



Mayor Robert Jakubowski
Director of Public Safety and Affairs

Commissioner Andrea Wendell
Director of Public Works, Parks, and Buildings

Commissioner David F. Alemi
Director of Revenue and Finance

**Agenda
Caucus Meeting
December 2, 2025
5:00 pm**

****Public Notice****

**Topic: Borough of Audubon Meeting
December 2, 2025 – 5:00 pm Eastern Time (US and Canada)**

**Zoom Meeting ID#: 349 802 0449
Passcode: Audubon**

1. **MEETING CALLED TO ORDER**
2. **OPENING STATEMENT:** “Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners’ Meetings.”
3. **FLAG SALUTE /EXIT DESIGNATIONS**
4. **ROLL CALL**
5. **MEETING MINUTES APPROVAL: N/A**
 - **Commissioner Meeting Minutes – October 21, 2025**
 - **Closed Commissioner Meeting Minutes – October 21, 2025**
 - **Caucus Meeting Minutes – November 5, 2025**
 - **Commissioner Meeting Minutes – November 17, 2025**

Motion by:

Second by:

All in favor

6. **RESOLUTIONS FOR ACTION:**

2025-190 Authorizing the Appointment of Robert Chabot, Independent Animal Care Services, LLC, as Animal Control Officer for the Borough of Audubon for 2026

Motion by:

Second by:

Roll Call Vote

7. DEPARTMENTAL REPORTS:

- Assistant Superintendent of Public Works
- Chief Financial Officer
- Borough Clerk's Office
- Rec Center
- Tax Collector
- Tax Assessor
- Police Chief
- Fire Chief
- OEM
- EMS
- Municipal Court
- Construction Code/Zoning
- Engineer
- Solicitor
- Library
- Sustainable Audubon

8. **OPEN SESSION:** *Motion To Open by:*
Motion to Close by:

Second by:
Second by:

All in Favor
All in Favor

9. COMMISSIONERS' REPORT

- *Commission Wendell*
- *Commissioner Alemi*
- *Mayor Jakubowski*

10. CLOSED SESSION: (If needed)

Motion to close by:
Motion to come out of close:

Second by:
Second by:

All in Favor
All in Favor

11. ADJOURNMENT:

Motion by:

Second by:

All in Favor