



Regular Monthly Board Meeting: November

Date: Wednesday - November 5, 2025

Time: 4:00 pm - 5:30 pm

Location(s): 606 Central Ave SW Albuquerque, NM 87102, OR

<https://us02web.zoom.us/j/2280747296> passcode 761638

1. **CALL TO ORDER** (in accordance with the Open Meetings Act)
2. **ROLL CALL** *5 minutes*
 - _____ Julianna (Jules) Salinas, Board Chair, Executive & Audit Committee, Parent
 - _____ Kelly Callahan, Vice Chair, Executive & Audit Committee
 - _____ Sharde McClure, Board Secretary
 - _____ Angelica Maestas, Entrepreneurial Committee
 - _____ Theresa Torres, Entrepreneurial Committee
 - _____ Janel Salazar, Board Member, Parent
 - _____ Quorum
3. **Action: APPROVAL OF AGENDA**
 - a. **MOTION:** To approve November Board Meeting Agenda
4. **Public Input** (capped at 3 minutes per public member or 15 minutes total)
5. **Finance Committee Report Out** (5 minutes)
 - a. [Finance Committee Meeting](#): For November Board 2025 (*Chris*)
 - b. [Financial Statement Reports - as of September 30, 2025](#)
 - c. Facilities Fundraising
 - d. Payroll & Accounts Payable:
 - i. Payment Vouchers
 - ii. Monthly Financial Statement Reports
 - iii. Bank reconciliation
 - iv. Journal entries
 - v. Budget Adjustment Requests
6. **[Charter Renewal](#) Next Steps** (*Edward*)
 - a. APS Renewal Consensus Recommendation - Monday, November 3, 1:20 - 1:35



b. APS Board Meeting for Renewals - Wednesday, November 12, 4:30pm - 8:30pm

7. [Bylaw Revisions](#) Approval [Clean Copy](#) (but there were still some topics that said needed discussion)

8. Head Administrator Update: (*Edward*)

9. Consent Agenda & Board Discussion Items (15 minutes)

- a. [October 2025 Board Meeting Minutes](#) 10/01/2025
- b. [Financial Statement Reports - as of September 30, 2025](#)
- c. [BAR 2526-0005-11000](#) - Operational 1000 function maintenance
- d. [BAR 2526-0006-11000](#) - Operational 2XXX function maintenance
- e. [BAR 2526-0007-11000](#) - Operational Transfer to function 2XXX
- f. [BAR 2526-0008-29102](#) - Private Dir. Grants Transfer to function 2XXX
- g. [BAR 2526-0009-29102](#) - Private Dir. Grants 1000 function maintenance
- h. [BAR 2526-0010-24190](#) - CSI Transfer to function 1000
- i. [BAR 2526-0011-24190](#) - CSI 2XXX function maintenance
- j. [BAR 2526-0012-24101](#) - Title I ESEA 1000 function maintenance
- k. [BAR 2526-0013-24101](#) - Title I ESEA 2XXX function maintenance
- l. [BAR 2526-0014-24101](#) - Title I ESEA Transfer to function 1000
- m. Reduction in Force Policy (pending attorney review)
- n. [POLICY: Electronic Health Record \(EHR\) Use](#) *Outlines secure, confidential, and accurate use of the school's electronic health record system in compliance with FERPA and state standards.*
- o. [Policy: Student Health Information Sharing & Privacy \(FERPA/HIPAA\)](#) *Defines how student health information may be shared and protected under FERPA and HIPAA to ensure privacy and appropriate disclosure.*
- p. [Policy: Emergency Medical Response](#) *The Emergency Medical Response Policy outlines procedures for recognizing and managing medical emergencies to ensure prompt, coordinated care and student safety until professional medical help arrives*

Action: APPROVAL OF CONSENT AGENDA

MOTION: To approve the consent agenda item a - p

Action: Closed Session (Board Members Only)

Pursuant to the New Mexico Open Meetings Act, NMSA 1978, Section 10-15-1(H)(2), the Governing Board will enter into a closed session limited to board members only to discuss matters authorized for closed session, specifically limited to personnel matters regarding the Head Administrator.





Motion: Move to enter into closed session as authorized by NMSA 1978, Section 10-15-1(H)(2) – Limited Personnel Matters.

Reconvene in Open Session

Following the closed session, the Board will reconvene in open session and affirm that only those matters specified in the motion to enter into closed session were discussed.

Action: Consideration and Approval of Independent Investigator Contract

Motion: Move to authorize the Board Chair to award a contract to an independent third-party investigator to review the pending Head Administrator allegations, with findings reported back to the full Board.

Action: Acting Head Administrator Salary and Benefit Adjustment

Motion: Move to approve the Acting Head Administrator’s required salary and benefit compensation adjustment.

Action: Decision on next steps for Head Administrator paid administrative leave.

10. Items for Future Agendas (Board Chair)

- a. Facilities (monthly)
- b. Policy Work (monthly)

11. Upcoming Board Meetings (Board Chair)

- a. December Board Meeting: Wednesday, 12/3/2025 @ 4 PM
- b. November Entrepreneurial Committee Meeting: 11/18/2025 @ 4pm
- c. December Finance Committee Meeting: Wednesday, 12/3/2025 @ Noon
- d. December Executive Committee Meeting (for November): Monday, 12/1/2025

12. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Siembra Leadership High School Administration at 505-570-3213 at least forty-eight hours before the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Siembra Leadership High School Administration at 505-570-3213 if a summary or other type of accessible format is needed.





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