Thank you for your interest in SECU Foundation's *People Helping People* Scholarship. To be eligible to receive this award, a student must be a member of SECU or be eligible for membership through a parent or guardian at the time of applying. Please follow these step-by-step instructions to verify that you meet the membership eligibility requirement. If the student or parent/guardian is not a member but is eligible for membership, they may first request membership either at an SECU branch or through SECU's Member Services.

## STEP 1: VERIFICATION PROCESS

1. Follow this link to get started (the link will become live on December 15th, 2025) or scan the QR code below:
   **https://apps.docusign.com/webforms/us/da632462216634a404da1d6509e0b00f**

2. Click "Start" to begin the verification process (note, you will need to know your social security number or TIN number)

**SECU Foundation**
PEOPLE HELPING PEOPLE

# SECU Foundation - Membership Verification Form

Thank you for initiating the SECU membership verification process. You will need to know your social security number or TIN number to complete the Membership Verification Form.

**Start**

Powered by docusign | Privacy | Terms | Cookie Notice | Report Abuse

3. Next, fill out the required identifying information. (*Note: If you, as the student, are a member of SECU, you will answer "Yes" to the question "Are you a current member of SECU?" and you will only be filling out information about yourself. If you are not a member of SECU, you will click "No" and provide your parent/guardian's name and email address in the additional spaces that appear. Once you have filled out the required information, select "Next.")

Are you a current member of SECU? *

No ▼

Is your parent/guardian a current member of SECU?

Yes ▼

Student Full Name (First, Last) *

Student Email *

Parent Name *

Parent Email *

Student SSN or TIN *
Student SSN

Student Address *

Student City *

Student State *

NC ▼

Student Zip *

Finish Later    Back    Next

4. You will be taken to a page where you can confirm the information you entered by clicking "Next." (If something is incorrect, click "Back" and edit that information.)
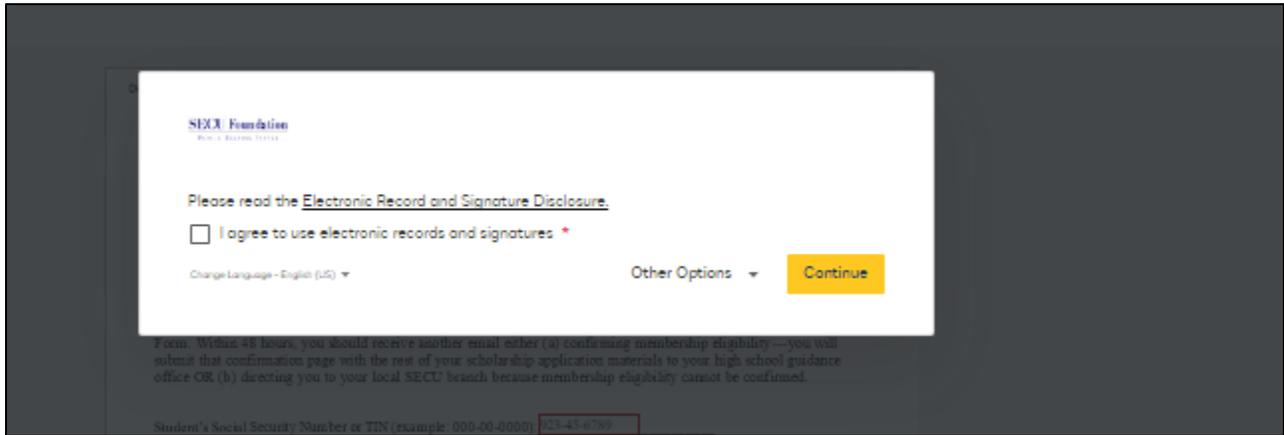
**Summary**
Please review the information you have entered:

**Account Verification** ✎

Are you a current member of SECU?
No

Is your parent/guardian a current member of SECU?
Yes

Student Full Name (First, Last)
Grant Kennedy Jr

Student Email
gtkenned@gmail.com

Parent Name
Grant Kennedy Sr

Parent Email
grant.kennedy@ncsecu.org

Student SSN or TIN
923-45-6789

Student Address
101 Drive Rd

Student City
Raleigh

Student State
NC

Student Zip
27612

Finish Later    Back    Next

5. The last step is to provide your signature on the DocuSign PowerForm. Click the box beside "I agree to use…" and then select "Continue." Then provide your signature underneath your name. (*Note: If you are using a parent/guardian for membership verification, their name and email address will appear at the bottom. **You will not be able to edit any**

**information on that half of the document. An email will be sent to your parent/guardian at the email address listed for them once you click "Finish".**

6. You will then receive confirmation that your form has been submitted.



(Again, if you are using a parent/guardian for membership confirmation, they will receive a verification form at the email address you listed for them after you click "Finish". Only when they have completed their verification form and clicked "Finish" will everything be submitted to the MSS team for review.) This is what your parent/guardian's verification form will look like – they will fill in the information on the bottom half of the page and click "Finish")



7. Within 48 hours, you will receive an email from the MSS employee assigned to your verification (click "View Completed Document") that either (a) states that you meet the membership eligibility requirement - **you will submit the attached PDF confirmation with the rest of your application materials** (the confirmation will look like the image below) OR (b) states that SECU is unable to verify that you meet the membership eligibility requirement – in this case, you will be encouraged to visit your local SECU branch to find out if you or your parent/guardian is eligible to obtain an SECU membership. Once you have identified the cause for receiving the email stating you do not meet the membership eligibility requirement and fixed the issue, you may restart the Membership Verification process by clicking on the link again.

2025
*People Helping People* Scholarship
SECU Membership Confirmation

I confirm that _____ (name of student) is either a State
Employees' Credit Union member or is eligible for membership through a parent/guardian.

Employee's Name: _____

Employee's Signature: _____

Date: _____

**PLEASE SAVE THIS CONFIRMATION PAGE; YOU WILL ATTACH IT
TO YOUR COMPLETED APPLICATION.**

YOUR APPLICATION FORM HAS BEEN SENT TO: _____ (STUDENT'S EMAIL ADDRESS)

FROM _____ (MSS EMAIL ADDRESS).

*Please check your Spam/Junk folder before reaching out to SECU Foundation if you are having
trouble locating the email that contains your application.

---

Please note the following:

- The information you provide in the Membership Verification Form will only be seen by you and the SECU Member Support employee who verifies your membership eligibility (it will not be seen by DocuSign, your high school, or anyone else).
- The SECU Member Support team is available 24 hours a day, so you may submit your Membership Verification Form at any time that is convenient to you.
- If you receive an email stating you do not meet the membership eligibility requirements and you believe this is an error, refer to the copy of your Membership Verification Form and make sure you entered each of the details correctly (ie. Social Security Number is correct; the address listed is the address associated with the SECU membership account; etc.). If these details were entered correctly, you are encouraged to visit your local SECU branch to discuss your membership eligibility.

# STEP 2: APPLICATION, CONSENT FORM, AND ATTACHMENTS

Once you have been confirmed as meeting the membership eligibility requirement, you will receive a second email from the Member Services Employee who completed your verification providing the DocuSign PowerForm link to the *People Helping People* application; the link will take you to the home page (see below) where you'll read the instructions and click "Begin." **\*Note – It is best to complete the application in one sitting. To do that, you will need (1) your Community Involvement Essay, (2) your downloaded Membership Confirmation letter, and (3) a copy of your university acceptance letter.\***
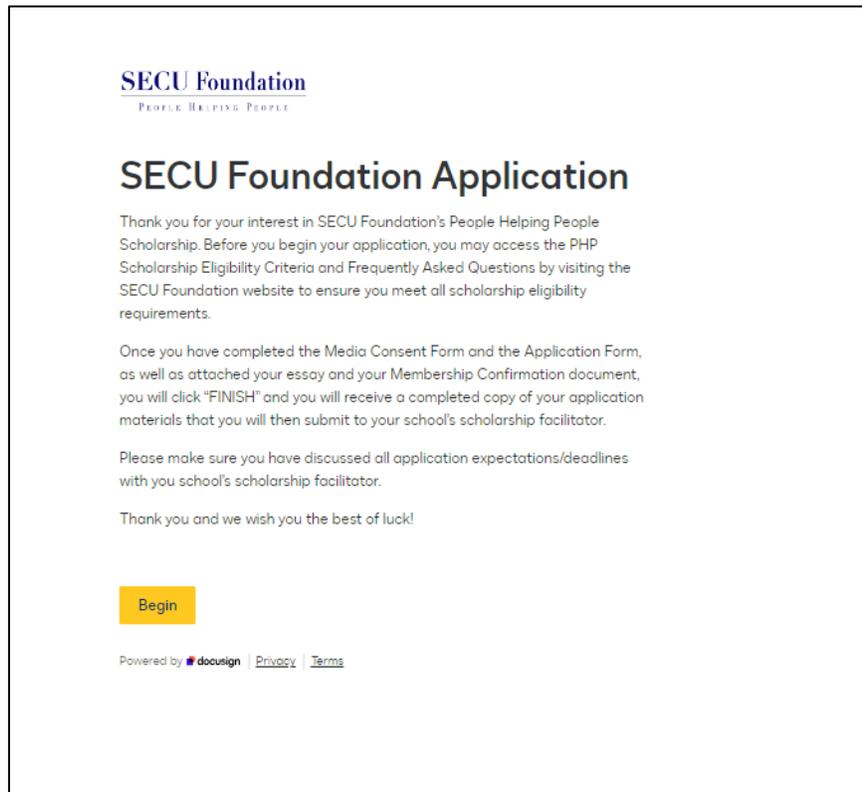
1. You will be required to answer a series of questions. Once you have answered the questions, click "Next."



2. Next, you will fill out the "Consent Form." First, agree to the electronic records and click "Continue." Read through the Consent Form and then click "Sign"

Docusign Envelope ID: ADEA5594-215E-493C-B55A-08A8743D3926

**ELIGIBILITY:**

I acknowledge the SECU *People Helping People* Scholarship is *not transferable* from one university to another without the prior written consent of the SECU Foundation.

I have received or reviewed a copy of the Eligibility Criteria (available on the SECU Foundation website at www.ncsecufoundation.org) and confirm that the student listed below meets all Eligibility Criteria.

The student listed below is not a director, employee, or family member of a director or employee of SECU or the SECU Foundation, or a family member of a member of the scholarship selection committee. *For the purpose of this scholarship program and a student's relation to a director, employee, or selection committee member, family member includes spouse, parents, siblings, children, grandchildren and great-grandchildren, and spouses of children, grandchildren and great-grandchildren, of a selection committee member, employee or director of SECU, or employee or director of SECU Foundation. Also, for the purpose of this scholarship program and a student's relation to a director, employee, or selection committee member, family member also includes persons living in the same residence and maintaining a single economic unit as a selection committee member, employee or director of SECU, or employee or director of SECU Foundation.*

I attest that, at the time of application for the scholarship, the student identified below is a member of SECU or eligible for membership through a parent or guardian who is an SECU member. I authorize Released Parties to verify SECU membership. I have received or reviewed a copy of the Eligibility Criteria (available on the SECU Foundation website at www.ncsecufoundation.org) and confirm that the student listed below meets all Eligibility Criteria.

I have had sufficient time to review and seek explanation of the provisions contained above, I have carefully read and understand them, and I agree to be bound by them. I voluntarily and irrevocably give my consent and agree to this Release.

Student Name: Grant Kennedy

Student Signature: _____

Date: 11/8/2024 _____

**If student is less than 18 years of age:**

I am the parent or legal guardian of the minor named above. I have the legal right to consent to and, by signing below, I hereby do consent in all respects to the terms and conditions of this Publicity Waiver and Release and agree that both the minor and I shall be bound by all of its terms and conditions.

Name of Parent/Guardian (if student under 18): _____

Signature of Parent/Guardian (if student under 18): _____

Date: _____

---

3. Now, you will review your answers to the application form (you can amend answers as needed) and upload the three required attachments: (1) Community Involvement Essay – ***How have you contributed to your community (community projects, mission work, jobs, or volunteerism)? Please give examples identifying type and length of service. Explain how these activities were significant opportunities for you.*** (2) College Acceptance Letter – To be eligible for the PHP Scholarship, you must plan to attend a UNC System university; for application purposes, the UNC System acceptance letter you attach does not have to be the UNC System university you ultimately attend (ie. if you have been accepted to UNC - Wilmington but you are waiting to hear back from your first choice, UNC – Chapel Hill, it is OK to attach your UNCW acceptance letter. If you are selected as a recipient, we will confirm which UNC System university you have chosen to attend); (3) Membership Confirmation Letter – This is the PDF you received from our MSS team that is referenced in the "Verification Process" section of this document.

To upload a document, simply click on the button containing an image of a paperclip, then click "Upload a File" and select the file you would like to attach. Once a document has been uploaded, the box will turn gray and no longer show a downward-pointing arrow. When all attachments have been uploaded, a "Finish" box will appear at the bottom of the page.

# SECU Foundation
### PEOPLE HELPING PEOPLE

**Application for High School
Scholarship Program**

**\*\*Please complete all information on this form.\*\***

## Personal Information

| | | | | | |
|---|---|---|---|---|---|
| **First Name** | Grant | **Middle Name** | | **Last Name** | Kennedy |
| **Home Street Address/Mailing Address** | | | 101 Drive Rd | | |
| **City** | Cary | **State** | NC | **Zip Code** | 27511 |
| **Telephone # (Example: 000-000-0000)** | | | 9999999999 | | |
| **Gender:** | | | Male | | |
| **Race/Ethnicity:** | | | White | | |
| **GPA – Weighted** | | | 4.8 | | |
| **GPA – Unweighted** | | | 4.0 | | |
| **Permanent E-mail** | | | gtkenned@gmail.com | | |
| **Have you submitted your FAFSA?** | | | Yes | | |
| **Demonstrated Financial Need?** | | | TBD | | |
| **How many college credits will you have upon completion of high school (via community college classes and/or AP exams)?** | | | 12 | | |
| **If your parent/ guardian works in the public sector field, which area?** | | | Education | | |
| **Are you a first-generation university student?** | | | No | | |
| **How many of your immediate family members are currently enrolled in a college?** | | | 0 | | |
| **Please choose all applicable financing methods you are using to pursue your education:** | | | ☐ College Work Study  ☐ Full Time Work  ☒ Loan  ☐ Personal Savings | ☒ Family Assistance  ☒ Part-Time Work  ☐ Pell Grant  ☐ Scholarship | ☐ Other |

## University Information

| | |
|---|---|
| **University Attending** *(Attach Copy of Acceptance Letter)* | |
| North Carolina State University | |
| **Intended Major** | Finance |

## High School Information

| | | | | | |
|---|---|---|---|---|---|
| **High School Name** | Cary High | | | | |
| **High School Street Address** | | Somewhere in Cary | | | |
| **City** | Cary | **State** | NC | **Zip Code** | 27511 |
| **School District** | Wake | | | | |
| **Contact Person for High School** | Joe | | | | |
| **Contact Person E-mail** | joe@cary.edu | | | | |
| ~~Date of Awards Ceremony~~ | | ~~Time of Awards Ceremony~~ | | | |

---

## COMMUNITY INVOLVEMENT ESSAY

The purpose of the "People Helping People" Scholarship is to recognize leadership, integrity, and community involvement in addition to academic achievement.

How have you contributed to your community (community projects, mission work, or volunteerism)? Please give examples identifying type and length of service. Explain how these activities were significant opportunities for you.

**Please attach your essay response below:**

### Required Attachments

Community Involvement Essay:

College Acceptance Letter:
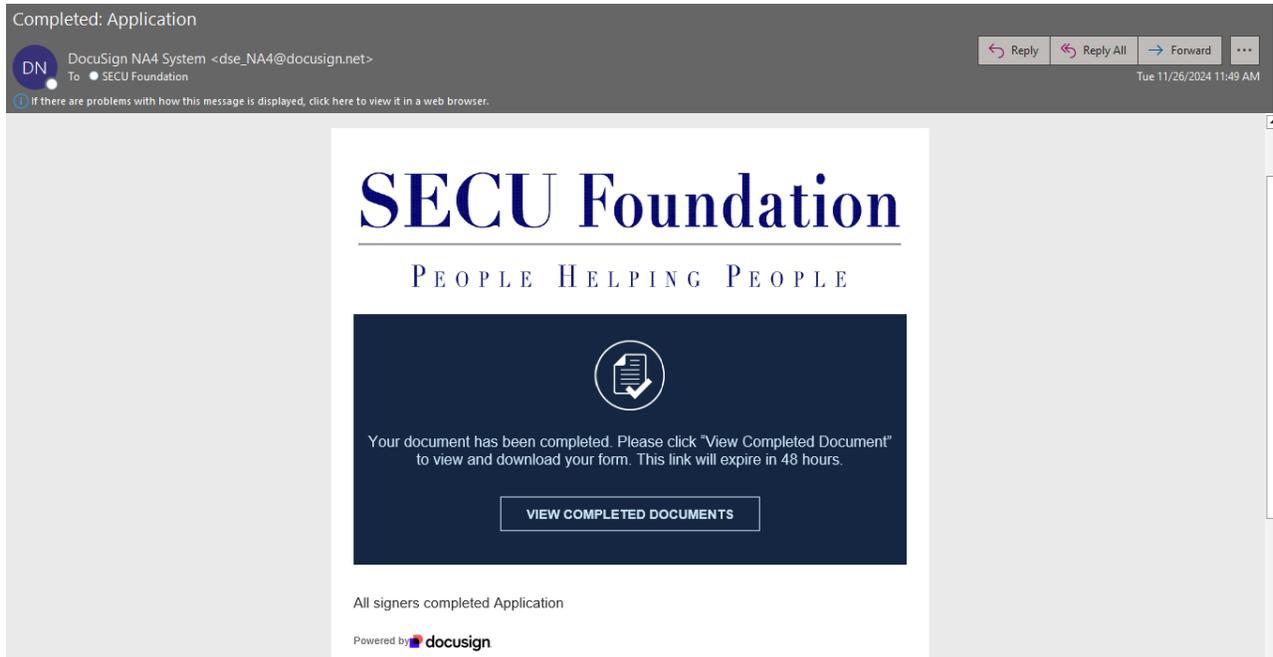
Membership Confirmation Letter:

4. When you click "Finish", you'll receive confirmation that your materials have been submitted (see image below)
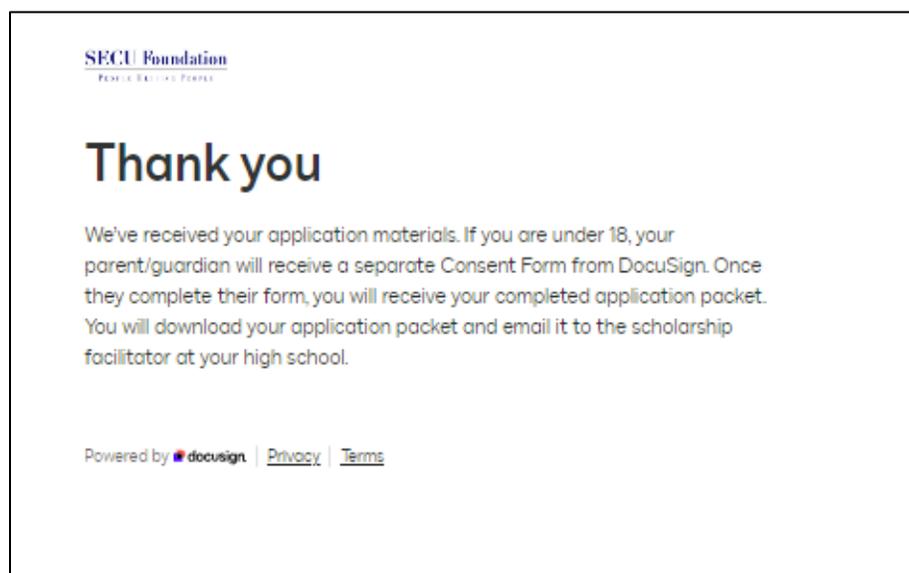
5. If you selected that you are 18 or over for the Consent Form section, you should immediately receive an email from dse_NA4@docusign.net that looks like this:



You will click on "View Completed Documents" which will take you to your application in DocuSign; you can click the download icon at the top of the screen, select "Combined PDF", and then save the download as a PDF.
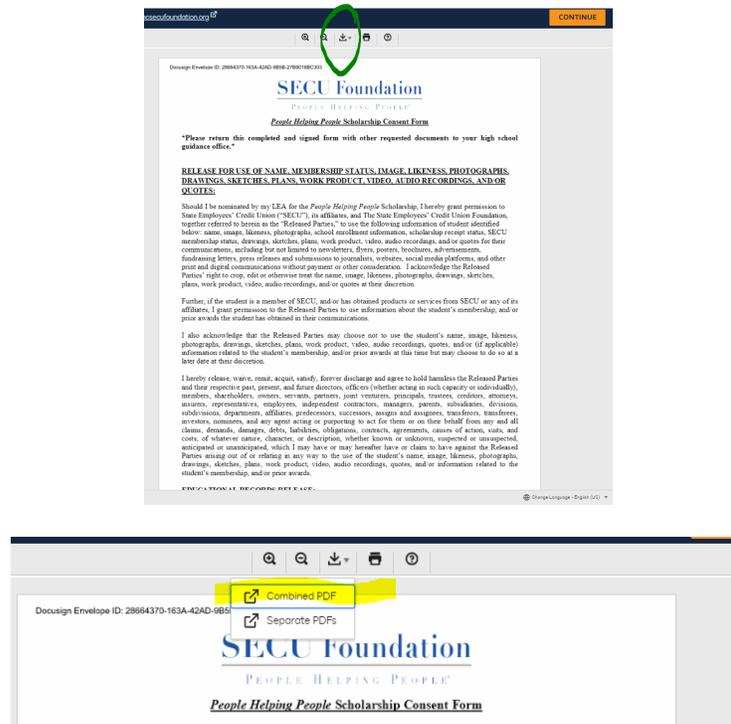




If you selected that you are under 18 and you provided the name/email address for a parent/guardian, once you click "Finish" on your application they will be emailed their own Consent Form from dse_NA4@docusign.net; once

your parent/guardian fills out their own Consent Form and clicks "Finish" the completed application will be emailed to you and you'll follow the steps above.

**6. Once you have downloaded/saved your application packet, you will submit the packet to your school counselor.**