



Will Rogers Learning Community: *An international Baccalaureate Primary Years Programme School*

Ms. Lila Daruty, Principal

2401 14th Street Santa Monica, Ca 90405

(310) 452-2364

Will Rogers Learning Community School Site Council (SSC) Meeting Minutes

Date: Thursday, October 30, 2025

Location: Zoom – <https://smmk12.zoom.us/j/86478944607>

Meeting Called to Order: 3:15 p.m.

Members Present

Evan McGee, Tristen Gartrell, Lila Daruty, Gaby Gonzalez, Norma Bozin, Nicole Arndt, Jessica Gutierrez, Azucena Hernandez, Jennifer Thornton

Welcome and Introductions

The Principal welcomed all new members to the School Site Council and facilitated a brief connection activity using breakout rooms.

Call to Order

The meeting was called to order at 3:15 p.m.

Review of SSC By-Laws

Ms. Daruty guided the council through a review of the SSC by-laws, with particular attention to identifying open leadership positions.

- Members were invited to share any questions or wonderings; none were raised.
- Self-nominations were taken for officer roles.
 - **Chairperson:** Evan McGee
 - **Vice Chairperson:** Nicole Arndt
 - **Parliamentarian:** Tristen Gartrell
 - **Secretary/Note Taker:** Jessica Gutierrez
- A vote was taken, and all nominees were unanimously approved.

SSC Training for New Members

Returning SSC members were excused. New members participated in the district-required SSC training.

The training covered:



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- The purpose and responsibilities of the School Site Council
- The council's role in developing and revising the School Plan for Student Achievement (SPSA)
- SSC stakeholder composition requirements
- Voting protocols
- Parliamentary procedures and meeting norms

For the Good of the Order

No additional items were raised.

Adjournment

The meeting was adjourned at **4:40 p.m.**

Next Regular Meeting:

November 20, 2025 via zoom @ 3:15 p.m.

Minutes drafted by: Lila Daruty

Minutes approved on: 11.20.2025