



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

Regular Scheduled Board Meeting
September 9, 2025 – 6:00 pm
625 West Covina Blvd., San Dimas, CA 91773

Attendance: Arlene Nelson, Sari Medina, Matt Phillips, Nicole Zolfo, May Hampton

Absent: None

Also Present: Samantha Haynes, Dr. Loretta Burns, Amanda Panting (teleconference), Jim Surmeian – Charter Impact

1. Call to Order

Arlene Nelson called the meeting to order at 6:01 PM

2. Approval of the Agenda

The Board motioned to approve the Agenda.

Motion: Sari Medina

Second: Nicole Zolfo

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Absent

Matthew Phillips: Aye

3. Public Comments

None.

4. Executive Director's Report

The Board of Directors received a report from the Executive Director. No action was taken.

Board Member, May Hampton entered the meeting at 6:13 PM.



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

5. Consent Agenda – Items for Consideration

- a) 8-19-25 Board Minutes
- b) Invoices over \$100,000
- c) Proposition 28 Certification
- d) Proposition 28 Spending FY 23-24

The Board motioned to approve the Consent Agenda – Items for Consideration.

Motion: Sari Medina

Second: May Hampton

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

6. Discussion and Potential Action on the Next Regular Scheduled Board Meeting

The Board motioned to approve the Next Regular Scheduled Board Meeting on October 28, 2025 at 6:00 PM.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

7. Discussion and Potential Action on the Information Technology Department Policies and Procedures

The Board motioned to approve the Information Technology Department Policies and Procedures.

Motion: Sari Medina

Second: Nicole Zolfo

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252

Ph (661) 525-1178 | Fax (661) 465-4544

8. Discussion and Potential Action on the Staff Information Technology Acceptable Use Policy

The Board motioned to approve the Staff Information Technology Acceptable Use Policy.

Motion: Sari Medina

Second: May Hampton

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Abstain

9. Discussion and Potential Action on the Parent-Student Information Technology Acceptable Use Policy

The Board motioned to approve the Parent-Student Information Technology Acceptable Use Policy.

Motion: Nicole Zolfo

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

10. Discussion and Potential Action on the July Financials

The Board motioned to approve the July Financials.

Motion: May Hampton

Second: Sari Medina

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

The Board motioned to move to item #13, Board of Directors Requests.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye



Blue Ridge Academy

955 Stanislaus Street, Maricopa, CA 93252
Ph (661) 525-1178 | Fax (661) 465-4544

11. Discussion and Potential Action on the Unaudited Actuals Report (UAR)

The Board motioned to approve the Unaudited Actuals Report (UAR).

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

12. Discussion and Potential Action on the 24-25 Education Protection Account (EPA) Actuals

The Board motioned to approve the 24-25 Education Protection Account (EPA) Actuals.

Motion: Sari Medina

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

13. Board of Directors' Requests

None.

14. Adjournment

The Board motioned to adjourn the meeting at 6:41 PM.

Motion: May Hampton

Second: Matt Phillips

Arlene Nelson: Aye

Sari Medina: Aye

Nicole Zolfo: Aye

May Hampton: Aye

Matthew Phillips: Aye

Prepared by:
Amanda Panting

Noted by:

Nicole Zolfo
Nicole Zolfo (Nov 25, 2025 23:30:24 PST)
Board Secretary

9-9-25 Board Minutes

Final Audit Report

2025-11-26

Created:	2025-10-29
By:	Amanda Panting (amanda@theblueridgeacademy.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAApKvHz4Wfn33r04nitZgBPkx4d4JJFTu4

"9-9-25 Board Minutes" History

-  Document created by Amanda Panting (amanda@theblueridgeacademy.com)
2025-10-29 - 3:25:06 AM GMT
-  Document emailed to nicole1317@msn.com for signature
2025-10-29 - 3:25:35 AM GMT
-  Email viewed by nicole1317@msn.com
2025-11-26 - 7:30:01 AM GMT
-  Signer nicole1317@msn.com entered name at signing as Nicole Zolfo
2025-11-26 - 7:30:22 AM GMT
-  Document e-signed by Nicole Zolfo (nicole1317@msn.com)
Signature Date: 2025-11-26 - 7:30:24 AM GMT - Time Source: server
-  Agreement completed.
2025-11-26 - 7:30:24 AM GMT