district's expectations of students and of the consequences for violating school policies and/or state and federal laws.**

Disciplinary consequences shall be administered when necessary to protect students, school employees or property and to maintain essential order and discipline. It should be understood by the parent/guardian and the student that discipline can be given to the person committing the violation of the Student Code of Conduct, as well as to students who encourage, promote, or attempt to assist another student in violating the Student Code of Conduct.

Students shall be treated fairly and equitably. Every student will be given the opportunity to present his/her side to the assistant principal before an appropriate punishment is given. Penalties shall be based on a careful assessment of the circumstances of each case unless disciplinary action by the school is mandated for certain offenses, as outlined by Board Policy, the District Student Code of Conduct, or the Dawson High School Student Handbook. The assistant principal will make the determination based on the severity of the offense, the attitude of the student, the cumulative discipline record of the student, and the potential effect of the misconduct on the school environment. The assistant principal will attempt to determine primary responsibility when applicable.

Student consequences for minor offenses involve progressive discipline assignments beginning with the teacher warning the student, assigning the student to one or two hours of detention hall, and contacting the student's parent/guardian. Repeated infractions will be treated as serious, persistent misbehavior with the teacher referring the student to the office for a conference with the principal. The assistant principal will then decide on the consequence appropriate for the student in that given situation. Consequences can include: additional hours of D-Hall, In-School Suspension (ISS) assignment, Alternative Learning Academy (ALA), Out of School Suspension, teacher removal from class, and, as a last resort, expulsion that could include removal to a Juvenile Justice Alternative Educational Placement (boot camp).

Progressive discipline assignments will not be followed in some instances. Examples include but are not limited to the following:

- violation of the State and Federal Penal Codes.
- violation of alcohol, narcotics, or drug policy.
- fighting policy.
- cheating/plagiarism/academic dishonesty.
- fighting during Eagle Hour will result in an ALA placement.

**FOR ANY STUDENTS WHO CHOOSE NOT TO FOLLOW THE STUDENT CODE OF CONDUCT DURING EAGLE HOUR, CAMPUS ADMINISTRATION WILL BE ASSIGNING THE MAXIMUM DISCIPLINE ALLOWED. \*\*\*\*See Appendix A for additional information on Eagle Hour.**

Many violations have specified consequences. Progressive discipline assignments will not be followed if a student commits an expellable offense. Refer to District Code of Conduct for a complete list of serious and expellable offenses.

The teacher will make every effort possible to contact a student's parent before referring a student to the assistant principal's office except in the case of a severe disruption. Subsequent offenses will include accumulated discipline referrals from all teachers and will be handled as serious offenses. The assistant principal can set up a conference with a student, parent, counselor and teachers involved.

## **CHEATING/PLAGIARISM POLICY**

Dawson High School is dedicated to the pursuit of knowledge through a structured program of instruction and learning. At the heart of this endeavor, are the core values of academic integrity which include honesty, truth, and freedom from lies and fraud. Because personal integrity is important in all aspects of life, students at Dawson High School are expected to conduct themselves with honesty and integrity in and out of the classroom. Incidents of academic dishonesty will not be tolerated and students guilty of such conducts are subject to disciplinary measures.

### **Academic Dishonesty**

Academic dishonesty is any form of cheating and/or plagiarism which results in students giving or receiving unauthorized assistance in an academic exercise or receiving credit for work which is not their own.

Cheating includes, but it not limited to the following:

1. Using any sources not authorized by the teacher (textbooks, notes, the work of other students, etc.) to complete examinations or other assignments.
2. Using unauthorized electronic equipment (including cell phones) during an assignment.
3. Altering or tampering with grades
4. Unauthorized communication between students including talking; copying from another person's paper; giving or receiving information by signs, gestures, or deception during any type of assessment.

Plagiarism includes, but is not limited to the following:

1. Using the ideas and/or words of another person without giving that person appropriate credit;
2. Representing another's artistic or scholarly works as your own
3. Submitting a paper purchased from a paper research service, including the Internet
4. Using undocumented Web sources (including the unauthorized use of artificial intelligence (AI) such as ChatGPT and other similar sources)

Other specific examples of Academic dishonesty

1. Allowing another student to copy from your paper.
2. Knowingly giving your homework, term paper or other academic work to another student to plagiarize.
3. Having another student do an assignment to submit under your name.
4. Lying to improve your grade.
5. Stealing tests, assignments, or answer keys.
6. Forging signatures on documentation.
7. Collaborating without the permission of the teacher.
8. Providing material or information to another person with the knowledge that such aid could be used in any of the violations stated above.

## Consequences

Consequences are outlined below:

### Daily Grade

#### First infraction

1. Zero(0) on assignment
2. Two (2) hours Detention Hall
3. Notification of parent by teacher

#### Second infraction

1. Zero(0) on assignment
2. Referral to Assistant Principal Three to Six (3-6) hours Detention Hall
3. Notification of parent by teacher and Assistant Principal

#### Repeat infractions

1. Zero(0) on assignment
2. Referral to Assistant Principal Three (3) day assignment to ISS
3. Notification of parent by Assistant Principal
4. Conference with student, parent, and teacher

### Major Grade

1. Zero (0) on assignment
2. First infraction: Four (4) hours Detention Hall
3. Repeat infractions: Minimum 2 day assignment to ISS
4. Opportunity for retake is forfeited
5. The zero may not be dropped and must factor into the term average.
6. Must take final exam in that subject (Not allowed to exempt)
7. Second infraction in same course: Weighted GPA is removed (PAP/AP)
8. Findings of **academic dishonesty** reported on college application
9. Removed from National Honor Society, National Junior Honor Society and any other Honor Society that is an organized school program.

## CLASSIFICATION OF OFFENSES

### Classroom Violations

Teachers establish classroom rules and define behavioral expectations of their students. The following minor acts of misconduct are not considered a violation of the Student Code of Conduct and the student will be disciplined by the teacher in accordance with that teacher's rules rather than the Student Code of Conduct:

- \*Chewing gum
- \*Eating or drinking in class
- \*Lack of materials/supplies
- \*Not turning in/completing assignments
- \*Talking without permission
- \*Out of seat without permission
- \*Not following directions
- \*Not respecting others' feelings, property, and/or space

- \*Not appropriately participating in class activities
- \*Not attentive to teacher
- \*Negative attitude
- \*Violating classroom management rules
- \*Disrespectful to teacher
- \*Uncooperative

**Persistent or severe instances of these minor acts of misconduct could be considered a violation of the Code of Conduct and result in discipline in accordance with the Student Code of Conduct.**

### **Minor Offenses**

A minor offense is any violation of the code of conduct that is not listed as serious or expellable and is not a violation of state and/or federal law. Such offenses include, but are not limited to the following:

- Tardies
- Dress Code Violations
- Hall Pass Violations
- Talking without permission
- No I.D. card / defamation of I.D. card
- Inappropriate display of affection/tangible courtship
- Any other violation of school policy deemed inappropriate that is not listed as a serious or expellable offense or a violation of federal and/or state law
- Overdue library books, fines, and fees

### **Serious and/or Expellable Offenses**

Such offenses include, but are not limited to the following:

- Failure to follow campus check-in and check-out procedures
- Aggressive, disruptive action or group demonstration
- Verbal abuse
- Insubordination
- Disrespect, profanity, vulgarity (including gestures)
- Fighting
- Bullying, Harassment, and making hit lists
- Any other conduct that substantially disrupts the school environment or educational process
- Leaving school grounds or school events without permission
- Bus misconduct
- Inappropriate sexual contact
- Behavior which is illegal that does not constitute an expellable offense.
- Selling, giving or delivering to another person, possessing, using or being under the influence of: E-cigarette, marijuana, a controlled substance, a dangerous drug, glue, paint, or a volatile chemical, or an alcoholic beverage.
- Possessing a firearm, illegal knife, a club, or other weapon
- Committing arson
- Vandalism
- Robbery or theft
- Extortion, coercion or blackmail

- Engaging in conduct that constitutes a felony criminal mischief
- Public lewdness
- Indecent exposure
- Retaliation
- Exhibition of firearms
- Possession/activation of laser devices
- Possession/use of fireworks
- Violation of the district's Internet User Policy
- Engage in inappropriate verbal, physical or sexual conduct directed toward another person, including a district student, employee or volunteer.
- Record the voice or image of another with or without the prior consent of the individuals being recorded or in any way that disrupts the educational environment and/or invades the privacy of others.
- Theft from the cafeteria
- Possession of Telecommunication or Other Electronic Devices

**Please see the District Code of Conduct for a complete listing of serious and expellable offenses, as well as possible disciplinary consequences.**

## **DISCIPLINARY CONSEQUENCES**

### **Detention Hall**

Detention Hall is a consequence designed to help students learn to take responsibility for their behavior, their actions, and their choices. **D-Hall meets every Monday through Thursday after school.** Before assigning students to detention, the teacher shall inform the student of the conduct that allegedly constitutes the violation, and the student shall be given an opportunity to explain his/her version of the incident. When detention is used, a referral notice will be provided to the student. **Students are expected to bring home the referral notice to their parents and to make arrangements for transportation.** Generally, students will have one week in which to complete the D-Hall assignment.

With proper documentation and permission from the assigning teacher or principal, students may attend tutorials to replace assigned D-Hall hours. The teacher who assigned the D-Hall must approve this substitution. It is the student's responsibility to check with the teacher for options. Teachers assign after-school D-Hall in one-hour increments for each infraction. The teacher will make a reasonable effort to contact the parent about the D-Hall assignment. Students are instructed, however, to show the D-Hall slips to their parents.

Students are also issued detention hours when the student has received 6 or more tardies to classes. The tardy slip will indicate the amount of hours owed by the student. The student is instructed to attend detention within 7 days of receiving the tardy. The tardy slip is the official notification of the detention. It is the student's responsibility to notify their parent and/or guardian regarding the detention and transportation need.

Students who do not attend their teacher-assigned D-Hall will be referred to an assistant principal for insubordination. The principal may then assign additional hours of D-Hall or place a student in In-School Suspension (ISS) until the hours of D-Hall are served. Students who do not attend their principal assigned D-Hall on the assigned day are subject to being assigned to ISS, suspended from school or being assigned to the Alternative Learning Academy (ALA) for increasingly longer periods of time up to the end of the next grading period. Repeated failure to

attend D-Hall may result in the student's removal from school to an Alternative Education Program (AEP) for the remainder of the semester or school year. Parents are responsible for providing transportation to and from D-Hall. Detention Hall assignments accumulate for the entire school year.

### **Detention Hall Guidelines**

- Students are required to be on time, no later than 2:45pm. No one is permitted to enter late.
- Students must bring homework or reading material.
- No talking allowed.
- Students who misbehave in D-Hall will not be allowed to stay. The time served that day will not count, and additional D-Hall or additional discipline will be assigned.

### **Saturday Detention Hall**

Saturday detention hall will be from 8:00 a.m. to 12:00 p.m. Students will not be allowed to enter after 8:00 a.m. This detention can be assigned by the Assistant Principal's to help students learn to take responsibility for their behavior, their actions, and their choices or for tardies. Any students serving Saturday detention (1-4 hours) must arrive prior to 8:00 am regardless of the number of hours they are serving.

### **Student Responsibility Concerning Detentions**

Students must sign the D-Hall slip when the teacher or school official assigns a D-Hall. Refusal to sign a D-Hall slip will result in further disciplinary action. By signing the D-Hall form, the student is not indicating that he/she agrees or disagrees with the consequences, but that the student has read the document, is informed of the consequence, is aware of the date and time of the D-Hall, and has received a copy of the D-Hall notification for his/her parent/guardian. Students who wish to contest the D-Hall assignment should first see the teacher after class or after school to discuss the problem.

If the student wishes to contest the assignment further, he/she should see their assistant principal before the date of the D-Hall assignment to request a conference with the principal and the teacher. The student is responsible for showing the D-Hall slip to his/her parents and for making arrangements to attend the D-Hall on the assigned date. **Students need to report to after school detention no later than 2:45pm.**

## **DISORDERLY CONDUCT/DISTURBING THE PEACE**

Fighting, disorderly conduct, and disturbing the peace are behaviors that will not be tolerated. It is our goal to help students resolve a problem before a fight develops. Consequences for both students involved in a fight may include up to three-day suspension, an ISS assignment and/or ALA assignment, and a referral to the Pearland Police Department for a citation. Further instances will result in increased disciplinary action.

## **DISRUPTION OF CLASSES/DISRUPTION OF LAWFUL ASSEMBLY**

Students who disrupt classes and/or who interfere with the teacher's ability to communicate effectively with their students and/or disrupt the educational process are subject to disciplinary action as well as a referral to the Pearland Police Department for a citation.

## **DRUG/ALCOHOL POLICY**

All Pearland ISD campuses are drug/alcohol-free school zones. No student shall possess, use, transport, or attempt to possess, use, or transport, distribute, or be under the influence of drugs and/or alcohol on school premises or off school premises at a school-related activity, or event.

## **GAMBLING**

Gambling or playing games for monetary gain is strictly prohibited. Monies involved will be confiscated and turned over to the School Resource Officer (SRO) and appropriate charges may be filed in addition to the students involved being assigned to ISS or ALA or suspended from school.

## **GANG FREE ZONE**

Certain criminal offenses, including those involving organized criminal activity such as gang-related crimes, will be enhanced to the next highest category of offense if they are committed in a gang-free zone. For purposes of the district, a gang-free zone includes a school bus and a location in, on, or within 1000 feet of any district-owned or leased property, campus playground or athletic field.

## **SANCTIONS**

While in ISS, OSS, ALA, OR JJAEP, students are prohibited from participation in, or attending, any extra- and co-curricular activities. ISS assignments may cause a student to be removed from a club or organization as specified in the organization's constitution or by-laws.

## **SUSPENSIONS/ALTERNATIVE EDUCATIONAL PLACEMENTS**

### **In School Suspension (ISS)**

In-School Suspension (ISS) is a disciplinary consequence designed to help students learn how to function successfully in the classroom(s). Students may be assigned to ISS for one class period, several class periods, one day to multiple day assignments, depending on the severity of the offense. Students will be counted present in school and will receive credit for work completed. ISS is located on the DHS campus and follows the regular school day.

Students who are assigned to ISS are required to be on time, wearing their student ID, and be in compliance with the Pearland ISD dress code. Students are expected to comply with the rules established in ISS. ISS (In School Suspension) is a highly structured educational setting with its own set of class expectations that must be followed to receive credit. No talking is allowed in ISS and students must work on their assigned class work the entire time.

Students who misbehave in ISS are subject to further disciplinary action including, but not limited to, having their ISS assignment extended, being suspended from school, or being placed in the district alternative education program, the Alternative Learning Academy (ALA). Students removed from ISS for creating a disturbance may be referred to the Pearland Police Department for a citation.

### **Out of School Suspension**

Suspension is a disciplinary action whereby a student is removed from the normal school setting. A student may be suspended for a period not to exceed three (3) days per disciplinary infraction. There is no limit to the times per semester or school year that a student may be suspended. A student assigned to an alternative educational program may be suspended prior

to the start of their alternative placement.

A suspended student is allowed to continue with his/her studies and receive full credit for assigned work during the suspension as long as the work is completed according to the campus make-up policy.

### **Alternative Learning Academy (ALA)**

The Alternative Learning Academy is the school district's alternative educational program designed to enable students to develop more appropriate behavior in order to function successfully in the regular program. When a student is removed from class for a DAEP offense, the campus behavior coordinator or the appropriate administrator shall schedule a conference which may be held in person, virtually, or via telephone within three school days with the student's parent the student and in the case of a teacher removal, the teacher.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student, orally or in writing, of the reasons for the removal and shall give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal. Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

***Students and a parent must complete an orientation and Parents must complete the ALA transportation form before ALA assignment starts.***

The length of ALA assignments will be determined by the student's offense. Repeat assignments may be for progressively longer periods of time. Failure to attend ALA will result in additional disciplinary action including, but not limited to, extra days assigned to ALA, suspension, or expulsion. Walking out without permission or any violation of ALA rules will be grounds for immediate suspension. Persistent misbehavior in ALA is grounds for expulsion.

**Students assigned to ALA are not allowed on campus or at any school functions during their ALA assignment. Violation of this policy will bring additional disciplinary penalties and/or trespassing charges.**

The district will not be providing transportation to students assigned to DAEP unless there is an IEP/504 requirement and/or the student is McKinney Vento. Transportation to and from DAEP will be the parent/guardians responsibility.

**Discipline consequences shall not be deferred pending the outcome of an appeal.**

### **Juvenile Justice System Alternative Education Program (JJAEP)**

Brazoria County Juvenile Justice Department operates a countywide alternative education program for students who have been expelled from their home school. For more information on expulsions, see the District Code of Conduct.

## **TELECOMMUNICATION DEVICES**

For safety purposes, the district permits students to possess personal mobile devices; however, these devices must not be visible and must remain turned off during the instructional day, including during all testing.

If a student uses a telecommunication device without authorization during the school day, the device

will be confiscated. The student's parent may pick up the confiscated telecommunication device from the assistant principal's office.

Confiscated telecommunication devices that are not retrieved by the student's parents will be disposed of after the notice required by law.

The use of mobile telephones in locker rooms, restroom areas, at any time while at school or at a school-related or school-sponsored event is strictly prohibited.

**Any cell phone, paging device or other electronic/computer device that a student possesses that contains illegal obscenity and/or pornography, contraband, or other material, the possession of which is a violation of Texas law, will be confiscated and turned over to law enforcement authorities. Any disciplinary action will be in accordance with the Student Code of Conduct.**

**Students who fail to relinquish a telecommunications device upon request from a faculty or staff member will be subject to disciplinary action at discretion of campus administration including, but not limited to, a 3 day ISS placement.**

The district shall not be responsible for any telecommunication and/or electronic devices that are damaged, lost or stolen at school or at a school-related event and shall not investigate any report of such a device being lost or stolen.

## **TANGIBLE COURTSHIP/INAPPROPRIATE SEXUAL CONDUCT**

Tangible courtship refers to students showing any public display of romantic affection or engaging in inappropriate sexual contact while on school premises or at a school related event. Students may receive after-school detentions, ISS or be suspended for inappropriate behaviors.

## **TARDY POLICY**

Dawson High School has implemented the Tardy Station system on our campus. Students have ample time between classes to take a restroom break and get to class on time, ready to work. Being punctual is a valuable, lifelong skill. Students who enter a class without a valid ID, will be expected to get a valid ID and report to tardy station before returning to class. Students who are tardy will be required to report to the tardy station, scan their student ID, take the printed tardy notification slip and report immediately to class. The tardy notification slip has information concerning the number of tardies the student has accumulated per semester, as well as any disciplinary consequence. Tardies are counted for an entire semester and begin anew at the start of each semester. Students will be given 7 calendar days from the day of the tardy to serve the detention hall. Students are responsible for notifying their parents of any detentions they have received.

**Students who refuse to report to (or skip class to avoid) the tardy station will be subject to additional disciplinary consequences.**

### **DHS Tardy Consequences**

1-5: Warnings

6-8: 1-hour afterschool detention

9-10: 2-hour afterschool detention (Assistant Principal notifies Parent/Guardian)

11: 3-hour Eagle Hour detention

12: 5-hour Eagle Hour detention  
13-14: 4-hour Saturday detention  
\*\*\*\*NO EXAM EXEMPTIONS\*\*\*\*  
15-16: 1-day ISS assignment  
17-18: 2-day ISS assignment  
19: 3-day ISS assignment  
20+: ALA/Principal's discretion

### **Period 1 Tardy/Absence**

Students are expected to be in 1st period by 7:15 a.m. to be considered on time to school. Students who arrive to class after 7:15 but before 7:35 will be considered tardy and follow the DHS tardy policy. If the student arrives after 7:35 a.m., the student will be considered absent from 1<sup>st</sup> period. The attendance office will determine if the absence is excused or unexcused.

### **TOBACCO USE / POSSESSION**

PEARLAND INDEPENDENT SCHOOL DISTRICT IS SMOKE FREE AND TOBACCO FREE. Student use of tobacco (including smoking, dipping, or chewing) is prohibited on campus. Possession of tobacco is likewise prohibited. The use of tobacco free substitute products (dips, chews, pipes, electronic cigarettes, etc.) is also prohibited as well as clothing that promotes tobacco products. Students caught using or in possession of any tobacco product will be assigned a disciplinary consequence and/or a referral to the Pearland Police Department to be issued a citation. Disciplinary consequences can include ISS (tobacco) or an alternative placement center (vape items nicotine/TCH).

### **TRESPASSING / LOITERING ON SCHOOL PROPERTY**

- Students are expected to exit school property promptly after school unless participating in a supervised academic or extra-curricular activity. School hours for student supervision are 6:45AM to 2:45PM.
- Any person on school property after school hours may have criminal trespass charges filed against him or her.
- School property for the purposes of this act shall include the grounds of any public school and any grounds or buildings used for school-sponsored assemblies or for other activities.
- Students are not to sit in parked vehicles on campus, vacant classrooms, or other unsupervised areas.
- Parents and other visitors are welcome to visit the district's schools. All visitors must first report to the front office. Visits to individual classrooms during instructional time shall be permitted only with the principal's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.
- Students are never to visit other school campuses (in or out of district) during school hours or immediately before or after school.
- Students shall not enter, without authorization, district facilities that are not open for operations.

### **WEAPON FREE ZONE**

DHS is a weapon-free school. A student shall not go onto the school premises or any school related activity with a firearm, explosive weapon, or illegal knife. Students are also prohibited from bringing to school or to a school-related activity any other weapons. This prohibition will not normally apply

to school supplies such as pencils, compasses, and the like, unless they are used in a menacing or threatening manner.

Weapons include, but are not limited to the following:

- Firearms
- Firearm silencer or suppressor
- Pellet guns, B.B. guns, etc.
- Knives of any size, including pocket knives
- Razors
- Metallic knuckles
- Chains
- Stink bombs
- Jewelry with metal spikes
- Fireworks of any kind
- Tasers
- Any other object used in a way that threatens to inflict bodily injury to another person

Students should be aware that possession of a facsimile of any of the above mentioned weapons could incur a disciplinary consequence by the school.

Possession of a firearm, an illegal knife, a club, or a prohibited weapon under Section 46.05 of the Texas Penal Code will result in immediate expulsion from school for the remainder of the school year or up to one year from the offense. The police will be called, charges will be filed, and the student will be prosecuted to the fullest extent of the law.

## **V. DRESS CODE**

***Face mask, face shields, or face covering may be worn at school and on school buses. Parents should provide the face mask, face shield, or face covering for their child to wear.***

The Pearland ISD Dress Code is established to teach grooming and hygiene, prepare students for success, prevent disruption in the instructional setting, and maintain a safe environment for all students.

Pearland ISD sets the following general expectations for grooming and dress:

- Students should come to school bathed and wearing clean clothes.
- Students' hair should be clean, neat, and well groomed.
- Appropriate undergarments should be worn and not visible.
- Clothing and accessories may not be worn in any way that reflects gang affiliation or conceals contraband.
- Apparel and accessories with inappropriate writing, drawings, or advertisements, to include but not limited to, alcohol, tobacco, drugs, violence, occult, death, suicide, gang activities, sexual innuendos, cultural divisiveness, and racial intolerance may not be worn.

### **SLACKS, JEANS, CAPRI PANTS, SKIRTS, SHORTS**

- Shorts and skirts must be worn no shorter than mid-thigh.
- Pants, shorts, and skirts shall be appropriately sized, fit securely at the waist, and shall not expose skin above the mid-thigh.
- Shorts, leggings, or skirts must be hemmed, not cutoffs.
- Leather, suede, vinyl or sheer (see-through) fabrics are not allowed.
- Stretch slacks and leggings are allowed and should be appropriately sized and shall not be see-through or expose any skin.
- Distressed jeans are allowed but shall not expose skin above the mid-thigh.
- Any student that violates these rules when wearing shorts or skirts, may lose the privilege of wearing shorts or skirts for the remainder of the year.

### **SHIRTS and BLOUSES**

- Shirts and blouses may be any color including solids, stripes, prints, and plaids. No see-through fabrics allowed. Collars are not required.
- Spirit shirts must be campus/district specific and may include college or professional sports teams.
- Must have sleeves, be appropriately sized, and of appropriate length. Midriff area should be covered.
- Spandex, leather, suede, vinyl or sheer (see-through) fabrics are not allowed.
- Will not expose the chest area, undergarments, or skin, which includes but is not limited to the midriff or open back.

### **DRESSES or JUMPERS**

- May be any color including solids, stripes, prints, and plaids.
- Must have sleeves, be appropriately sized, and no shorter than mid-thigh.
- Spandex, leather, suede, vinyl or sheer (see-through) fabrics are not allowed.

## **JAKCETS and COATS**

- Sweatshirts, sweaters, windbreakers, sports coats and blazers may be worn inside and follow the same guidelines as shirts and blouses.
- Full length jackets or coats such as those commonly referred to as “trench” coats or “dusters” are not allowed.

### **(Exception)**

- PISD school letter jackets may be worn in building

## **HAIR**

- Must be neat, clean and well groomed.
- Distracting colors are not allowed.
- Facial hair must be neat, clean, and well-groomed/trimmed, and worn in a style that is not distracting.
- Head coverings such as hats, caps, bandanas, or hair rollers are not allowed. (An exception will be made for religious headwear).

## **SHOES**

- Students must wear shoes appropriate for school
- House slippers, slides, or flip flops are not allowed.
- All shoes must include a back strap over the heel.
- Wheels, noise-makers or lights are not permitted.

## **ACCESSORIES/ MISCELLANEOUS**

- No more than two (2) earrings may be worn in the ear lobe only.
- Nose rings, lip rings, tongue piercing rings, or any other body piercing accessories are not allowed.
- Spacers or gauging of the earlobes are not permitted.
- Tattoos must be covered.
- Sunglasses or sunshades are not to be worn in the building.
- Heavy chains or accessories with spikes or studs are not allowed.
- Any accessory that could cause injury will be prohibited.

### **(Exception)**

- ROTC uniforms are considered standardized dress on designated days.

**THE PRINCIPAL/ASSISTANT PRINCIPAL(S) ARE AUTHORIZED TO MAKE DETERMINATIONS REGARDING WHETHER ANY FASHION, FAD, HAIR, JEWELRY OR ARTICLE OF CLOTHING IS INAPPROPRIATE FOR SCHOOL WEAR OR DISRUPTIVE TO THE EDUCATIONAL PROCESS OR SAFETY OF THE CAMPUS.**

## **CONSEQUENCES FOR DRESS CODE VIOLATIONS**

All dress code violations count toward the following consequences:

- 1<sup>st</sup> offense: Warning (student must comply or be placed in ISS until compliance)
- 2<sup>nd</sup> offense: Warning, go to ISS to write the dress code rules (student must comply with dress code)
- 3<sup>rd</sup> offense: 2 hours afterschool detention
- 4<sup>th</sup> offense: 1 day of ISS
- 5<sup>th</sup> offense: 2 days of ISS
- ≥6<sup>th</sup> offense: Increase length of ISS

## **VI. SERVICES**

### **CAFETERIA PRICES**

#### **High Schools**

Student Breakfast \$1.45

Student Reduced Breakfast \$0.00

Adult Breakfast \$2.85

Student Lunch \$3.00

Student Reduced Lunch \$0.00

Adult Lunch \$5.00

### **COUNSELING/GUIDANCE SERVICES**

Counseling and counseling-related services are available on school campuses for all students. Guidance services are designed to be preventive, proactive, and developmental with the focus on academic and social-emotional needs of students. Responsive services, provided by a professional school counselor or student support counselor, related to immediate concerns of students that interfere with academic progress may be initiated through student self-referral or by requests from school personnel, parents, or guardians. Such services are short-term, solution-focused counseling sessions. Parents are requested to make an appointment to visit counselors when questions or concerns arise. Counselors assist students in making academic decisions which help them plan for their future. Examples of these academic decisions include selecting courses, planning for post-secondary success, signing up for entrance exams, and submitting scholarship applications.

### **CRIME STOPPERS**

Dawson High School has an active Crime Stoppers program on campus. Anonymous tips to Crime Stoppers have helped solve several school crimes and helped many students recover stolen items. To report a crime, call 281-636-6366.

### **FREE AND REDUCED LUNCH PROGRAMS**

The cafeteria provides breakfast and lunch every school day. Students have a choice at lunch between a plate lunch and a la carte lunches. Families in need of financial assistance may apply for reduced or free lunch. An income formula is used to determine qualifications of a student. Forms are available in the cafeteria and in the counselor's office and online at [www.freeandreduced.pearlandisd.org](http://www.freeandreduced.pearlandisd.org).

### **FOOD SERVICE CHARGING POLICY**

Each student has a meal account where funds may be deposited by accessing <https://www.schoolcafe.com/> to make a payment using a credit card. If students forget their money or their funds are diminished, they will be allowed to charge "MEALS ONLY" not to exceed -\$5.00. After the charging limit has been reached, the student will be served a minimal meal at no charge.

### **HEALTH SERVICES**

A school nurse will be on campus daily. Students who become sick or who have any type of accident at school will be sent to the nurse by the supervising teacher. Using medical guidelines in Board policy, the school nurse will decide whether the student is to be sent home ill or to be sent back to class. Students who leave campus, even with their parent's permission, without following this procedure will be given unexcused absences for the classes missed and will be subject to disciplinary action. If the nurse is not available to make this determination, the student should report to the assistant principal's office. In order to leave class early because of an injury, a doctor's excuse must be presented to the nurse. Any

time a student misses school for an appointment with a physician or dentist, the student should document the visit with a note from the doctor.

Screening programs are required by state law and are conducted for growth and development, vision, hearing, and scoliosis. You will be notified if your child has not met state guidelines and/or needs further screening.

## IMMUNIZATIONS

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical reasons or reasons of conscience, including a religious belief, the student will not be immunized. For exemptions based on reasons of conscience, only official forms issued by the Texas Department of Health, Immunization Division, can be honored by the District. A parent must use only an official proper form obtained in writing from the Texas Department of Health, Immunization Division, 1100 West 49<sup>th</sup> Street, Austin, TX 78756. The form must be notarized and submitted to the principal or nurse within 90 days of notarization. Each child in the family must have a separate form.

If a student is not immunized for medical reasons, the student or parent must present a certificate signed by a U.S. licensed physician stating that, in the doctor's opinion, the immunization required poses a significant risk to the health and well-being of the student or any member of the student's family or household. This certificate must be renewed yearly unless the physician specifies a life-long condition.

The immunizations required are: diphtheria, tetanus, polio, rubella (measles), rubella, mumps, Hepatitis B and Varicella (chicken pox). The school nurse can provide information on age-appropriate doses. Proof of immunization may be personal records from the licensed physician or public health clinic with a signature or rubber-stamp validation.

## MEDICATION POLICY

If possible, all medication should be given by the parent and taken at home. However, if the student needs to take medication during the school day, the medication will be dispensed according to the following guidelines:

1. Written permission and specific directions for administration of medication is required. Directions must include student's name, date, name of medication, dosage, and time to be administered. A physician's authorization form must be signed by the physician or dentist and parent of the student. A medication is not to be administered for longer than ten (10) consecutive days. Over the counter medication and other prescription medication may be administered for a period of no longer than ten (10) consecutive days providing a signed permission has been provided by the parent or guardian.
2. All medications must be in the original container.
3. All medication must be brought to the clinic by the student or their parent/guardian upon arrival to school. **Students who have medication and who fail to bring it to the nurse will be subject to disciplinary action.**
4. The student should not carry with him/herself, nor administer to him/herself any medication without written permission from the physician. (Asthma inhalers only. See #8.)
5. The nurse or a designated person will supervise the storing and dispensing of medication.
6. Only the nurse may dispense the first dose of any medication given at school.
7. Field trip medication ordered by a physician will be given on a field trip provided the parent adheres to the following:

8. The parent must supply an additional appropriately labeled prescription container for the medication.
9. The parent may elect not to have the child receive medication on a field trip.
10. It will be the parent's responsibility to administer any injectable medications needed on a field trip. Examples include, but are not limited to, Epi-Pen and Insulin.
11. Permission to carry asthma inhalers will be given to secondary students provided a contract between student, parent, nurse, and doctor is signed. You may obtain this form from the school nurse. This privilege may be withdrawn by the nurse if the student does not demonstrate proper responsibility in regard to medication.
12. Every effort will be made to give medication as close to the specified time as possible. If a student forgets to take their medication or there are emergencies in the clinic, then the nurse will make sure that medication is administered within ½ hour of the scheduled time. This is standard for hospitals and other facilities where medications are administered.
13. In order to assure the safe delivery to school of controlled medications, the parent/guardian must obtain a Visitor's Pass from the front office and deliver these medications directly to the nurse. However, if this is impossible, the parent/guardian must adhere to the following:
  14. The parent must bring the original prescription to school initially.
  15. When the medicine bottle is empty, it will be sent home with the student.
  16. A note will also be sent home for the parent to fill out and send back to the nurse with the medication.
  17. The parent should count how much medication they are sending in the bottle, fill in the medication name and amount and sign the form.
  18. The parent may elect instead to bring medication to the clinic after obtaining a Visitor's Pass from the front office. This is the safest measure and what we recommend.
  19. If the dosage of the student's medication is changed, a new physician's authorization form must be signed. This applies also to any new medication. These forms are available in the nurse's office.
  20. At the end of the school year, routine medication must be picked up by the parent in the nurse's office. Any medication left in the nurse's office will be destroyed.
  21. Food supplements will not be given during school hours.
  22. Medication orders may only be received from physicians licensed in Texas.
  23. Medications from foreign countries, including Mexico, will not be given during school hours.
  24. Only medication approved by the FDA will be given during school hours.

### **Emergency Medical Treatment**

Parents shall complete an emergency card form each year that includes a place for parental consent for school officials to obtain emergency medical treatment for the student, as provided by law. Parents shall also be asked to supply other information that could be important in case of an emergency. **NO OUTSIDE MEDICAL TREATMENT CAN BE OBTAINED WITHOUT THIS FORM.**

### **SPECIAL EDUCATION/504 HANDICAPPING CONDITIONS**

Guidelines for special education and other handicapping conditions are specified in the District Discipline Management Plan. Students or parents who need assistance can see the student's counselor, the special education counselor, one of the principals or call the Director of Special Programs at 281-485-3203.

## VII. APPENDIX



Welcome to Eagle Hour!

**EAGLE HOUR** is designed to give students time to eat lunch, attend tutorials, or go to club activities.

### [Eagle Hour Information](#)

Any students who choose not to follow the student code of conduct during Eagle Hour will be assigned the maximum discipline by campus administration.

# DAWSON HIGH SCHOOL

## BELL SCHEDULE

2025-2026

1st Period	7:15-8:04
2nd Period	8:09-8:58
3rd Period	9:03-9:52
4th Period	9:57-10:50
5th Period	10:55-11:44
Eagle Hour	11:48-12:48
A	11:48-12:18
B	12:18-12:48
6th Period	12:52-1:41
7th Period	1:46-2:35
All Clear	2:45

- \* Bell rings at 12:18 announcing assignment change/halfway point
- \* Bell rings at 12:47 announcing movement to 6th period
- \* At 2:45 all students should be with sponsor/coach or out of building

Additional Bell Schedules are available online.



## HONOR CODE

Students attending Glenda Dawson High School are expected to conduct themselves honorably in pursuit of their education. We believe students are responsible for maintaining and supporting the academic integrity of the school by completing all assigned work, activities, and tests in an honorable process without engaging in cheating, fraud, plagiarism, or prohibitive electronic assistance. The Honor Code expressly forbids the following academic violations:

### **Cheating**

Examples of cheating include, but are not limited to:

- Copying another person's work.
- Allowing another person to copy your work.
- Using unauthorized notes, aids, or written material in any form during a test.
- Unauthorized use of technological devices (cell phones, cameras, I-Pods, games, etc) while taking an assessment.
- Talking; copying from another person's paper; giving or receiving information by signs, gestures, or deception during any type of assessment.

### **Plagiarism**

Examples of plagiarism include, but are not limited to:

- Presenting someone else's work as your own, including the copying of language, structure, programming, computer code, ideas, and/or thoughts of another without proper citation or acknowledgement.
- Copying word for word, without using quotation marks or giving credit to the source of the material.
- Failing to use proper documentation and bibliography.
- Having someone else do assignments which are then submitted as one's own work.
- Using undocumented Web sources (including the unauthorized use of artificial intelligence (AI) such as ChatGPT and other similar sources)

### **Falsification/Lying**

Examples of falsification/lying include, but are not limited to:

- Making an untrue statement verbally or in writing with the intent to deceive.
- Creating false or misleading impressions.
- Forgery of official signatures.

### **Responsibilities**

Students will...

- Exercise academic honesty in all aspects of their work.
- Prepare sufficiently for all types of assessments.
- Seek extra help from teachers.
- Avoid engaging in cheating, plagiarizing, and lying.
- Use sources in the prescribed manner.
- Report any violations of the Honor Code.

Teachers will...

- Develop, model, and sustain ethical practices within the classroom setting.
- Report violations to counselors and administrators.
- Confer with those who violate the Honor Code.
- Contact student's parent or guardian regarding a violation.
- Record a failing grade for the assignment.

Parents will...

- Discuss the Honor Code with their child to ensure understanding.
- Encourage their child to maintain high standards with regard to integrity, honesty, and personal responsibility.
- Support faculty and administration in enforcing the Honor Code.

Administrators will...

- Ensure that all faculty, students, and parents receive the Honor Code.
- Help contribute to a school-wide environment that encourages adherence to the Honor Code.
- Require teachers to enforce the Honor Code.
- Maintain accurate records of Honor Code violations.
- Ensure that the Honor Code is being applied consistently throughout the school.

### **Consequences:**

We believe the measure of success of our school community is based on the success of our students, so the consequences below shall serve as a deterrent to a violation of the DHS Honor Code. As a result of clear and compelling evidence of student's cheating on major assessment grades, the following consequences will be enforced and violations of the DHS Honor Code will accumulate throughout a student's high school career.

### **MAJOR ASSESSMENTS/GRADES:**

1. A student shall receive a "0" for the school work, and disciplinary action.
2. There will be no retakes of assignment for students who cheat.
3. Students who are enrolled in advanced academic courses (PAP/AP) will lose weighted GPA for repeated infractions in the course.
4. A student is not eligible for semester/final exam exemptions for the subject in which academic dishonesty occurred. Additional findings of academic dishonesty will result in the loss of ALL exam exemptions.
5. Students in violation of the Honor Code shall be immediately removed from the National Honor Society, National Junior Honor Society and any other Honor Society that is an organized school program.
6. After a second infraction, documented finding of academic dishonesty shall be reported on the student's college application.

**This Honor Code is in addition to policy outlined in the Glenda Dawson High School Student Handbook regarding *ACADEMIC DISHONESTY*.**

# Glenda Dawson High School

## Academic Dishonesty Policy Acknowledgment

Dear Student and Parent:

As required by state law, Dawson High School has adopted an Academic Dishonesty Policy in order to promote a safe and orderly learning environment for every student.

We urge you to read this publication thoroughly and to discuss it with your family. If you have any questions about the required conduct and consequences for misconduct, we encourage you to ask for an explanation from the student's teacher or campus administrator.

The student and parent should each sign this page in the space provided below and then return the page to the student's school.

Thank you,

Erin Hamman

DHS Principal

My child and I have been offered the option to receive a paper copy or to electronically access the Dawson High School Student Handbook at <https://dhs.pearlandisd.org/our-school/student-information/dhs-student-handbook>. I understand that the handbook contains the Academic Dishonesty Policy and other information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the Student Handbook.

Print name of student: \_\_\_\_\_ ID # \_\_\_\_\_

Signature of student: \_\_\_\_\_

Print name of parent: \_\_\_\_\_

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_

Grade level: \_\_\_\_\_