

Pendleton County High School  
SBDM Minutes  
July 10, 2025  
4:00 pm  
Library Conference Room

### Opening Business

The Pendleton County High School Site-Based Council met Thursday, July 10, 2025 at 4:30 pm in the SBDM room. Council members present included Principal, Chad Simms; Teacher representatives Jaimie Mann, Chris Thompson and Ethan Wright; Parent Representatives Elizabeth Derico and Cassandra Jacobs. Sheila Wright recording secretary.

**a. Approval of Agenda**

Mr. Wright made a motion and Mr. Thompson seconded it to approve the agenda. Council approved the agenda.

**b. Approval of May 6, 2025 minutes**

Mrs. Mann made a motion and Mrs. Jacobs seconded it to approve the minutes as amended. Council approved the minutes.

**c. Public Comments**

There were no public comments.

### Communication Items:

**a. New hires and openings**

Art – Renee Ball  
Resource – Shelly Hegyi  
Math – Ana McFarland  
Spanish – Kristin Webster  
Instructional Assistant – Louisa Dunn

### Discussion Items:

**a. Room changes**

Monroe – 409  
Roberts - 108  
Carlisle - 320  
Rigney - 109  
Webster - 316  
Lab - 309  
??? – 317  
Lab 631 – Virtual field trips

## Action Items:

### a. Grading (posting and updating)

Mr. Simms looked for policies and recommends that the teachers have their syllabus state how late work is handled and all teachers must post by Thursday at noon. Mr. Thompson made a motion and Mrs. Mann seconded the motion. Council approved.

### b. Approve 25-26 Athletic Handbook

Mr. Simms went over the updated to the athletic handbook and Mrs. Derico made a motion to accept changes and Mr. Wright seconded the motion. Council approved.

### c. Approve 25-26 Student Handbook

Mr. Simms went over updates with council. Mrs. Mann made a motion to accept the changes and approve handbook contingent on graduation requirements when complete at August meeting. Mrs. Jacobs seconded the motion. Council approved.

### d. Approve 25-26 School Fees

Mr. Simms went over the school fees for the 2025-2026 school year. Mr. Thompson made a motion to accept the fees and Mr. Wright seconded the motion. Council approved.

### e. Set 25-26 meeting dates

Council decided on the 2<sup>nd</sup> Tuesday of each month at 3:30 PM.

August 12, 2025

September 9, 2025

October 14, 2025

November 11, 2025

December 9, 2025

January 13, 2026

February 10, 2026

March 10, 2026

April 14, 2026

May 12, 2026

June 9, 2026

## Adjournment

Mr. Wright made a motion and Mr. Thompson seconded the motion. Meeting was adjourned at 5:30 PM.

Next meeting TBD

### **PENDLETON COUNTY HIGH SCHOOL**

#### **VISION**

Achieving Greatness. . . Every Student, Every day

#### **MISSION**

Pendleton County High School is committed to fostering opportunities in a collaborative and innovative environment that empowers all to reach their full potential.