



**Tuesday, May 25, 2021
Business Services Committee Meeting**

**Subcommittee of the Board of Education
Appleton Area School District**

All members will be participating from remote locations

Time: 7:30 AM

***A live stream of this meeting will be available on the Appleton Area School District YouTube Channel:**

<https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw>

***For remote attendance via telephone, please dial:**

1-312-626-6799

Meeting ID: 916 1786 5167

1. VIRTUAL MEETING NOTICE

Subject	A. This meeting will be conducted as a virtual meeting due to the active COVID-19 public health emergency situation, meaning that multiple Board members may be participating in the meeting from remote locations through the use of communications technology and/or that public access to the meeting may be arranged through the use of technology. The District discourages the public and/or media from attending the meeting in person at its noticed location due to concerns with health and safety and encourages use of the alternative method(s) of access that the District is providing.
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Meeting	May 25, 2021 - Business Services Committee Meeting
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Category	1. VIRTUAL MEETING NOTICE
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Type	Information, Procedural
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Subject	B. Members of the media or general public may access the meeting via the live stream broadcast on the Appleton Area School District YouTube Channel: https://www.youtube.com/channel/UChO-l09YGgt4uKnCWYvt8Pw. For remote attendance by telephone, please dial: 1-312-626-6799 Meeting ID: 916 1786 5167
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Subject	C. Any special needs or any requests for accommodations related to accessing this meeting should be sent to Kelly Vandenberg at vandenbergkell@aasd.k12.wi.us or (920) 997-1399 ext. 2032, at least 24-hours in advance of the meeting. This would include any person for whom it would be burdensome or infeasible to use the primary method(s) of remote access established by the District.
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Meeting May 25, 2021 - Business Services Committee Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information, Procedural

Subject **D. With respect to the gravity of the current public health emergency, we have made every effort to streamline this meeting as much as possible while still focusing on items that are essential to the current and future operations of the District. As such, there will be no opportunity for public comments. If you have comments relating to any item on the agenda that you wish to share with the Committee, you are welcome to submit them in writing. Comments can be submitted to Kelly Vandenberg at vandenbergkell@asds.k12.wi.us (preferred) or mailed to 131 E. Washington Street, Suite 1A, Appleton, WI, 54911. All written comments submitted will be distributed to all members of the Business Services Committee. We appreciate your understanding during this unprecedented time.**

Meeting May 25, 2021 - Business Services Committee Meeting

Category 1. VIRTUAL MEETING NOTICE

Type Information, Procedural

2. APPROVAL OF MINUTES

Subject **A. Recommendation to Approve March 23, 2021, April 27, 2021 and May 14, 2021 Business Services Committee Minutes**

Meeting May 25, 2021 - Business Services Committee Meeting

Category 2. APPROVAL OF MINUTES

Type Action, Minutes

Minutes aren't official until they are approved at the Committee meeting.

3. DISCUSSION AGENDA ITEMS

Subject **A. ESSER I, II & III**

Meeting May 25, 2021 - Business Services Committee Meeting

Category 3. DISCUSSION AGENDA ITEMS

Type Discussion, Information

Greg Hartjes will discuss ESSER funding.

File Attachments
[IOI - ESSER I II and III.pdf \(7 KB\)](#)

4. ACTION AGENDA ITEMS

Subject **A. Lease Extension for the Scullen Leadership Center**

Meeting	May 25, 2021 - Business Services Committee Meeting
Category	4. ACTION AGENDA ITEMS
Type	Action
Fiscal Impact	Yes

Greg Hartjes will recommend extension of the lease at the Scullen Leadership Center for approval

File Attachments
[IFC - Scullen Leadership Center lease extension.pdf \(295 KB\)](#)

Subject	B. Naming of the Community Garden at Kaleidoscope Academy the Dr. Allen J. Brant Legacy Garden
Meeting	May 25, 2021 - Business Services Committee Meeting
Category	4. ACTION AGENDA ITEMS
Type	Action
Fiscal Impact	Yes

Discuss Naming of the Kaleidoscope Community Garden.

File Attachments
[IFC - Naming the KA Community Garden in honor of Dr. Allen J. Brant.pdf \(299 KB\)](#)

5. ADJOURN

Subject	A. Adjourn Meeting
Meeting	May 25, 2021 - Business Services Committee Meeting
Category	5. ADJOURN
Type	Action

6. FUTURE BUSINESS SERVICES COMMITTEE MEETINGS

Subject	A. Tuesday, June 29, 2021 7:30 AM, Remote
Meeting	May 25, 2021 - Business Services Committee Meeting
Category	6. FUTURE BUSINESS SERVICES COMMITTEE MEETINGS
Type	Information

ITEM OF INFORMATION

Topic: ESSER I, II & III

Background Information: In the summer of 2020 the Appleton Area School District received **\$1,446,000** in Elementary and Secondary School Emergency Relief (ESSER) funding through the federal CARES Act.

The Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), also referred to as the second federal stimulus package, was enacted in December of 2020. Like the CARES Act, the CRRSAA allocates federal funding to states under the ESSER II fund.

The ESSER II fund will provide approximately **\$6,706,000** in aid to the Appleton Area School District. We have until September 30, 2023 to expend the funding.

The American Rescue Plan Act (ARPA), also referred to as the third federal stimulus package, was enacted in March of this year. Funding from ARPA will come through ESSER III, and is estimated to be **\$15,000,000**. Further details on ESSER III will be available in July, and districts have until September 30th, 2024 to expend the funding.

AASD Leadership Team has worked through an extensive process to allocate a large portion of the funds, prioritizing the social, emotional, and academic needs of our students.

Contact Person(s): Greg Hartjes, 997-1399 ext. 2029
Holly Burr 997-1399 ext. 2034

Submitted: May 25, 2021

ITEM FOR CONSIDERATION

Topic: Lease Extension for the Scullen Leadership Center

Background Information: The current 5-year lease for the District's space at the Scullen Leadership Center will expire on August 31st, 2021. The district would like to extend this lease for an additional 5 years.

The current lease rate for the space is **\$11.37** per square foot, and the District leases 10,343 square feet. The new rate for the first year of the lease will be **\$10.75** per square foot. This rate is lower than the average rate of \$12 to \$14 per square foot for similar spaces in the downtown area of the City. The lease rate will increase 2% per year beginning September 1, 2022, with the final year of the lease having a rate of \$11.64.

The District's Leadership Center has been located in its current location for 15 years. The Leadership Team explored other options that would meet the increasing space needs of our Leadership Center staff, but feel the current space is the best option at this time.

Fiscal Note: Rent for the first year will be \$111,187. This first year rental cost will result in a savings of approximately \$6,413.

Administrative Recommendation: Approve the 5-year lease extension.

Contact Person(s): Greg Hartjes, 997-1399 ext. 2029
Holly Burr 997-1399 ext. 2034

Board Action: June 14, 2021

ITEM FOR CONSIDERATION

Topic:	Naming of the Community Garden at Kaleidoscope Academy the Dr. Allen J. Brant Legacy Garden
Background Information:	At the end of this school year, Dr. Allen J. Brant will be retiring from the Appleton Area School District after serving as the principal at Kaleidoscope Academy (KA) and Roosevelt Middle School for 22 years. Ian Schaefer, Assistant Principal of KA, presented Superintendent Baseman with a proposal to name the community garden at KA after Dr. Brant. In following Board Policy 940, the proposal includes a rationale for the recognition, and School Community input in the form of an endorsement from the KA Governance Board. The KA Governance Board President provided the following endorsement, "The Kaleidoscope Board of Directors fully support the renaming of the KA master garden to the Dr. Allen J. Brant Legacy Garden. It is truly an appropriate name due to his cultivating and nurturing literally thousands and thousands of students to help them grow and blossom over his tenure as Principal of Kaleidoscope Academy Middle School. His legacy will live on for future students enrolling in KA." In addition, it is the belief of the KA Governance Board and Superintendent Baseman that Dr. Brant meets the following Board Policy 940 criteria: • Dr. Brant is of exemplary moral character • Dr. Brant has made an outstanding contribution to education. • As of June 30th, Dr. Brant will no longer be an employee of the AASD. • Dr. Brant has given his written permission for the naming.
Fiscal Note:	Recognition signage will be provided by Appleton Technical Academy students.
Administrative Recommendation:	Approval of naming
Contact:	Dr. Judy Baseman, 997-1399 ext. 6126 Greg Hartjes, 997-1399 ext. 2029
Board Action:	June 14, 2021