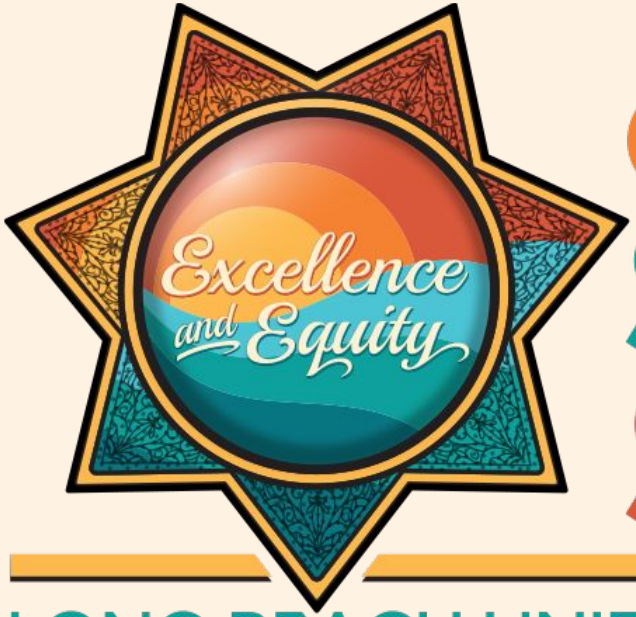


OFFICE OF SCHOOL SAFETY

LONG BEACH UNIFIED SCHOOL DISTRICT

Cameron Smith
Chief, Office of School Safety

Comprehensive School Safety Plan

- Annual Update and Submission
  - Parts are available to the public
  - Must be reviewed in the front office. No copies can be made. *(CA EC 32282)*
- Outline
  - Evaluation of School Data and District policy application
  - Student Support Services, Counseling, Guidance Services
  - Campus Security
  - Collaborative Relationships
- Emergency Supplies Inventory
- ICS Assignments
- Emergency Maps

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A-C-T Options-based Emergency Procedure

- **ASSESS:**
  - If you “see something, say something”
  - Make decisions based on a current assessment of available information
- **COMMUNICATE:**
  - Call 911 for help
  - Signal the alarm, make the announcement about the situation and warn all persons to seek safety
- **TAKE ACTION:**
  - Lockdown Procedure
  - Strategic Evacuation
  - Defensive Actions

} Options to protect and save lives

Excellence and Equity

Communication

What to expect and when

Excellence and Equity

562-997-8101

LBUSD Communication Center

24/7

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LBUSD Immigration Response Procedure

- Ask the officer/agent for their name, identification number, agency affiliation and contact information.

- Inform the officer/agent that you are not obstructing their process and that you do not have the authority to respond to the request.
  - Contact School Safety (562.997.8101) and request a Supervisor for assistance.
  - Direct Federal Agents to the LBUSD Board Building to speak with Legal
    - Business hours: M–F 8am–4:30pm

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SCHOOL SITE NOTIFICATION CHECKLIST

IMMIGRATION AND CUSTOMS ENFORCEMENT (ICE) REQUESTS ACCESS TO SCHOOL SITE

Responsibilities of School Administrator / Designee

A School Administrator is **required** to complete the following tasks if ICE agents or other federal immigration officials come on campus for any reason:

- ☐ **1. IMMEDIATELY NOTIFY:**
  Principal Supervisor:_____
  Long Beach Unified School Safety Watch Commander: (562) 997-8101
- ☐ **2. ASK THE ICE AGENT OR FEDERAL IMMIGRATION OFFICIAL** for their name, Identification number, agency affiliation, and contact information.
- ☐ **3. INFORM THE ICE AGENT OR FEDERAL IMMIGRATION OFFICIAL** that you are **not** obstructing their process and that you **do not** have the authority to respond to their request.
- ☐ **4. WAIT FOR FURTHER INSTRUCTIONS** from the Principal Supervisor/ School Safety to respond to the ICE agent request appropriately.
- ☐ **5. SCHOOL SAFETY WILL ACTIVATE** the LBUSD Crisis Team.
- ☐ **6. CREATE AN ADMINISTRATIVE INCIDENT REPORT.**
- ☐ **7. PRINCIPAL MUST NOTIFY** parents/caregivers of the incident involving the student who is the focus of the ICE inquiry/incident.
- ☐ **8. COORDINATE WITH PRINCIPAL SUPERVISOR/COMMUNICATIONS OFFICE** to inform families and the school community regarding the focus of the ICE inquiry/incident.

ICE RUMORED OR VERIFIED IN COMMUNITY

If there are rumors of ICE activity with or without confirmation, immediately notify the Principal Supervisor for further guidance.

Exigent Circumstances include, but are not limited to:

1. National security/terrorism
2. Imminent risk of death, violence, or physical harm to any person
3. Fresh pursuit of dangerous felon
4. Protection of evidence in a criminal case

REMINDER:
Should an agent declare that exigent circumstances exist and demand immediate access to the campus, administrators should comply with the order of ICE or federal immigration official and immediately contact the Principal Supervisor and LBUSD School Safety Watch Commander.

STANDING IN SOLIDARITY

EMPOWERING OUR IMMIGRANT STUDENTS AND FAMILIES

DO'S AND DON'TS REFERENCE

What Staff SHOULD Do:

- Do calmly reassure families and students with a warm, empathetic tone.
- Do refer to the **Back to School Guide** and the **Standing in Solidarity** page.
- Do be visible and approachable before, during, and after school alongside LBUSD School Safety and local law enforcement when appropriate, helping ensure safe arrival and dismissal.
- Do encourage families to follow the 10-Day Countdown beginning on Saturday, August 16, online and on social media for tips and reminders.
- Do create safe, inclusive spaces in classrooms and on campus.
- Do connect distressed students promptly with a counselor or trusted adult.
- Do be visible and present in areas around campus before school starts, during morning arrival, before school ends, and during dismissal.
- Do greet students and families with a welcoming presence.
- Do watch for any safety concerns and communicate promptly with School Safety and/or your Level Office.

What Staff SHOULD NOT Do:

- Don't dismiss or minimize fears; acknowledge them openly and compassionately.
- Don't attempt to answer legal questions yourself; refer to legal aid or District protocols.
- Don't ignore concerns about immigration enforcement activity; report through official District channels immediately.
- Don't overwhelm families with too many separate messages; combine info for clarity.
- Don't share personal immigration status or political views; maintain trust and neutrality.
- Don't leave a student who is upset or anxious without support.
- Don't congregate in one area away from key entry/exit points during these times.
- Don't use phones or engage in side conversations that distract from supervision.
- Don't ignore unusual or concerning activity; report it immediately.

lbschools.net/solidarity

Emergency Procedures

Emergency Procedure Videos





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