



# Dover-Sherborn Regional School Committee

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Tuesday, December 2, 2025

6:30 pm

Dover-Sherborn Middle School Library

[Livestream via Dover-Sherborn Cable Television](#)

## AGENDA

1. **Call to Order**
2. **Community Comments**  
<https://meet.google.com/gre-owyp-oeu> (will close after Community Comments)
3. **Student Representatives Update**
4. **Superintendent Comments**
  - Professional Growth Study
  - Grade 9 Technology Pilot
5. **Financial Reports**
  - Warrant Report
  - FY26 Monthly Operating Update
6. **Items for Discussion**
  - Proposed Change to Policy ECAF: Security Cameras in Schools (1<sup>st</sup> read)
  - [Draft HS 2026-27 Program of Studies](#)
  - Policy IKF: Graduation Requirements
  - Student Proposal for High School Therapy Dog
7. **Action Item**
  - FY27 Operating Budget version 1.0 **A.R.**
  - ACED Recommendations FY27 **A.R.**
8. **Consent Items** **A.R.**
  - Approval of Regional School Committee Minutes – November 4, 2025
  - Approval of DSHS Athletics Overnight Field Trips
  - Approval of Advisory Committee adding Volleyball as a Fall Sport in 2026
  - Approval of DS Gridiron Donation for two Football Coaches
9. **Informational Items**
  - Dover School Committee Minutes – October 21, 2025
  - TEC Collaborative Q1 October 2025

- TEC Collaborative Q4 May 2025
- ACCEPT Collaborative Q1 October 2025
- ACCEPT Collaborative Q4 May 2025

**10. Next Meeting February 3, 2026**

**11. Adjourn**

**NOTE:** The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law

# The Public Schools of Dover and Sherborn

157 Farm Street  
Dover, MA 02030  
Phone: 508-785-0036 Fax: 508-785-2239  
[www.doversherborn.org](http://www.doversherborn.org)



Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

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TO: Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
DATE: December 2, 2025  
RE: FY26 Approved Warrants

The following FY26 Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1093	11/4/2025	\$231,735.92
1109	11/18/2025	\$376,260.41

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TO: Dover, Sherborn and Dover-Sherborn Regional School Committees  
FROM: Elizabeth McCoy, Superintendent  
DATE: November 14, 2025  
RE: Update to Policy ECAF - Security Cameras in Schools

In support of the District's ongoing efforts to promote a secure and orderly environment for all students, the administration is reviewing the potential installation of security cameras on school buses. Implementing cameras would strengthen our capacity to respond to safety and behavioral issues that occur during transportation and would also serve as a preventative measure to discourage inappropriate conduct.

At present, School Committee Policy **ECAF (Security Cameras in Schools)** permits the use of security cameras in district buildings and on school grounds. This authority, however, does not currently include school transportation vehicles. To enable the District to move forward with this initiative, I recommend revising the opening sentence of the policy's third paragraph as shown below (with proposed additions underlined):

*In pursuit of this objective, the School Committee authorizes the use of security cameras in school district buildings, school transportation vehicles, and on its property to ensure the health, welfare, and safety of all students, staff, and visitors; to deter theft, vandalism, and other negative behavior; to safeguard district buildings, grounds, and equipment; and to monitor unauthorized individuals in or on school property.*

If the Committee is supportive, I respectfully request a second reading and vote at the joint meeting on January 13, 2026. This timeline would allow the district to initiate the installation process without delay.

Thank you for your attention to this matter. I am happy to address any questions or concerns at Tuesday's meeting.

*The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.*



**Dover-Sherborn High School**  
9 Junction Street  
Dover, MA 02030  
Phone: 508-785-1730 Fax: 508-785-8141

**John G. Smith, Principal**  
**Timothy O'Mara, Assistant Principal**  
**Ellen Rowley, Director of Guidance**  
**Emily Sullivan, Athletic Director**  
**Jennifer Johnson, Special Education Coordinator**

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## 2026-2027 Summary of Program of Studies Changes

### General Updates

**UPDATED: all dates**

### Summary of Graduation Requirements section

#### MCAS

-WORDING REMOVED:

Information will be updated in this section as it is received from the Dept of Secondary Education. Please consult the online Program of Studies for updates and/or [doe.mass.edu/mcas/](https://doe.mass.edu/mcas/)

-WORDING ADDED:

All students must pass all MCAS Graduation/[Competency Determination](#) requirements for their specific year of graduation.

#### GENERATIVE AI GUIDELINES

- Added

The School Committees of Dover Sherborn acknowledge the growing influence of artificial intelligence in education. The Dover Sherborn School District is committed to preparing our students for their futures. Therefore, it is essential for our students to develop fluency in digital technologies and critical thinking skills while also honoring their commitment to academic integrity. The Committees will direct the Administration to develop procedures in line with current district policy and state and federal laws regarding the protection of students' information. Such regulations will be reviewed regularly and revised as needed. Please consult the Student Handbook for additional information.

**National Honor Society - NO CHANGES**

## **World Language Honor Society - NO CHANGES**

### **Massachusetts State Seal of Biliteracy**

- WORDING ADDED BELOW

#### **State Seal of Biliteracy With Distinction**

- Score of Exceeding Expectations on the grade 10 ELA MCAS exam (pending potential changes in the requirement by DESE)  
AND
- Minimum score of Advanced-Low on the 4 communication modes of an approved proficiency test (i.e. AAPPL, ALIRA) OR a score of 5 on the AP Exam in that language.

#### **State Seal of Biliteracy**

- Score of Meeting Expectations on the grade 10 ELA MCAS exam or Level 5 on the ACCESS test (pending potential changes in the requirement by DESE)  
AND
- Minimum Score of Intermediate-High on the 4 communication modes of an approved proficiency test (i.e. AAPPL, ALIRA) OR a score of 4 on the AP Exam in that language.

## **Global Citizenship Program - NO CHANGES**

### **Standardized Testing Information**

- WORDING CHANGED: updated ACT information – science test is now optional

### **English section**

- On chart -- WORDING REMOVED: “at the same level” before the Intersections course

#### Junior and Senior Small Group English -- WORDING ADDED

- added Seniors to be able to take the small group class

#### MCAS English Preparation\* -- WORDING ADDED, *offered when staffing limits allow*

American Literature (1411) Honors & (1440) College Prep - BOOK ADDITIONS

Added *Book of Delights* and *Master Slave Husband Wife*

American Literature (1439) College Prep

Course removed due to adding co-taught classes

INTERDISCIPLINARY COURSE OPEN TO JUNIORS AND SENIORS

- New heading added above the Intersections course listing

Intersections of English & Art - Honors & CP -- WORDING ADDED

- Depending on staffing limits and/or student interest, enrollment will be done by lottery.

- Because enrollment may be done by lottery, interested students should make additional course selection(s) to fulfill their English credit requirements.

AP English Literature and Composition - BOOK CHANGES

--WORDING REMOVED: *Twelfth Night*, *The Rape of Lucrece*, *Heart of Darkness*, *Disgrace*

--WORDING ADDED: *Huckleberry Finn*, *James*, *Gulliver's Travels*, *Doubt*

English (British) Literature - BOOK ADDITIONS

-- WORDING ADDED: *Sir Gawain and the Green Knight*

**Fine and Performing Arts section**

Guitar III

- Course added to extend concepts learned in Guitar II

- Will be offered concurrently with Guitar II

Digital Photography

-Open to all grades now

**Math section**

Override Form link updated

## **Science section**

Minor changes - all just housekeeping to provide better-aligned language across courses

## **Social Studies section**

### World History II - Honors

- WORDING REMOVED: English Civil War, the trans-Atlantic Revolutions

## **Technology, Engineering and Computer Science section**

### AP Computer Science Principles

-- WORDING REMOVED: learning the fundamentals of coding using the C programming language, explore web programming using HTML, and also using Python and SQL.

-- WORDING ADDED: learning the fundamentals of coding using Python. Students will also explore web programming using HTML, and also learn to use C programming language and SQL.

**Wellness Dept section - NO CHANGES**

**World Language Dept section - NO CHANGES**

## **Special Programs section**

Academic Strategies - NO CHANGES

Growth Resilience Integrity Tenacity (G.R.I.T.) Program - NO CHANGES

Language -Based Instructional Program - NO CHANGES

English As A Second Language – Changed to Multilingual Learners

--WORDING ADDED BELOW:

Dover-Sherborn Public Schools values the linguistic and cultural assets that Multilingual Learners (MLs) bring to our community. ML students are in the process of acquiring English as an additional language of study. Research consistently shows that it typically takes 7–8 years for students to master academic English (Cummins, 1981; Hakuta, Butler, & Witt, 2000).

Massachusetts DESE defines MLs to include both current English Learners (ELs) and Former English Learners (FELs).

This policy ensures equity while maintaining rigor in the district's three-year world language graduation requirement.

## Glossary

- **Multilingual Learner (ML):** A broad, asset-based term used by DESE that includes all students who are developing proficiency in English while also using another language at home or in their community. Includes both ELs and FELs.

- **English Learner (EL):** A student currently identified as not yet proficient in English and receiving ESL/ELD support services.

- **Former English Learner (FEL):** A student who was previously identified as an EL, has since met DESE's criteria for English proficiency, and has exited ESL/ELD services. FEL students are still monitored for 4 years after exiting.

- **Heritage Learner:** A student who speaks or understands a language other than English at home (e.g., Spanish, Mandarin, Portuguese) and may have varying levels of literacy in that language. Some heritage learners are ELs, others are FELs, and some are not classified as EL at all ("regular students") if they are fully proficient in English.

## Eligibility

These guidelines apply to Multilingual Learners (ELs and FELs) who have been enrolled in U.S. schools for fewer than 7 years at the time they enter high school.

## MLL World Language Requirement Pathways

To meet the three-year world language requirement for graduation, eligible ML students will work with the HS ESL teacher and guidance counselor to choose from one of the following pathways:

### Option A – Traditional World Language Pathway

- Complete **3 consecutive years of high school world language study** (e.g., Spanish, French, Latin).
- This pathway **meets** the full 3-year world language graduation requirement.

- Designed primarily for **FEL (Former English Learner) students** who have exited ESL support and are able to continue developing academic English while studying another world language.

#### **Option B – College/Online Heritage Language Coursework Pathway**

- Complete **2 semesters of accredited college or online coursework** in advanced literature or language study in the student’s native/heritage language.
- This pathway **exempts** the high school 3-year world language requirement.
- Designed for **FEL students** who have exited ESL but are still developing academic English and can instead demonstrate rigor through advanced study in their heritage language.

#### **Option C – Online AP Course + AP Exam or ACTFL Pathway**

- Enroll in an **online AP world language course** and demonstrate proficiency through:
  - A qualifying score on the **AP exam**, or
  - A qualifying score on an **ACTFL proficiency assessment** (STAMP, AAPPL).
- This pathway **exempts** the high school 3-year requirement.
- Designed for ML students who are **still limited in English** but can show high proficiency in their native/heritage language through nationally recognized measures.

#### **College Admissions Note**

Colleges accept different pathways to demonstrate proficiency in a language other than English (LOTE). For MLs applying to college, English proficiency is often the key factor admissions offices will examine closely, and requirements vary by institution.

Universities outline several ways students can demonstrate English proficiency. Some require 2 years of attendance in a U.S. or other English-speaking high school, others 3 or 4 years. If students have attended fewer years than the university requires, they may need to take a proficiency test such as the TOEFL or Duolingo English Test. Because requirements differ, students should be encouraged to check the admissions policies of the universities they are considering.

Senior Project - NO CHANGES

Community Service - NO CHANGES

Directed Research - NO CHANGES

DSHS School to Career Success Path - NO CHANGES

The Education Cooperative (TEC) - NO CHANGES

Vocational-Technical Education - NO CHANGES

Virtual High School - NO CHANGES

## GRADUATION REQUIREMENTS

In order to graduate from Dover-Sherborn Regional High School, a student must have earned at least 140 credits according to the following:

All students must earn 140 credits. Students should choose at least 39 credits but not more than 45 credits per year. All students must take:

Four years of English	(24 credits)
Four years of Mathematics	(24 credits)
Three years of Science	(18 credits)
Three years of Social Studies	(18 credits)
World History and United States History	
Three years of World Language	(18 credits)
Educational Technologies	(6 credits)
<b>Physical Education and Health</b>	(12.5 credits)
<i>*9<sup>th</sup> Grade: Two semesters of Phys Ed &amp; Health</i>	<i>(5.0 credits)</i>
<i>*10<sup>th</sup> Grade: Two semesters of Phys Ed &amp; Health</i>	<i>(3.0 credits)</i>
<i>*11<sup>th</sup> Grade: Two semesters of Phys Ed &amp; Health</i>	<i>(3.0 credits)</i>
<i>*12<sup>th</sup> Grade: One semester of Phys Ed &amp; Health</i>	<i>(1.5 credits)</i>
Living, Fine and Technical Arts	(12 credits)
40 hours of Community Service [see page 20– Community Service]	

In addition to Dover-Sherborn's graduation requirements, all students, according to current Department of Elementary and Secondary Education guidelines, must pass MCAS exams.

Credit for Foreign Study: Students who are away for a term or year to participate in a student exchange program or otherwise study abroad may receive credits toward high school graduation when (1) study plans are approved by the school administration in advance; (2) the institution where the study occurred submits a record of the student's work; and (3) study is successfully completed at an accredited institution. In these instances, the principal and student's guidance counselor will evaluate the work and assign credit for it according to standards prevailing at Dover-Sherborn Regional High School.

FIRST READING:           October 21, 2014

SECOND READING:       Dover School Committee October 28, 2014,  
Dover-Sherborn Regional School Committee November 4, 2014  
Sherborn School Committee November 18, 2014

ADOPTED:                May 22, 2012

SOURCE:                 MASC

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Kate McCarthy, Director of Student Services

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TO: Dover-Sherborn Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
RE: FY27 Operating Budget– Version 1.0  
DATE: December 2, 2025

We look forward to reviewing the initial FY27 Operating Budget at Tuesday's meeting. Budget books are being delivered to Committee Members. The FY27 Revenue and Operating Expense Summaries are attached.

We will be asking for the Committee's approval in order to submit the preliminary budget to both Towns for their budget planning process.

**Dover-Sherborn Regional School District**

Operating Revenue Summary

FY23 - FY27

Description	FY23 Actual	FY24 Actual	FY25 Actual	FY26 Budget	FY27 Budget V1.0	\$ Change	% Change	% Total
DOVER ASSESSMENT	\$12,959,396	\$12,954,938	\$13,268,125	\$13,131,279	\$13,803,091	\$671,812	5.12%	45.18%
SHERBORN ASSESSMENT	10,493,873	11,209,598	11,613,962	11,798,286	12,531,587	733,301	6.22%	41.02%
STATE AID CHAPTER 70	2,474,919	2,635,260	2,760,065	2,848,526	2,929,187	80,661	2.83%	9.59%
STATE AID CHAPTER 71	649,067	754,496	746,591	719,580	721,648	2,068	0.29%	2.36%
ATHLETIC FEES	253,105	254,725	244,895	284,750	284,750	0	0.00%	0.93%
HS PARKING FEES	41,273	52,500	52,500	52,500	52,500	0	0.00%	0.17%
HS ACTIVITY FEES	9,445	11,250	16,875	15,000	15,000	0	0.00%	0.05%
MS ACTIVITY FEES	8,235	8,820	9,195	7,425	7,425	0	0.00%	0.02%
BANK INTEREST	130,848	180,461	185,573	50,000	50,000	0	0.00%	0.16%
MISC	3,182	8,454	481	5,000	5,000	0	0.00%	0.02%
NON-CASH	924	0	5,368	0	0	0	0.00%	0.00%
EXCESS & DEFICIENCY	110,000	160,000	230,000	175,000	150,000	(25,000)	-14.29%	0.49%
<b>Total Operating Revenues</b>	<b>\$27,134,267</b>	<b>\$28,230,502</b>	<b>\$29,133,630</b>	<b>\$29,087,346</b>	<b>\$30,550,188</b>	<b>\$1,462,842</b>	<b>5.03%</b>	<b>100.00%</b>

Based on Proposed Budget of March 4, 2025

**Dover-Sherborn Regional School District**

**Operating Expenditure Summary  
FY23 - FY27**

Description	FY23	FY24	FY25	FY26	FY27	\$	%	%
	Expended	Expended	Expended	Budget	Budget V1.0			
SALARIES & OTHER COMPENSATION	\$17,996,596	\$18,661,510	\$19,026,325	\$19,867,751	\$19,977,688	\$109,937	0.55%	65.39%
BENEFITS	4,340,240	4,584,207	4,857,775	5,071,000	5,417,500	\$346,500	6.83%	17.73%
OTHER EXPENDITURES	1,348,930	1,315,242	1,410,830	1,539,845	2,537,750	\$997,905	64.81%	8.31% *
TRANSPORTATION	1,035,635	1,030,890	1,022,177	1,248,000	1,251,500	\$3,500	0.28%	4.10%
BUILDINGS & GROUND EXPENDITURES	1,193,510	1,304,977	1,292,699	1,360,750	1,365,750	\$5,000	0.37%	4.47%
Sub-total Operating	25,914,911	26,896,826	27,609,806	29,087,346	30,550,188	\$1,462,842	5.03%	100.00%
DEBT SERVICE	835,200	789,400	789,400	0	0	\$0	NA	0.00%
<b>Total Operating Expenditures</b>	<b>\$26,750,111</b>	<b>\$27,686,226</b>	<b>\$28,399,206</b>	<b>\$29,087,346</b>	<b>\$30,550,188</b>	<b>\$1,462,842</b>	<b>5.03%</b>	<b>100.00%</b>

\* includes reserve for all salary contractual increases

Based on Proposed Budget of December 2, 2025

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Elizabeth M. McCoy, Superintendent  
Denton Conklin, Assistant Superintendent

Dawn Fattore, Business Administrator  
Kate McCarthy, Director of Student Services

To: Dover-Sherborn Regional School Committee

From: Elizabeth McCoy, Superintendent

Date: December 2, 2025

Re: Appendix C Recommendations

The Advisory Committee for Extra-compensatory Duties (ACED) met on November 13, 2025, reviewed all submissions and voted to move the following proposals forward for funding consideration by the Regional School Committee. Approved positions will be included in Appendix C of the Educators' Contract.

*Note: As of September 1, 2025, a 1.0 ratio is equivalent to \$1,600 per the DSEA contract.*

Position	Ratio	Budget Implication
• Educator Mentor -2nd year ( <i>requested 0.5</i> )	0.75 (new)	\$ 1,200/mentor (grant funded)
• Senior Project Advisor	4.0 (up from 3.0)	\$ 1,600 net increase
• (DSHS) DECA ( <i>requested 6.0</i> )	3.0 (new)	\$ 4,800 addition
• (DSHS) Medical Club ( <i>requested 1.5</i> )	1.0 (new)	\$ 1,600 addition
• (DSMS) Boston Trip Coordinator	0.5 (new)	\$ 800 addition
• (DSMS) Green Team	1.0 (up from 0.5)	\$ 800 net increase
		<b>\$ 9,600 TOTAL</b>

Additionally, for clarity purposes, the following titles have been updated:

- DSMS Performing Arts "Drama" has been updated to "Director of Drama"
- DSMS Performing Arts "Musical" has been updated to "Director of Musical"

It should be noted that the High School Department Chairs submitted a proposal to increase their stipend ratio from 5.5 to 7.0. The Committee had a tied vote of 3-3. The job responsibilities and compensation for Department Chairs is part of the larger conversation around the District's K-12 Instructional Model involving the Professional Growth Study/audit, and changes may be recommended by Administration in the coming months.

I am happy to address any and all questions at your meeting.

*The Dover Sherborn Schools share in the mission to inspire, challenge and support all students as they discover and pursue their full potential.*

## DRAFT

### Dover-Sherborn Regional School Committee Meeting of November 4, 2025

Members Present:     Angie Johnson  
                              Jeff Cassidy  
                              Lindsay Nie  
                              Kevin Crotty

#### 1) Call to Order

Angie Johnson called the meeting to order at 6:30 pm in the Middle School Library.

#### 2) Community Comments - none

#### 3) Student Council Representative Update - postponed to next month

#### 4) Superintendent Comments - Superintendent McCoy spoke about the dedication of the Turf as well as upcoming musical, drama, and post-season athletic events. There are safety meetings planned for interested families over the next week. Educator Contract Negotiations are underway.

#### 5) Financial Reports

- Warrant Report
- FY26 Monthly Update
  - Revenues: Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
  - Salaries: the majority of salaries have been encumbered. There are a few salary variances due to post FY26 staffing changes.
  - Expenditures: estimated health insurance costs have been encumbered. These costs are based on Calendar Year (CY) not FY. The FY26 Budget was developed using a 9% estimated increase. The CY26 rates for retiree plans were approved at 12.4% (Medex) and 11.9% (HPHC Medicare Enhanced).

#### 6) Discussion Items

- FY27 Budget Guidance - the FY27 first draft budget will be presented at the next meeting (December). The Administration asked for input from the Committee members on their priorities.

#### 7) Action Items

- FY27-FY31 Five-Year Capital Plan - The FY27 Roof Replacement project estimate has been amended to \$2 million.

*Jeff Cassidy made a motion to approve the Five Year Capital Plan with the changes discussed.*

*Lindsay Nie seconded.*

*25-19 VOTE: 4- 0*

#### 8) Consent Items

- Regional School Committee minutes of October 7, 2025
- Approval of HS Field Trip - Harvard Model UN Program, January 29 - February 1, 2026

## **DRAFT**

- Approval of Cross Country Field Trip - overnight prior to MIAA Divisionals Meet in Northfield, MA, November 7 - 8, 2025.

*Kevin Crotty made a motion to approve the Consent Agenda. Lindsey Nie seconded.  
25-20 VOTE: 4 - 0*

### **9) Informational Items**

- Sherborn School Committee Minutes - September 16, 2025
- Dover School Committee Minutes of September 16, 2025
- TEC Collaborative Quarterly Report, October 2025
- TEC Collaborative Q4 May 2025
- ACCEPT Collaborative Quarterly Report
- ACCEPT Collaborative Q4 May 2025

### **10) Next Meeting December 2, 2025**

### **11) Adjournment at 7:13 pm.**

Respectfully submitted, Amy Davis



**Dover-Sherborn High School**  
9 Junction Street  
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**John G. Smith, Principal**  
**Timothy O'Mara, Assistant Principal**  
**Ellen Rowley, Director of Guidance**  
**Emily Sullivan, Athletic Director**  
**Victoria Sulser, Special Education Coordinator**

To: Beth McCoy

From: Emily Sullivan and John Smith

Subject: BIH overnight, VB Club, FB Gift

Date: November 24th, 2025

Superintendent McCoy and DS Regional School Committee:

I am writing to request approval for the DSW boys ice hockey team to take an overnight trip during their 2025-2026 Winter Ice Hockey Season. The boys ice hockey team has been invited to compete in a tournament on Martha's Vineyard over February Break. Please see below for more details regarding the boys ice hockey trip.

I am also sending forth a recommendation from the athletic advisory committee, who unanimously approved adding Volleyball as a sport in the Fall of 2026. This unanimous decision was under the impression that volleyball would follow the rules of being self funded for two seasons, and also run as a JV2 level in the Fall of 2026, JV1 level in the Fall of 2027, and a Varsity team in the Fall of 2028. The Fall of 2028 it would be fully funded by the athletic department budget. [A presentation on the volleyball club season can be found here.](#) The volleyball club advisor and myself are also more than happy to come and meet with the school committee to discuss the success of the volleyball club.

Lastly, I am enclosing a check for \$8,200 from the DS Gridiron to pay two football coaches \$4,100 each. These two coaches are Jerome Penn and Mike Tosone. These two coaches have been on our staff for several years.

**Boys ice hockey will be playing in a tournament February 14th and 15th at the start of February break. The details are as follows:**

\*Academics: they will depart on the latest ferry possible on February 13th to avoid little to no class time missed. They would have a practice on the island on Friday that they need to make. The team will be composed of about 10 DS student athletes and 10 Weston student athletes.

So about 10 student athletes from DS would be attending this trip.

\*Supervision: the coaches would stay in the hotel with the team. They would supervise the team at all times - practices, games, free time, meal times, and bed checks. Parents would likely be attending this trip on their own as well.

\*Budgetary: we would provide the bus to the ferry, and then also a bus back from the ferry. We would also provide ferry tickets (\$5.50 each). This is done for other sports when they play MV for the day. The rooms and meals would all be covered by the team and fundraising.

Transportation on the island is covered by MV. MV also provides one meal for the team.

\*Athletics: they would play two games. One vs. MV and the second vs. TBD (Lynnfield or Essex Tech).

\*Fundraising: We have two types of fundraising we currently do and I have listed what we ROUGHLY

raise through each of them per season, based on the past couple of seasons. Car Wash: around \$600 per season & Team Program (local business ad sales and player pages): between \$6,000-\$15,000 per season. To note, about the program, we have had to raise more the past few seasons as we had to pay for our own new uniforms, pant shells, practice uniforms etc. so it might not be as high this season as we do not have as many bigger expenses.

Sincerely,

Emily Sullivan

*Emily Sullivan*

DSHS Athletic Director

Approved 11/18/2025

**Dover School Committee**  
Meeting of October 21, 2025

Members Present: Goli Sepehr  
Kate Cook  
Jessica Hole  
Kevin Bielke (remote)  
Sally Firnstein, METCO member (remote)

Also Present: Beth McCoy, Superintendent  
Denny Conklin, Assistant Superintendent  
Dawn Fattore, Business Manager

**1) Call to Order**

Goli Sepehr called the meeting to order 5:32 pm.

**2) Community Comments - none**

**3) PTO Update -** activities and initiatives for the coming school year were reviewed.

**4) Superintendent Comments -** Superintendent McCoy spoke about recent the dedication of the new turf/track project, the start of Educator Contract Negotiations, and an upcoming update to parents on Safety/Drilling. Assistant Superintendent Conklin reviewed the recently released MCA test results from the prior school year for the District.

**5) Financial Reports**

- Warrant Report
- FY26 Monthly Report
  - Salaries - the majority of salaries have been encumbered resulting in variances in several line items due to post FY26 Budget staffing changes.
  - Expenditures - the savings in SPED, Services reflect the movement of outside SLP services to an education position. The FY26 heating oil bid came in at \$2,225 per gallon (budget estimated \$2.75/gallon).
  - Out-of-District - there are 22 placements which is 5 more than budgeted. The total negative variance in tuition costs is approximately \$800,000: \$415,000 from new placements and \$475,000 from known placements not included in the budget based on one-year impacts, offset by \$90,000 of savings from placement changes. Transportation costs are also estimated to be over budget as well. FY26 Circuit Breaker has been posted and the Town will receive \$1.9 million.

**6) Discussion Items**

- FY27 Budget Development Guidance Discussion - the FY27 first draft budget will be presented at the next meeting. The Administration asked for input from the Committee members on their priorities.

**7) Action Items**

- FY27 Capital Plan - a draft of the 5-year capital plan was provided for initial approval and submission to the Town's Capital Budget Committee. There are no capital requests for FY27. The Administration plans to engage an engineering consultant to develop a timeline and more accurate cost estimates for the HVAC equipment at Chickering.

**Approved 11/18/2025**

*Jessica Hole made a motion to approve the 5 Year Capital Plan as presented..  
25-12 VOTE: 4 - 0 via roll call*

**8) Consent Items**

- PTO Request for use of Cafeteria
- Approval of Minutes: September 16, 2025
- FY26 Grants - IDEA-SPED 240 \$176,159; Early Child SPED Entitlement 262 \$8,930; Title I \$12,487; Title II \$5,881; and Title IV \$10,000.

*Kate Cook made a motion to approve the Consent Agenda. Jessica Hole seconded.  
25-13 VOTE: 4 - 0 via roll call*

**9) Informational Items**

- October Enrollment
- Regional School Committee minutes of June 10 & September 9, 2025
- Sherborn School Committee Minutes - June 3, 2025

**10) Items for November 18, 2025 - FY27 draft budget**

**11) Adjournment at 6:39 pm.**

Respectfully submitted,  
Amy Davis

Emily J. Parks  
Executive Director

Dan Shovak  
Director of Finance & Operations



Zachary Abrams  
Director of Student Services

Jean Kenney  
Director of Professional  
Learning & Leadership

141 Mansion Drive, Suite 200  
East Walpole, Massachusetts 02032

To: TEC Board of Directors

From: Emily Parks, Executive Director

Date: October 8, 2025

Re: Updates from TEC

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- Starting enrollments for the 2025-2026 school year across TEC's three special education programs (TEC Campus School, TEC High School, and TEC Academy) are up 5.5% as compared to last school year with 112 students enrolled. Despite that increase, enrollment is still just below our budgeted number. With several student referrals currently being evaluated, we anticipate that enrollment will increase over the course of the fall.
- At the September TEC BOD meeting, the treasurer presented the FY25 end-of-year report. For FY25, TEC had budgeted for a moderate loss of \$631,071, mostly due to the significant amount of capital funding needed for renovations at the former Johnson Middle School (now the TEC "Robbins Rd Campus") as we relocated TEC Academy - Phoenix.

In fact, TEC ended the year with a smaller-than-anticipated loss of \$541,490. This reflects a positive variance of \$89,581 and is particularly notable given higher than anticipated renovation costs, a higher than anticipated OPEB contribution, and increased costs to support the growth in both the TEC Student Data Privacy Alliance and the TEC Campus School programs. Despite these additional costs in FY25, TEC did not use funds from its Capital Reserve. We were able to cover these costs through a combination of general operating funds and through the use of the cumulative surplus.

- For the start of this school year, the TEC Academy - Lower School (elementary behavior program) has joined TEC Academy - Phoenix (grades 6-12) at the Robbins Road campus. Though the age groups are physically separated within the building, with all TEC Academy grades in the same facility, we are able to more efficiently allocate staff and better support students.
- In July, TEC welcomed our two newest member districts, King Philip Regional and the Sharon Public Schools. We are already enjoying the increased participation in our job-alike groups for Superintendents, Assistant Superintendents, Student Services Directors, Technology Directors, and Guidance Directors.

Emily J. Parks  
Executive Director

Dan Shovak  
Director of Finance & Operations



Zachary Abrams  
Director of Student Services

Jean Kenney  
Director of Professional  
Learning & Leadership

To: TEC Member Districts

From: Emily Parks, Executive Director

Date: May 23, 2025

Re: Quarterly Update

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### *Q3 Financial Report*

At the May meeting of the TEC Board of Directors, Treasurer Brad Jackson presented the Q3 financial report and stated that TEC is anticipating a successful close to the FY2025 fiscal year. The notable rise in enrollments and associated tuition revenue, along with the ongoing expansion of TEC's Student Data Privacy Program, have been key factors in the financial stability of the organization through the 3rd quarter.

### *FY26 Budget*

At the TEC Board of Directors meeting on May 9, 2025, the Board approved the FY26 budget as proposed.

### *FY25 Budget Amendment*

The Board approved an amendment to the FY25 budget. The amended budget reflects higher than anticipated revenue from student enrollments along with correspondingly higher than anticipated expenses (i.e. staffing, equipment, instructional materials) to accommodate the increased student population. In addition, the amended budget includes the Board's December vote to transfer \$115,043 to the OPEB trust and \$292,169 to the capital reserve fund.

### *Spring Events and Honors at TEC*

Similar to our member districts, TEC is having a busy spring with events such as the elementary school play (*The Very Hungry Caterpillar*), the TEC Campus School prom, the first ever TEC Spring Fling, and graduation ceremonies at TEC Academy Phoenix and TEC High School. In addition, TEC was very honored to receive the Billy Elliot Award for creating youth opportunity from the Rodman Center for the Performing Arts. The award citation reads: *The Education Cooperative (TEC) in Walpole is a nonprofit collaborative school that serves students with complex medical, developmental, and behavioral needs. With a strong belief in each student's unique abilities and unlimited potential, TEC fosters a supportive and inclusive environment where students can thrive academically, socially, and emotionally. The dedicated team of educators, therapists, nurses, and support staff work collaboratively to create innovative, individualized learning experiences. Guided by the motto "Together we create more possibilities," TEC truly exemplifies the spirit of the Billy Elliot Award.*



Center for Learning and Growth • 4 Tech Circle, Natick, MA 01760  
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To: ACCEPT Board of Directors  
From: Barbara Durand, Treasurer  
Date: October 9, 2025  
RE: Quarterly Treasurer's report-July 1 to September 30, 2025

**CASH ACCOUNT:**

Balance on Hand 9.30.25	\$1,629,179.77
3 Month CD (Dec 2025)	\$ 333,333.33
6 Month CD (March 2026)	\$ 333,605.03
9 Month CD (June 2026)	\$ 333,598.63
Aging Receivables 9.30.25	<u>\$ 597,157.05</u>
	\$3,226,873.81

**STATEMENT 18 MONTH CD:** \$ 171,681.78 (Required as part of Building Lease)

**DONATION ACCOUNTS:** \$ 96,978.65

**CAPITAL INVESTMENT ACCOUNT:**

Beginning Balance 7.1.25	\$1,224,349.43
Fees	\$ (1,847.98)
Realized/Unrealized	\$ 8,243.09
Int/Div/Investments	<u>\$ 10,089.91</u>
Balance of Account 9.30.25	\$1,240,834.45

**OPEB INVESTMENT ACCOUNT:**

Beginning Balance 6.30.25	\$1,443,868.24
Internal Funding	\$
Int/Div/Investments	\$ 7,410.83
Realized/Unrealized	\$ 57,565.26
Fees	<u>\$ (1,444.75)</u>
Balance of Account 9.30.25	\$1,507,399.58

The Collaborative continues to maintain excellent cash reserves, in cash on hand, CD's and investment accounts. The two investments account continue to grow as expected. The Operating Cash, at \$1.6 million as of September 30, 2025 and the balance of the 3 CD's purchased at the end of September which total \$1,000,537 puts our operating cash total at \$2.6 million.

**Reconciliation Items:**

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director has been given access to this checklist for her review. Bank reconciliation reports are up to date as of August 31, 2025 and the September reconciliation will be completed this week, and are being reviewed, signed and dated monthly by the Treasurer. Payments to MTRS and the state retirement system are up to date. Federal and State taxes are being paid timely with each payroll process.



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To: ACCEPT Board of Directors  
From: Barbara Durand, Treasurer  
Date: July 17, 2025  
RE: Quarterly Treasurer's report-April 1 to June 30, 2025

**CASH ACCOUNT:**

Balance on Hand 6.30.25	\$3,786,636.63
Aging Receivables 6.30.25	<u>\$2,018,404.00</u>
	\$5,805,040.63

**STATEMENT 18 MONTH CD:**           \$ 170,931.02 (Required as part of Building Lease)

**DONATION ACCOUNTS:**                 \$ 96,929.78

**CAPITAL INVESTMENT ACCOUNT:**

Beginning Balance 3.31.25	\$1,211,757.08
Fees	\$ (1,827.54)
Realized/Unrealized	\$ 6,483.58
Int/Div/Investments	<u>\$ 7,936.31</u>
Balance of Account 6.30.25	\$1,224,349.43

**OPEB INVESTMENT ACCOUNT:**

Beginning Balance 3.31.25	\$1,326,402.91
Internal Funding	\$ 25,000.00
Int/Div/Investments	\$ 6,266.95
Realized/Unrealized	\$ 87,525.55
Fees	<u>\$ (1,327.17)</u>
Balance of Account 6.30.25	\$1,443,868.24

The Collaborative continues to maintain excellent cash reserves, both in cash on hand and investment accounts. The two investments account continue to grow as expected. The Operating Cash, at \$3.7 million as of June 30, 2025 is currently being reviewed by the Treasurer and Director of Finance. Once the books have been closed for FY25 and audited and the Cumulative Surplus for FY25 has been tallied we will be presenting to the Board of Directors several options for investing some of the operating cash (purchase CD's, increase the investment in the Capital Investment account, etc.).

**Reconciliation Items:**

The Director of Finance and Treasurer are reviewing the Task Checklist every other week to ensure all tasks are being done timely. The new Interim Executive Director will be given access to this checklist for her review. Bank reconciliation reports are up to date as of June 30, 2025 and are being signed and dated monthly by the Treasurer.

Payments to MTRS and the state retirement system are up to date.  
Federal and State taxes are being paid timely with each payroll process.