

**Notice of Regular Board Meeting  
Board of Trustees  
Huffman Independent School District**

**MINUTES**

A Regular Board Meeting of the Board of Trustees of the Huffman Independent School District was held on Monday, October 27, 2025, beginning at 7:00 PM in the Board Room of the Administration Building, 24302 FM 2100, Huffman, TX 77336.

The subjects to be discussed or considered, or upon which any formal action may be taken, are as follows: (Items do not have to be taken in the same order as shown on the meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.)

Ray Burt: Present  
Jared Dagley: Present  
Layla Karasek: Present  
Sam Pier: Present  
Julie Sullivan: Present  
Patrick Terry: Present  
Dean Warren: Present

I. CALL TO ORDER / INVOCATION / PLEDGE

The Presiding Officer, Jared Dagley, called the meeting to order at 7:22pm.

The prayer was voiced by Mr. Jared Dagley.

The Pledge of Allegiance and the Texas Pledge were recited by those in attendance.

II. PUBLIC COMMENTS

No public comments were made.

III. CONSENT AGENDA

III.A. Minutes

III.A.1. September 22, 2025, Regular Board Meeting

III.A.2. October 21, 2025, Called Meeting - Superintendent Search: Review of Applications

III.B. Approve New Vendors

III.C. 2025-2026 STAAR/EOC Testing Calendar

III.D. Amendment to HCDE Interlocal Agreement

III.E. Houston ISD Interlocal Agreement

III.F. Harris County Emergency Services District No.  
4 (ESD 4) Interlocal Agreement

III.G. Donation over \$3,000 - Theater

III.H. Donation over \$3,000 - HES PTO

III.I. Passthrough Purchase over \$25,000 for Prom  
Venue

Consent Agenda

"I make the motion to adopt consent agenda.". This  
motion, made by Layla Karasek and seconded by Julie  
Sullivan, Carried.

Ray Burt: Yea

Jared Dagley: Yea

Layla Karasek: Yea

Sam Pier: Yea

Julie Sullivan: Yea

Patrick Terry: Yea

Dean Warren: Yea

Yea: 7, Nay: 0

#### IV. REPORTS TO THE BOARD

IV.A. Board President

IV.A.1. Recognitions

IV.A.2. Review of Board Activities for the  
Month

IV.A.3. Board Training Opportunities

IV.A.4. Report Board of Trustee Training  
Hours

IV.B. Chief Officer of Academics and Student  
Services (Interim Superintendent)

IV.B.1. Opening Remarks

IV.B.2. Attendance First Cycle

IV.B.3. Academic Updates

IV.B.4. BSC Presentation — Priority 1  
Academic Update BOY Testing

IV.B.5. Red Ribbon Week Activities: October  
27–30, 2025

IV.B.6. Bilingual Program Evaluation

IV.B.7. District Handbook Updates

IV.C. Chief Operations Officer

IV.C.1. Monthly Operations Report

IV.C.1.a. FRE Pond to Purpose Project

IV.C.2. Monthly Bond Report

IV.D. Tax Office

IV.D.1. Monthly and Year-to-Date Report of  
Tax Revenues

IV.E. Chief Financial Officer

IV.E.1. Monthly General Fund Report

IV.E.2. Monthly Food Service Fund Report

IV.E.3. Monthly Capital Projects Fund Report

IV.E.4. Quarterly Investment Report

IV.E.5. Quarterly Special Revenue Fund  
Report

IV.E.6. Quarterly Electricity Usage Report

IV.E.7. Falcons Fight Together Fund

V. BUSINESS AND DISCUSSION ITEMS

V.A. Approval of Ordinance and Resolution Fixing  
and Levying School District Ad Valorem Taxes for  
the Fiscal Year 2025-2026

"I make a motion that the property tax rate be  
increased by the adoption of a tax rate of per  
hundred dollars valuation of \$ 0.6969 for  
Maintenance and Operations (M&O), of \$0.3668  
cents for Interest and Sinking (I&S) for a total rate of  
\$1.0637. This is effectively an increase of 8.53%.  
This motion, made by Layla Karasek and seconded  
by Ray Burt, Carried.

Ray Burt: Yea

Jared Dagley: Yea

Layla Karasek: Yea

Sam Pier: Yea

Julie Sullivan: Yea

Patrick Terry: Yea

Dean Warren: Yea

Yea: 7, Nay: 0

V.B. Budget Amendment #2

"I make a motion that the Board approve budget  
amendment #2 as presented.". This motion, made by  
Layla Karasek and seconded by Julie Sullivan,  
Carried.

Ray Burt: Yea

Jared Dagley: Yea  
Layla Karasek: Yea  
Sam Pier: Yea  
Julie Sullivan: Yea  
Patrick Terry: Yea  
Dean Warren: Yea  
Yea: 7, Nay: 0

V.C. Approve District and Campus Improvement Plans

"I move that the Board of Trustees approve the 2025-2026 District Improvement Plan and the 2025-2026 Campus Improvement Plans for [list campuses] as presented and authorize the Superintendent or designee to make non-substantive edits and implement the plans, including required postings and submissions.". This motion, made by Layla Karasek and seconded by Julie Sullivan, Carried.

Ray Burt: Yea  
Jared Dagley: Yea  
Layla Karasek: Yea  
Sam Pier: Yea  
Julie Sullivan: Yea  
Patrick Terry: Yea  
Dean Warren: Yea  
Yea: 7, Nay: 0

V.D. Adopt EIC Local Revisions

"I make a motion that the Board approve the policy changes for EIC (Local) as presented.". This motion, made by Layla Karasek and seconded by Julie Sullivan, Carried.

Ray Burt: Yea  
Jared Dagley: Yea  
Layla Karasek: Yea  
Sam Pier: Yea  
Julie Sullivan: Yea  
Patrick Terry: Yea  
Dean Warren: Yea  
Yea: 7, Nay: 0

V.E. Bond Project Manager Stipend

I move that the Board of Trustees approve the Resolution Authorizing the Use of Bond Proceeds to provide a monthly stipend of \$1,000 to the Chief Operations Officer, retroactive to July 1, 2025, for the additional duties and responsibilities of Bond Program Manager. This motion, made by Layla Karasek and seconded by Julie Sullivan, Carried.

Ray Burt: Yea  
Jared Dagley: Yea  
Layla Karasek: Yea  
Sam Pier: Yea  
Julie Sullivan: Yea  
Patrick Terry: Yea  
Dean Warren: Yea  
Yea: 7, Nay: 0

## VI. CLOSED SESSION

Exited Open: 9:37pm

Entered Closed 10:05pm

VI.A. Section 551.071 For the purpose of a private consultation with the board's attorney on all subjects or matter authorized by law when the governmental body seeks the advice of its attorney about a pending or contemplated litigation or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter.

VI.A.1. Consider legal advice on any item listed on agenda

VI.B. Section 551.072 - Discussing purchase, exchange, lease, or value of real property.

VI.B.1. Consider Purchase of Real Property

VI.C. Section 551.074 - Personal Discussion: Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

VI.C.1. Ratify Resignations

VI.C.2. Employ Personnel

VI.D. Section 551.076 For the purpose of considering the deployment, specific occasions for, or implementation of security personnel or devices.

VI.D.1. Review Information Regarding Security Personnel

## VII. RECONVENE IN OPEN SESSION

Exited Closed: 10:32pm

Entered Open: 10:34pm

VII.A. Ratify Resignations

"I make a motion that the Board ratifies the resignation of Melissa Steele.". This motion, made by Layla Karasek and seconded by Julie Sullivan, Carried.

Ray Burt: Yea  
Jared Dagley: Yea

Layla Karasek: Yea

Sam Pier: Yea

Julie Sullivan: Yea

Patrick Terry: Yea

Dean Warren: Yea

Yea: 7, Nay: 0

VIII. ADJOURNMENT

Adjourned: 10:35pm

APPROVED ON 11/17/2025 BY A MAJORITY VOTE OF TRUSTEES

\_\_\_\_\_  
Jared Dagley, President

\_\_\_\_\_  
Layla Karasek, Secretary

RECORDED AND TRANSCRIBED ON 11-03-2025, BY KALIE MAJESKI FOR PERMANENT RECORD. THE ABOVE IS PUBLIC INFORMATION AND ON FILE IN THE SUPERINTENDENT'S OFFICE, HUFFMAN ISD, 24302 FM 2100, HUFFMAN, TX.