Pinewood Elementary School

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2025 - 2026

Parent and Family Engagement Plan (PFEP)

Mission Statement

Pinewood Elementary School's mission to provide students with high quality standards-based instruction. To develop and nurture independent, logical, critical, and creative thinkers.

Engagement of Parents and Families

Pinewood Elementary will engage parents in a manner that organizes, continuous, and attends planning, reviewing, and improvement of programs in this Part, including planning, reviewing, and improving parent-school engagement standards and development of the school program under section 1114(b), unless a school program exempted from the laws or policies and this process can be used, if it includes the quality representation of parents of participating children. [Section 1116(c),3), 1114(b), and 1116(a)(2)(B)].

Parents will be invited and encouraged to join and serve as members of the School Advisory Council (SAC). Professional Development, and Parental Involvement, & Funding Allocation details of will be provided to parents at regular SAC meetings. The meetings will provide parents with information about the development and decision-making process of all Title One activities. Parents, staff, and students will complete a survey each year to assess the effectiveness of the Title One activities. Results will be evaluated and will be used to create parental activities for the following year.

Coordination and Integration

Pinewood Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].

Count	Program	Coordination
1	Students with disabilities (IDEA)	The supplemental educational support provided by the school will be discussed with parents during the development of the student IEP.
2	PreK-5	Teachers will hold two conferences a year and will hold parent meetings to discuss the progress of each child.

Annual Parent Meeting

Pinewood Elementary will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and duration	Evidence Based Research	Evaluation of Implementation and Effectiveness
Title 1 Annual Parent Meeting & Open House	Public Meeting PreK-5th Grade	Family Engagement	Flyers, Agendas, Sign-In Sheet

Flexible Parent Meetings

Pinewood Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Pinewood Elementary School meetings will accommodate the families' schedules. Our school holds SAC/SAP/PTA meetings to inform parents in a timely manner and to encourage them to become active members throughout the school community. By doing so, the parents are helping the school to review and revise the Parent and Family Engagement Plan. Also, school events are held during the school day and evenings. In addition, each grade level will hold a conference night for parents to attend the evening conferences.

Building Capacity

Pinewood Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and duration	Evidence Based Research	Evaluation of Implementation and Effectiveness
Academic Fair	Curriculum Coaches & Teachers	PK-5 parents will be trained on how to apply reading, math, and science strategies when working with their children.	Parent link Agenda Flyer Parent Feedback sheet
Literacy Night	Curriculum Coaches, Teachers, & Team Leaders	Parents will be trained to use various reading and math strategies at home to help students with the preparation of the test.	Parent link Agenda Flyer Parent Feedback sheet
Diversity & Inclusion Events	Curriculum Coaches, Teachers, & Team Leaders	Parents are working with their children(s) on a variety of scientific activities. Parents will also be able to see their projects on school campuses.	Parent link Agenda Flyer Parent Feedback sheet

Staff Training

Pinewood Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and duration	Evidence Based Research	Evaluation of Implementation and Effectiveness
Effective communication with Parents	Monthly Communication	Staff will be trained to communicate effectively and make connections with parents.	Agenda Sign-In Sheet Conference forms

Other Activities

Pinewood Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and

1116(e)(14)].

Communication

Pinewood Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

1. *Information on the programs under this Part [Section 1116(c)(4);*

2. *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*

3. *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*

4. *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

Pinewood Elementary School will provide information about the Title One Parent Program in a timely manner using various communication methods, such as newsletters, parent liaisons, school websites, Parent Links, and flyers. Academic programs, grade-level expectations, progress monitoring plans, and discipline plans will be shared throughout the school year. Pinewood will hold the annual Title One public meeting. Teachers will explain their goals in the class-level curriculum, the Title One program, and the opportunities for parent trainings. Parents will have the opportunity to ask questions to help them understand all the topics discussed at one of the Public Meetings. Standards and State assessment data will be shared along with the status of learning goals through the Public Meeting, school newsletter, and school website.

Accessibility

Pinewood Elementary will provide all opportunities for participation in engagement activities for all parents and family members (including parents and family members with limited English proficiency or disability or immigrant child families). Required information and reporting under section 1111 must be provided in a format and as limited as possible, in a language that parents may understand [Section 1116(f).]

Pinewood Elementary will provide The Parent and Family Engagement Plan (PFEP) in English, Spanish and Haitian Creole. Parents will receive a notification of the plan through the school newsletter, website, and distribution of the main office. To increase participation, all parent meeting correspondence will be created in English, Spanish and Haitian-Creole. As needed, the translators will be at parent meetings.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic

achievement *[Section 1116(d)].*

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

The school approved this plan on 3/20/25 and will be effective during the 2025-2026 school year. The school will make the plan available to all parents of children participating in the Program I, Part A of the program on or before September 26, 2025.

_____	3/20/2025
Signature of Principal	***Date***
Iliana Mejia	3/20/2025
_____	
SAC Chairperson	***Date***