



**Tuesday, April 27, 2021
Business Services Committee Meeting**

**Subcommittee of the Board of Education
Appleton Area School District**

All members will be participating from remote locations

Time: 7:30 AM

***A live stream of this meeting will be available on the Appleton Area School District YouTube Channel:**

<https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>

***For remote attendance via telephone, please dial:**

1-312-626-6799

Meeting ID: 964 0141 2542

1. VIRTUAL MEETING NOTICE

A. This meeting will be conducted as a virtual meeting due to the active COVID-19 public health emergency situation, meaning that multiple Board members may be participating in the meeting from remote locations through the use of communications technology and/or that public access to the meeting may be arranged through the use of technology. The District discourages the public and/or media from attending the meeting in person at its noticed location due to concerns with health and safety and encourages use of the alternative method(s) of access that the District is providing.

B. Members of the media or general public may access the meeting via the live stream broadcast on the Appleton Area School District YouTube Channel: <https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>. For remote attendance by telephone, please dial: 1-312-626-6799 Meeting ID: 964 0141 2542

C. Any special needs or any requests for accommodations related to accessing this meeting should be sent to Kelly Vandenberg at vandenbergkell@asd.k12.wi.us or (920) 997-1399 ext. 2032, at least 24-hours in advance of the meeting. This would include any person for whom it would be burdensome or infeasible to use the primary method(s) of remote access established by the District.

D. With respect to the gravity of the current public health emergency, we have made every effort to streamline this meeting as much as possible while still focusing on items that are essential to the current and future operations of the District. As such, there will be no opportunity for public comments. If you have comments relating to any item on the agenda that you wish to share with the Committee, you are welcome to submit them in writing. Comments can be submitted to Kelly Vandenberg at vandenbergkell@asd.k12.wi.us (preferred) or mailed to 131 E. Washington Street, Suite 1A, Appleton, WI, 54911. All written comments submitted will be distributed to all members of the Business Services Committee. We appreciate your understanding during this unprecedented time.

2. APPROVAL OF MINUTES

A. Recommendation to Approve March 23, 2021 Business Services Committee Minutes

3. DISCUSSION AGENDA ITEMS

A. Draft Letter to Legislators

B. Student Meal Debt

4. ACTION AGENDA ITEMS

A. Leasing Additional Space at our Welcome Center

B. Collaborative Response Graphics

5. ADJOURN

A. Adjourn Meeting

6. FUTURE BUSINESS SERVICES COMMITTEE MEETINGS

A. Tuesday, May 25, 2021 7:30 AM, Remote

B. Tuesday, June 29, 2021 7:30 AM, Remote