

December 1, 2025

A regular voting meeting of the Washington School Board was held on Monday, December 1, 2025 in the high school cafeteria.

The meeting was called to order at 6:53 pm by President Roberts followed, by the pledge of allegiance, mission statement and audio/vision statement.

Roll Call:

Members Present:	Mrs. Rhonda Barnes(via phone)	Ms. Teresa Funk
	Mr. Eric Bird	Mrs. Kelly Jones
	Mr. John Campbell, Sr.	Mrs. Pamela Kilgore
	Ms. Frances Clark	Mrs. Amy Roberts
	Mrs. Jennifer Ewing	

Non-Voting Member Present: Mrs. Alisa King, Superintendent

Present: Mr. Robert Mihelcic, Assistant to the Superintendent
Mrs. Emily DiNardo, Business Manager
Mrs. Lisa Coffield, Board Secretary
Mrs. Rebecca Heaton-Hall, Solicitor

President Welcomes Visitors: Mrs. Roberts extended a welcome to the public and stated the following, “In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. Any individual resident may make comments not to exceed three minutes. Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. No one having any desire to speak, the meeting continued.

Questions on the Agenda: The Board reviewed the agenda.

Agenda: Mrs. Ewing moved and Mr. Campbell seconded that the agenda be approved.

Motion carried unanimously.

Minutes: Mr. Campbell moved and Mrs. Ewing seconded that the minutes of the November 17, 2025 regular voting meeting be approved.

Motion carried unanimously.

Personnel: Mr. Campbell moved and Mrs. Kilgore seconded that the Board approve the following:

-Recommend **Adrianna Williams** as a full-time paraprofessional, 186 days a year, 7½ hours a day, \$15.85 per hour, in accordance with the collective bargaining agreement, effective December 2, 2025.

-Recommend **Leigh Ann Harps** as a full-time personal care assistant (PCA), 186 days a year, 7½ hours a day, \$15.35 per hour, in accordance with the collective bargaining agreement. Effective start date is contingent upon receipt of required employment documents.

-Recommend **Jessica McCort** as the sponsor for the National Honor Society and the National Junior High Honor Society, at a stipend of \$663 each, for a total of \$1,326. Effective start is contingent upon receipt of required employment documents.

-Conference request, in accordance with the policy of the District, as follows:

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| a. Shelly Digon | -2026 PDE Data Summit
March 30 – April 1, 2026
Estimated cost – \$1,235.30 |
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Motion carried unanimously.

Board Policy: Mrs. Ewing moved and Mrs. Kilgore seconded that the Board approve the following:

-Second reading and adoption, pursuant to Washington School District Policy No. 001, of the following policy:

Policy #614 – Metal Detectors

Motion carried unanimously.

Business and Finance: Mrs. Ewing moved and Mrs. Kilgore seconded that the Board approve the following:

-Geotechnical Drilling and Soil Boring Proposals - HHSDR received four cost proposals in response to their RFP, as summarized on the attached letter. They are recommending the proposal from Hillis Carnes Engineering Assoc. (HCEA) for the reasons outlined in the recommendation letter, at a cost of \$13,863.00.

-Topographic and Boundary Survey Proposals - HHSDR received three cost proposals in response to their RFP, as summarized on the attached letter. They are recommending the proposal from McIlvried, DiDiano & Mox, LLC, for the reasons outlined in the recommendation letter, at a cost of \$14,800.00.

Motion carried unanimously.

Ratification and Payment of Bills: Mrs. Ewing moved and Mr. Campbell seconded that the Board approve the following:

-Ratification and payment of bills in the amount of \$3,059,530.49.

Motion carried unanimously.

Unfinished Business

-The Board discussed the parameters for the upcoming Zoom video conference links for board meetings, which will begin in January 2026.

Superintendent's Report: Mrs. King reviewed the procedures for alerting staff, students and parents about school delays and closings. The District will be using remote learning days when the weather is too bad for students to attend school. There will be no flexible instruction days used this year.

Solicitor's Report: Attorney Heaton-Hall welcomed the three new board members.

Special Representative Reports

-Western Area Career & Technology Center – Mrs. Kilgore had no report.

-PSBA – Ms. Clark had no report.

-Parking Authority – Mr. Bird stated that their meeting is Wednesday.

-Updates from Activities, Education and Policy Committee Representatives:

Activities Committee (Mr. Bird) – No meeting this month.

Education Committee (Mrs. Roberts) – They discussed growth, proficiency, assessments, benchmarks, ATSI plans, remote learning days and teacher surveys.

Policy Committee (Mrs. Ewing) – No meeting this month.

Information

A. **Winter Break** – Monday, December 22nd through Friday, January 2nd

B. **Martin Luther King, Jr. Day** – No School on Monday, January 19th

Adjournment: Moved by Mrs. Ewing and seconded by Mr. Campbell that the meeting be adjourned.

Motion carried unanimously. 7:25 pm

Executive Session: The Board met in executive session after the meeting to discuss personnel items. No action was taken.

/s/ Lisa Coffield
Lisa Coffield, Board Secretary