



GREENWOOD Elementary School

90-DAY ENTRY PLAN 2025 - 2026

ROOT • GROW • RISE



Letter from the Principal

October, 2025

Dear Greenwood Families,

As I began my first 90 days as principal, my top priority was to honor the traditions and successes that make Greenwood Elementary such a special place, while also building strong connections with students, families, and staff. This entry plan guided my work and kept me focused on listening, learning, and leading with care.

My Goals for the First 90 Days:

- Minimize disruption of the school community by respecting established practices and routines.
- Build and sustain a positive school climate and culture where everyone feels valued and supported.
- Gain knowledge of the established structures and procedures that keep our school running smoothly.
- Build trusting relationships with all stakeholders—students, families, staff, and community partners.
- Maintain the achievements of the school community while working collaboratively toward continuous growth.

My Personal Commitment

My mission is to create a school environment where every student feels safe, inspired, and empowered to succeed. I am committed to building a positive school culture and climate rooted in respect, inclusivity, and high expectations. Through strong instructional leadership, collaborative decision-making, and clear, consistent communication, I strive to support teachers, strengthen teaching and learning, and lead with integrity. By ensuring effective operations and fostering a shared vision with my instructional leadership team, I aim to drive continuous growth and make a lasting impact on the lives of students, staff, and families.

I look forward to continuing to learn alongside each of you, listening to your ideas and perspectives, and working together to ensure Greenwood continues to thrive. Thank you for welcoming me into your community—I am excited for all that we will accomplish together.

With gratitude and enthusiasm,

Erin A. Miller
Principal, Greenwood Elementary



First 30 Days: ROOT in Relationships



During the first 30 days, my focus was on listening, learning, and connecting. By building trust with students, staff, families, and community partners, we began establishing a strong foundation for collaboration. Rooting ourselves in relationships ensures every voice is valued and sets the stage for growth and shared success.

Root: Building Strong Foundations

Rooted in Listening

Meet with students, staff, families, and community partners to consider all perspectives.

Rooted in Presence

Be visible in classrooms and common areas daily to build authentic connections.

Rooted in Relationships

Spend time with staff and leadership teams to strengthen trust and collaboration.

Rooted in Community

Engage in school and local events to foster meaningful partnerships.

Rooted in Traditions

Honor existing routines and celebrate what already works well.



Next 60 Days: (Days 31-60) GROW Together Every Day



During the next 30 days, our focus was on collaboration and shared learning. By strengthening communication, supporting professional growth, and celebrating small successes, we built momentum. Growing together each day ensures that staff, students, and families feel connected, supported, and inspired to achieve more together.

Grow: Listening and Learning From Each Other

Grow With Understanding

Identify strengths and highlight growth opportunities with students, staff, and families.

Grow With Collaboration

Explore avenues for continuous improvement to build a shared vision for the future.

Grow With Acknowledgement

Recognize and incorporate milestones and accomplishments that drive us forward.

Grow With Culture

Analyze positive cultural practices that encourage respect, teamwork, and a welcoming environment.

Grow With Resolve

Identify and codify sustainable practices that propel us into the future.



Final 30 Days (Days 61-90)

RISE as One Community



RISE

In the final 30 days, we will reflect on observations and share insights with all stakeholders. The leadership team will collaborate to build a shared vision for continuous improvement informed by our strengths, challenges, and opportunities. Together, we will lay a foundation supported by long-term goals and action steps that connect and propel Greenwood Elementary.

Rise: One Community, One Future

Rise Transparent

Communicate findings with staff and families, highlighting collective strengths, challenges, and opportunities.

Rise United

Co-create a shared vision for continuous improvement that impacts all stakeholders.

Rise Optimistic

Acknowledge, celebrate, and honor achievement, success, and commitment.

Rise Strong

Formalize systems that sustain positive climate, culture, and community

Rise Committed

Lay a new foundation guided by priorities and goals that build strong roots, ensure continuous growth, and deliver measurable results.



Timeline Overview



Days 1–30: ROOT in Relationships I accomplished the following:

- Hold 1:1 meetings with staff to hear what's working well, what has been challenging and what their hopes are for Greenwood
- Conduct classroom "Groundhog Visits" to introduce the administration team, get to know students, and reset behavior expectations
- Meet with our PTO, attend local events, and learn the priorities of the Greenwood community through conversations
- Review the building operational structures, policies, and procedures, including the PBS system in place



Days 31–60: GROW Together Every Day I accomplished the following:

- Attend weekly Collaborative Team Meetings to review data and brainstorm solutions
- Provide consistent channels for feedback and dialogue for staff and families using the "From the Burrow" staff weekly newsletter and monthly family "Greenwood Guide" newsletter
- Refine PBS and MTSS practices to ensure students are supported both academically and behaviorally
- Provide individual acknowledgement to staff through handwritten personalized notes and shoutouts in the staff newsletter



Days 61–90: RISE as One Community We will:

- Promote equity and create intentional opportunities that honor the cultures, identifies, and experiences that make Greenwood unique
- Implement fresh start agreements as a means to ensure staff feel supported to take risks and grow
- Assess progress towards school goals
- Provide a transparent 90 day reflection report to stakeholders that includes key takeaways, finding, and updates
- Build a shared vision and guiding priorities rooted in ROOT - GROW - RISE

