



# Craig City School District

P.O. Box 800, Craig, Alaska 99921  
www.craigschools.com  
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Jackie Hanson, Superintendent  
Christy House, Elem./MS Principal  
Josh Andrews, HS & PACE Principal

## Position Notice

November 26, 2025

### Special Education Aide – Two Positions Available

### Craig High School and Craig Elementary School

### 2025-2026 School Year

#### REQUIREMENTS:

- Instruct students individually or in small groups in new and follow up learning activities.
- Monitors and assists students through drills, practice, and study activities following presentation of instructional concepts by instructional personnel.
- Assists in maintaining a variety of reports and records.
- Assists in supervision of special education students in the classroom, on study trip activities, on the playground, and in bus duty, and other areas as directed.
- Assists instructional personnel with development of a variety of instructional materials and tasks.
- Consults with other professionals and teaching staff regarding progress of students and related educational matters.
- Comply with federal, state, and Board Policies, standards and guidelines regarding student regulations and confidentiality.
- Attend and participate in District level meetings and other training as required.

#### SALARY:

Part-Time 9 Month Position. Per CEA Negotiated Agreement for Classified Hourly Employees, starting at \$18.59/hour.

#### BENEFITS:

State retirement plan  
Personal Leave (5 days)  
Sick Leave (1.33 days per month if majority of month worked)

#### STARTING DATE:

ASAP

#### CLOSING DATE:

Open until filled

#### APPLICATION PROCEDURE:

Submit a district application (found at: [www.ccsd.k12.ak.us/ccsd/employment](http://www.ccsd.k12.ak.us/ccsd/employment)) to:  
Christy House, CEMS Principal: [chouse@craigschools.com](mailto:chouse@craigschools.com)  
OR drop off application to the Craig Elementary Office

*Craig City School District is an Equal Opportunity Employer*