



Regular Monthly Board Meeting: October

Date: Wednesday - October 1, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/5706969183> passcode 716824

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)
2. **ROLL CALL** *5 minutes*
 - _____ Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Vice Chair, Executive & Audit Committee
 - _____ Sharde McClure, Board Secretary
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Janel Salazar, Board Member, Parent
 - _____ Quorum
3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve October Board Meeting Agenda
4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)
5. **Finance Committee Report Out** (5 minutes)
 - a. [Finance Committee Meeting](#): For October Board 2025 (*Chris*)
 - b. [Financial Statement Reports - as of August 31, 2025](#)
 - c. Facilities Fundraising
 - d. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests
6. **[Charter Renewal Approval](#)**
 - a. Next Steps:





- i. Renewal Site Visit is October 15th: 9:00 am - 11:00 am
- ii. Renewal Consensus Recommendation October 27th at 1:00 pm
- iii. October: Submission to Albuquerque Public Schools
- iv. APS Board Meeting for Renewals - Wednesday, November 12, 4:30pm - 8:30pm

Action Item: Charter Renewal Approval

The Board of Directors will consider and take action on approving the submission of Siembra Leadership High School's Charter Renewal Application to Albuquerque Public Schools.

Motion: Motion to approve submission of Siembra Leadership High School's Charter Renewal Application to Albuquerque Public Schools.

7. [Bylaw Revisions](#) Approval [Clean Copy](#) (but there were still some topics that said needed discussion)

8. **Consent Agenda & Board Discussion Items** (15 minutes)

- a. [September 2025 Board Meeting Minutes](#) 09/10/2025
- b. [September 17 2025 Board Special Meeting Minutes](#)
- c. [Financial Statement Reports - as of August 31, 2025](#)
- d. [BAR #2526-0004-IB: Initial Budget – FY25 NM Outdoor Learning Start-Up Grant](#) (\$30,000)
- e. Reduction in Force Policy (pending)
- f. [Policy: Comprehensive Medication Management](#) (*Approval of updated Comprehensive Medication Management Policy outlining procedures for safe, compliant handling of student medications, including emergency, controlled, and OTC use.*)
- g. [Policy: Nurse's Office Operations](#) (*Approval of Nurse's Office Operations Policy to ensure safe, compliant, and effective delivery of school health services aligned with state and national nursing standards.*)
- h. Approval of Executive Director stipend
- i. Appointment of two Finance Committee members
- j. Appointment of Board Treasurer

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - j

Action: Closed Session (Board Members Only)

Pursuant to the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2), the Governing





Board will enter into a closed session limited to board members only to discuss matters authorized for closed session, limited to personnel matters-head administrator.

Motion: To move into closed session as authorized by NMSA 1978, Section 10-15-1(H)(2) Limited Personnel Matters.

Reconvene in Open Session

Following the closed session, the Board will reconvene in open session and affirm that only those matters specified in the motion to enter into closed session were discussed.

Possible Action: Approving an independent third-party investigator to investigate pending head administrator allegations.

MOTION: Move to authorize the Board Chair to retain an independent third-party investigator to investigate the pending head administrator allegations, with findings reported back to the full Board.

9. Items for Future Agendas (Board Chair)

- a. Facilities (monthly)
- b. Policy Work (monthly)

10. Upcoming Board Meetings (Board Chair)

- a. November Board Meeting: Wednesday, 11/5/2025 @ 4 PM
- b. October Entrepreneurial Committee Meeting: 10/21/2025 @ 4pm
- c. October Finance Committee Meeting: Wednesday, 10/29/2025 @ Noon
- d. October Executive Committee Meeting (for November): Monday, 10/27/2025

11. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.

