

# RTCC

## RAB Agenda

### November 12, 2025

**Call Meeting to Order** – Called to order at 5:06 by Nika Oakes

**Attendance:** Nika Oakes, Clayton Squires, Collin Johnson, Renee Badeau, Anne Kaplan, ORCA Media, Michael Clark, Kyle Southworth.

**Open Comment:**

*Nika Oakes reviewed the public comment policy.*

No public attending.

**Welcome to new RAB member:**

Nancy Pejouhy, rep from WRUD Board: [npejouhy@wrvsu.org](mailto:npejouhy@wrvsu.org) , [White River High School](#)

Nika Oakes welcomed new representative from WRVSU Nancy Pejouhy, who was not in attendance.

**New Project Updates:**

- Farm Stand – Construction, Electrical and Diversified Agriculture are working to refurbish an unused trailer to create a Farm Stand. Each program is using their skills, instructors are sourcing materials from the community and the project is coming along. Once completed, the trailered building will be utilized for the sale of produce, pick up meals from Culinary and perhaps even other programs.
- Firewood Shelters – Construction Trades has built 3 firewood sheds, and already sold 2. The cost of a firewood shelter is \$950, and details may be found on the RTCC Facebook page.
- Take-Away Meals – Take away meals will be available through Culinary, menus and order forms will be coming through Google Forms on the Facebook page. Thanksgiving pies will also be available to order on that same page.

**Upcoming Event:**

Winter Market- Friday, November 21st 10-1pm at RTCC

**Recruitment for 2026-2027**

- Nika Oakes informed the Board that the Center currently has 109 students enrolled and has accelerated their efforts to let area students and potential students know what is offered at RTCC. Visits to sending schools are planned, with demonstrations by Criminal Justice of their thermal, micro-size and high-altitude drones. Applications are open for the '26-27 school year, each applicant is asked to indicate a first choice and a second on their application to assist in program planning. Early application is encouraged to assure students the best chance of reserving their desired space. The application is available online at [rtcc.orangesouthwest.org](http://rtcc.orangesouthwest.org).
- Renee Badeau asked what efforts/outreach are being done to generate more interest in the Criminal Justice Program? Discussion of reaching out to the Vermont police academy, ride-

along with law enforcement, inability for CJ students to intern (age and confidentiality are both challenges) Discussion about the possible uses for drones, and the part 107 certification that would be part of the program.

- Clayton Squires spoke about the proposed Adult Ed program, noting that both Health Careers and Criminal Justice are good fits for the adult program. The Center is currently in conversation with the Vermont Board of Nursing and feels RTCC has good resources to offer LNA certification to adults. They are looking for a second instructor with geriatric experience.

**Budget Update:**

- This first budget includes Health Careers, Automotive Technology, and Criminal Justice. We will know more about student interest in Health Careers and Criminal Justice towards the end of December. We may need to have a separate RAB meeting during the week of January 5th to discuss programs that we may need to discuss closing and/or putting on hold. As a response to the community need for Health Careers, we have begun talks with a qualified instructor who may be able to run an LNA program at RTCC through Adult Education to meet that need.

**Current Hiring Needs:**

- Student Services Coordinator – this is a need for the current academic year. This is a special education position but varies from the typical. Currently being advertised on the OSSD website, Indeed and School Spring.
- Paraeducator – this is a need for the current academic year.
- Substitutes – this is an ongoing need for the current academic year, across the district
- Anticipated Auto Tech Instructor – '26-27 academic year, currently being advertised on the OSSD website, Indeed and School Spring.
- Anticipated Health Careers Instructor -- '26-27 academic year

Meeting adjourned at 5:52 pm

Respectfully submitted:

*Kyle M. Southworth*

Kyle M Southworth, 11.13.25

**RANDOLPH TECHNICAL CAREER CENTER  
EXPENDITURES**

Account Name	2024-25 Budget	2024-25 Actual	2025-26 Budget	2026-27 Draft 1	Difference	% Inc/(Dec)
<b><u>D. INSTRUCTION:</u></b>						
Salaries	1,061,600	1,077,550	881,664	1,012,421	130,757	14.83%
Benefits	500,279	341,072	391,365	516,913	125,548	32.08%
Staff Development	16,800	10,389	18,425	18,425	0	0.00%
Computer Network	88,995	88,995	92,000	92,000	0	0.00%
Co/Extra Curricular	61,440	7,952	64,145	64,145	0	0.00%
Overhead Tuition	55,000	0	10,000	0	-10,000	-100.00%
Transportation - Other Tech Ctr	0	0	0	58,000	58,000	
Travel/Field Trips	32,230	5,879	28,560	30,360	1,800	6.30%
Supplies/Textbooks/Equip	298,570	411,001	270,631	281,011	10,380	3.84%
<b>Total Instruction</b>	<b>2,114,914</b>	<b>1,942,838</b>	<b>1,756,790</b>	<b>2,073,275</b>	<b>316,485</b>	<b>18.01%</b>
<b><u>E. ADMINISTRATION:</u></b>						
Salaries	293,010	283,538	312,483	324,713	12,230	3.91%
Benefits	102,484	101,069	116,166	146,950	30,784	26.50%
Contracted Svcs	1,000	476	1,000	1,000	0	0.00%
Overhead Tuition	0	0	0	0	0	
Repairs/Maintenance	22,525	6,645	22,555	22,555	0	0.00%
Travel	3,000	1,515	3,000	3,000	0	0.00%
Supplies/Equipment	56,700	35,807	57,400	51,300	-6,100	-10.63%
<b>Total Administration</b>	<b>478,719</b>	<b>429,051</b>	<b>512,604</b>	<b>549,518</b>	<b>36,914</b>	<b>7.20%</b>
<b><u>F. SUPPORT SERVICES:</u></b>						
Assessment Coordinator	143,837	96,227	157,305	176,948	19,643	12.49%
Cooperative Education	136,557	130,308	165,763	127,632	-38,131	-23.00%
Guidance	147,416	80,223	159,079	104,487	-54,592	-34.32%
School Nurse	62,040	59,736	68,573	67,186	-1,387	-2.02%
Board of Education	15,600	5,184	16,115	15,645	-470	-2.92%
Legal Fees	4,000	406	8,000	8,000	0	0.00%
Fiscal Services	26,000	0	26,000	26,000	0	0.00%
<b>Total Support Services</b>	<b>535,450</b>	<b>372,083</b>	<b>600,835</b>	<b>525,898</b>	<b>-74,937</b>	<b>-12.47%</b>
<b><u>G. MAINTENANCE OF PLANT:</u></b>						
Salaries	0	0	0	0	0	
Benefits	0	0	0	0	0	
Contracted Svcs	0	0	0	0	0	
General Liability Insurance	28,000	40,726	35,000	47,500	12,500	35.71%
Utilities	188,800	142,778	188,800	188,800	0	0.00%
Repairs & Maintenance	9,000	3,412	9,000	9,000	0	0.00%
Supplies/Equipment	0	0	0	0	0	
<b>Total Maintenance</b>	<b>225,800</b>	<b>186,916</b>	<b>232,800</b>	<b>245,300</b>	<b>12,500</b>	<b>5.37%</b>
<b>SCHOOL TOTAL</b>	<b>3,354,883</b>	<b>2,930,888</b>	<b>3,103,029</b>	<b>3,393,991</b>	<b>290,962</b>	<b>9.38%</b>
H. OSSU/ADMIN/SP ED	153,000	153,000	160,000	165,000	5,000	3.13%
OSSU MAINTENANCE	385,000	385,000	400,000	410,000	10,000	2.50%
<b><u>I. ADULT ED:</u></b>						
Salaries	2,000	0	2,000	0	-2,000	
Benefits	184	0	185	0	-185	
Travel	0	0	0	0	0	
Supplies/Textbooks/Equip	0	0	0	0	0	
<b>Total Adult Ed</b>	<b>2,184</b>	<b>0</b>	<b>2,185</b>	<b>0</b>	<b>-2,185</b>	
<b><u>J. DEBT SERVICE:</u></b>						
	0	0	0	0	0	
<b><u>K. TUITION REFUND</u></b>						
	0	0	0	0	0	
<b><u>SURPLUS/DEFICIT</u></b>						
	0	0	0	0	0	
<b>SCHOOL TOTAL</b>	<b>3,895,067</b>	<b>3,468,888</b>	<b>3,665,214</b>	<b>3,968,991</b>	<b>303,777</b>	<b>8.29%</b>
<b><u>FEDERAL FUNDS:</u></b>						
Carl Perkins	154,000	0	154,000	154,000	0	
<b>TOTAL:</b>	<b>4,049,067</b>	<b>3,468,888</b>	<b>3,819,214</b>	<b>4,122,991</b>	<b>303,777</b>	<b>7.95%</b>

*Add*  
*Health*  
*Add*  
*Transf/other*