

Tri Town Education Foundation Meeting Minutes - Draft

Date: May 20, 2025

Time: 4:30 PM

Location: Superintendent Conference Room

Attendees:

Mike Devoll, Margaret McSweeney, Mimi Wicker, Nicole McCaffrey, Jane Taylor, Robin Rounseville, Katelyn White, Doreen Lopes, Erin Bednarczyk, Amanda Hastings

Mike Nelson joined at 5:00 PM

Not In Attendance: *Barbara Moody, Stephanie Silveira, Andrea Osborne, Bev Ciaburri, Nina Pierre*

The meeting was called to order at 4:30 PM.

Approval of Minutes

The minutes from the previous meeting were reviewed and approved.

Abstentions: Mike Devoll, Robin Rounseville, Katelyn White, Erin Bednarczyk

In Favor: Margaret McSweeney, Mimi Wicker, Nicole McCaffrey, Jane Taylor, Doreen Lopes, Amanda Hastings

Distribution Committee – Grant Cycle 25-26

The Distribution Committee presented recommendations for funding for the 25-26 grant applications. Each grant proposal was discussed and recommendations reviewed.

Motion to Approve: Robin Rounseville, Seconded by: Doreen Lopes

- **Vote:** All attending members voted in favor of the Distribution Committee's recommendation.

Lighthouse Book Awards Presenters

Chairperson Doreen Lopes reviewed the purpose of the Lighthouse Book Awards and the process of selection. She then asked for volunteers from each town to present.

- Rochester: Robin Rounseville
- Marion: Barbara Moody (to be asked)
- Mattapoisett: Doreen Lopes
- Junior High Presenter: To be determined

25-26 Grant Cycle Process Review

The committee reviewed the grant cycle process and suggested the following improvements:

- Add questions regarding **impact** and **numbers served**
- Clarify confusing language in the grant introduction and rubric
- Include **requested funding amount** in the rubric form

Grant Review Meeting Timing

The committee discussed adjusting the grant review timeline and scheduling the meeting during the week at a time convenient for most members.

Finance Report

Presented by Doreen Lopes.

- **Available Funds for 25-26 Grant Cycle:** \$7,390
- The committee also reviewed the most recent income statement and fund balance.

26-27 Grant Cycle Planning

The committee reviewed the timeline for the 26-27 grant cycle.

- Revisions to the grant application will be submitted to the Community Foundation prior to the grant opening.
- **Grant Opening Date:** February 2
- The full timeline will be reviewed again at the **October meeting**.

Other Business Discussed

- Market Committee
- On the Road Show
- QR code for donations

Adjournment: 6:00pm
Next Meeting: October