



Tri-Valley Board of Education MINUTES

November 13, 2025 | 5:30 p.m. | Regular Meeting

Records Commission Meeting-5:20-5:21 p.m.

The Commission agreed to recommend to the entire Board of Education the requests for the disposal of records as requested by the Director of Operations & presented by the Treasurer.

BOARD MEMBERS:

Steve Barr, Betsy Brocklehurst, Andrea Collet, Luke Davis, Scott Ford

ROLL CALL:

ALL PRESENT

PRESENTATIONS:

MS Principal Mr. Hopkins-Recognized STEM teacher Mrs. West. Students showcased their STEM projects.

Director Of Special Ed. & Auxiliary Services, Mr. Woodard-Safety update.

Thank you to HS Assistant Principal, Mrs. Shirer, for her work on the school website.

PUBLIC COMMENT:

NONE

TREASURER'S REPORT:

Approve Minutes-Regular Meeting, October 9, 2025

Resolution#25-365

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the minutes from the Regular Meeting of October 9, 2025, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Financial Report-September 2025

Resolution#25-366

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the Financial Report for September 2025, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Substitute & Miscellaneous Pay Rates-2025-2026

Resolution#25-367

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the updated Substitute and Miscellaneous Pay Rates for the 2025-2026 school year, as presented, to be effective January 1, 2026. The update to the rates is due to an increase in Ohio's minimum wage and Scottie Kids Club pay rates. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Disposal of Records

Resolution #25-368

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the disposal of records requests as recommended and presented by the Records Commission. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Settlement Agreement & Release Providing Payment of STRS Refunds

Resolution#25-369

Motion was made by Mr. Barr, seconded by Mrs. Brocklehurst to approve the Settlement Agreement and Release providing for the payment of STRS refunds, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PERSONNEL REPORT:

ADMINISTRATIVE:

Approve Leave Requests-Administrative Staff

Resolution#25-370

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the leave request of *Danielle Richesson*, Assistant Director of Special Education, to begin on or about December 3, 2025 for 10 weeks. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

CERTIFIED:

Approve Certified Resignation-Paul Campbell

Resolution#25-371

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to accept the resignation of *Paul Campbell*, Language Arts Instructor at the Middle School, effective October 17, 2025. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Substitute Teacher-Bailee Shafer

Resolution#25-372

Motion was made by Mr. Davis, seconded by Mr. Barr to approve *Bailee Shafer* to serve as a substitute teacher in the district for the 2025-2026 school year, effective October 23, 2025. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Certified Contract-Bailee Shafer

Resolution#25-373

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to issue a one-year limited contract to *Bailee Shafer* as a Language Arts Instructor at the Middle School for the remainder of the 2025-2026 school year, pending verification of all license requirements, background checks and years of experience calculations. To begin October 27, 2025. Bachelor's. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Unpaid Leave Requests-Certified Staff

Resolution#25-374

Motion was made by Mr. Ford, seconded by Mr. Davis to approve the unpaid leave requests for the following certified staff:

- a. *Danielle King*, Teacher at the HS, 1 day, Oct. 29, 2025.
- b. *Amber Staker*, Teacher at Frazeyburg Elem., 30 days, Oct. 29-Nov. 25 & Dec. 1-12, 2025.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

CLASSIFIED:

Accept Classified Resignation-Alyssa Shaneman-Asst. Cook

Resolution#25-375

Motion was made by Mr. Davis, seconded by Mr. Barr to accept the resignation request of *Alyssa Shaneman* as an Assistant Cook (2.0 hrs.) at Adamsville Elementary school effective October 28, 2025.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Alyssa Shaneman-Special Ed. Assistant

Resolution#25-376

Motion was made by Mr. Davis, seconded by Dr. Collet to issue a one-year limited contract to *Alyssa Shaneman* as a part-time Special Education Assistant (5.5 hrs.) at Adamsville Elementary for the remainder of the 2025-2026 school year, pending verification of all license requirements, background checks and years of experience calculations. To begin October 29, 2025. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Issue Classified Contract-Terry Green

Resolution#25-377

Motion was made by Mr. Davis, seconded by Mr. Barr to issue a one-year limited contract to *Terry Green* as a full-time Assistant Custodian at the Middle School for the remainder of the 2025-2026 school year, pending verification of all license requirements, background checks and years of experience calculations. To begin November 17, 2025. Step 0. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Unpaid Leave Requests-Classified Staff

Resolution#25-378

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the unpaid leave requests for the following classified staff:

- a. *Amy Hankinson*, Spec. Ed. Asst. at the HS, 1 day, October 23, 2025.
- b. *Amy Jacoby*, Spec. Ed. Asst. at Dresden Elem., 1 day, Oct. 20, 2025.
- c. *Nikki Matchett*, Spec. Ed. Asst. at the MS, 1 day, Nov. 6, 2025.
- d. *Jamie McClintock*, Asst. Custodian at Frazeyburg Elem., 1 day, Oct. 15, 2025.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

SUPPLEMENTAL:

Accept Supplemental Resignation-Bailey Binkley

Resolution#25-379

Motion was made by Mr. Davis, seconded by Mr. Barr to accept the supplemental resignation of *Bailey Binkley* as 8th Grade Girls Basketball Coach for the 2025–2026 sports season, effective October 21, 2025. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Winter Coaches-Cheerleading

Resolution#25-380

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the following *Cheerleading* coaches for the 2025-2026 winter sports season:

8th Grade Coach - Hillary Martin

MS Volunteer Asst.- Lanae Middleton

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Winter Coach-Girls Basketball

Resolution#25-381

Motion was made by Mr. Barr, seconded by Mrs. Brocklehurst to approve the following *Girls Basketball* coach for the 2025-2026 sports season:

8th Grade Coach - Breanna Garber

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Winter Coach-Gymnastics

Resolution#25-382

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the following *Gymnastics* coach for the 2025-2026 sports season:

Volunteer Assistant – Beth Braddock

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Stipend-Resident Educator Mentor

Resolution#25-383

Motion was made by Mr. Davis, seconded by Dr. Collet to approve the *Resident Educator Mentor* stipend for the 2025-2026 school year in the amount of \$750.00 per educator mentored.

Mentor:

Kendra Roberts

Resident Educator:

Bailee Shafer

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

SUPERINTENDENT'S REPORT:

Approve All Professional Leave Requests

Resolution#25-384

Motion was made by Dr. Collet, seconded by Mr. Davis to approve all professional leave requests as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Muskingum Valley Educational Service Center Tutoring Agreement

Resolution#25-385

Motion was made by Mr. Davis, seconded by Mr. Barr to approve the Muskingum Valley Educational Service Center (MVESC) agreement to provide tutoring services for the period of July 1, 2025, through June 30, 2026, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Amend Overnight Dates-Swim

Resolution#25-386

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to amend the date of the overnight trip for the High School Swim Team to participate in the Northwest Ohio Classic at Bowling Green State University from December 5–6, 2025, to December 19–20, 2025. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve School Nutrition Standards Report

Resolution#25-387

Motion was made by Mr. Barr, seconded by Mr. Davis to approve the annual nutrition standards compliance report, as presented. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Dates For 8th Grade Washington D.C. Trip-May 13-16, 2026

Resolution#25-388

Motion was made by Mrs. Brocklehurst, seconded by Mr. Davis to approve May 13-16, 2026 as the dates for the 8th grade class to travel to Washington D.C. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Approve Pepple & Waggoner Policy Revisions

Resolution#25-389

Motion was made by Mr. Davis, seconded by Mr. Ford to approve the following policies as presented by Pepple & Waggoner, Ltd.:

<u>Policy #</u>		<u>Policy Name</u>
6.08		Student Absences and Excuses
6.19		Code of Student Conduct
6.57	<i>New</i>	Immunization
7.04		Promotion, Placement, and Retention
7.12		Home Education
7.17		Extracurricular Activities
7.37		Released Time for Religious Instruction
8.00		Budget Planning and Appropriations Measures
8.07		Purchases

8.22

Inventory and Disposition of Equipment and Unused Supplies
Obtained with Federal Awards

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

Accept Donations

Resolution#25-390

Motion was made by Mr. Davis, seconded by Mr. Barr to accept the following donations:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>	<u>Purpose:</u>
Adamsville PTO	Adamsville Elem.	\$750.00	Rope Warrior school assembly
Frazeyburg PTO	Frazeyburg Elem.	\$189.68	Reading tool boxes
Nashport PTO	Nashport Elem.	\$331.94	Reading tool boxes
Dresden PTO	Dresden Elem.	\$284.52	Reading tool boxes
Dresden PTO	Dresden Elem.	\$ 90.00	Camp OH expenses
Dresden PTO	Dresden Elem.	\$852.81	AR Rewards-Inflatables
Dresden PTO	Dresden Elem.	\$356.59	Gym class equipment
Dresden PTO	Dresden Elem.	\$ 89.69	Art class supplies
Fred & Kay Graham	TV School District	\$ 50.00	Kenneth Sholes Memorial

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

ADDENDUM ITEMS:

SUPERINTENDENT'S REPORT:

Agree to Partner with Licking Valley School District to Transport Two Swimmers

Resolution#25-391

Motion was made by Mr. Davis, seconded by Mrs. Brocklehurst to approve the following: whereas the Licking Valley School District does not provide transportation to students who participate as individuals in the sport of swimming, the Tri-Valley Board of Education agrees to partner with the Licking Valley School District to transport two students by school bus to and from all swim competitions during the 2025-26 school year. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

EXECUTIVE SESSION

Resolution#25-392

Motion was made by Mr. Davis, seconded by Mr. Barr to enter into *Executive Session* regarding the employment of an employee.

Time entered into Executive Session: 6:23 p.m.

Time Executive Session Ended: 8:12 p.m.

Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

ADJOURNMENT:

Resolution#25-393

Motion was made by Mr. Davis, seconded by Dr. Collet to adjourn the meeting at 8:13 p.m. Roll call: Mr. Barr, yes; Mrs. Brocklehurst, yes; Dr. Collet, yes; Mr. Davis, yes; Mr. Ford, yes. Motion carried.

PRESIDENT

TREASURER

The next regular meeting will be held Thursday, December 11, 2025 at 5:30 p.m.