



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, October 17, 2025

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, and Larry Kennedy

BOARD MEMBERS ABSENT

Farrah Nickerson

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry, Kelly Callahan and Lauren Chavez

PUBLIC

none

These minutes were approved on 11/21/2025

By a vote of 10 yes 0 no 1 absent 0 abstained

Larry Kennedy President
Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for October 17, 2025 at 2:03 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers (via Zoom), Roland Dewing, Laura Kohr, and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy requested to approve the agenda. Mike Romo made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from September 26, 2025 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the September 26, 2025 Special Meeting. Mike Romo made a motion to approve the minutes. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that they have flown approximately 84.8 hours in Hotel Kilo and approximately 35 hours in Addison. Both planes 50 hours are due so that is being scheduled. Addison has a small issue with the window that will be addressed at that time.

Classes are going well. Three students are close to being ready to solo. Drones class students are practicing for the FAA exam and the goal is to increase the number of students who earn their drones license this year. Air Traffic Control internship was

scheduled but on hold due to government shutdown. No new information on the display plane. Doc and Eric, the balloon instructor, are working with Eclipse to request the logo design from the display plane to be able to make new vinyl for Hotel Kilo and Addison.

Reviewed expenses. The second hangar is now going in the school's name that is housing Addison.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented current enrollment is 317 on the information packet, but one student ended up not disenrolling from the other school and stayed so our 40 day count was 316. 98.7% of the goal of 320 students. Discussion around next year and having 6th grade do a delayed start in Edgenuity since they come every day to help with the transition into middle school and hopefully help all of the initial students enroll, stay at the school.

Reviewed Imagine Learning grades from Academics by Enrollment. The question was asked if this can be broken down by grade level to support the students at each grade. Yes, we can break it down by grade level.

Continue to work on our focus of retention of students. The Adopt-a-Kid program seems to be making a difference and students are doing better than in previous years.

Alex Carothers enters the meeting in person at 2:17 PM.

There will be a small graduating class this year.

Flag football has begun and the kids are loving the game and new field. Balloons and Bagels was a success.

November 7th from 4:00-6:00, we will be hosting a Field Dedication Ceremony. We are inviting PEC members, legislators and special guests to attend and help us with ribbon cutting ceremony. Governing Council member made the comment that they attended the basketball games last week and was pleased with how these have become such well attended community events. CAPs was there to present the colors. CAPS is up to about 30 members and many more students from Albuquerque Aviation Academy.

V. New Business Matters

A. PSCOC Facilities Master Plan Application *

Amanda Catanzaro presented the application that would provide some funding to help the school create a new and updated Facilities Master Plan. The application was sent to the school with a very quick turn around so we asked Larry Kennedy to sign and then we could bring it to the board. If board decides to not approve, we will not accept the funding/grant from the program and will funds will come from operational.

Larry Kennedy asked for a motion to approve the FY26 Facilities Master Plan Funding Assistance Application. Alex Carothers made a motion to approve. Roland Dewing seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. PEC Indicators of Success Survey

Larry Kennedy and Kelly Callahan lead a discussion regarding the questions being asked and if the Governing Council wanted to complete this voluntary survey this year. A school could have the chance to get \$10,000 for supporting any indicators that are rated as 1, 2 or 3 if none were 1 and 2. This is not an action item and will be considered for the agenda for next meeting. No due date was found in the communication regarding the survey.

C. Upcoming CSD Site Visit January 13, 2026

Bridget Barrett shared the date so that GC members could put it on their calendars. The CSD will request to speak to at least a few GC members as part of the site visit.

D. Clean Channel Billboards

Amanda Catanzaro shared the information regarding our new advertising initiative with digital billboards around the Albuquerque area. This feel just below the \$20,000 threshold for notification, but wanted the GC to know that the school is working hard on student recruitment.

E. Disposal List 10-17-25 *

Amanda Catanzaro shared the latest disposal list. The goal is to clear out the classroom that is being used to store a lot of old equipment so that we can open it for use as a classroom next semester.

Larry Kennedy asked for a motion to approve the Disposal List 10-17-2025. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

Kelly Callahan will continue the discussion regarding the Indicators of Success Survey vs what our GC is already using.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the meeting and reviewed the financial statements through September 2025. The school is in good financial standing. Expenditures exceeded revenue by about \$8200 but that continues to be expected at the beginning of the school year when one time payments are being made.

1st Quarter Actuals and Cash Report has been submitted to PED.

Discussion around membership and the potential loss of approximately \$40,000-\$43,000 based on the 40 days membership of 316 vs budgeted of 320, but if there is any increase in the final unit value, that could easily offset any loss from enrollment.

Reviewed abnormal transactions that are not reoccurring on the bank statement.

B. Voucher Approvals for September 2025 *

Sean Fry presented the September Vouchers and the Finance Committee can support the approval of the September Voucher Approvals.

Larry Kennedy asked for a motion to approve the bank vouchers for September 2025. Mike Romo made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation for September 2025 *

Sean Fry presented the September Bank Reconciliation and the Finance Committee can support the approval of the September Bank Reconciliations.

Larry Kennedy asked for a motion to approve the Bank Reconciliations for September 2025. Mike Romo made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

F. BAR 2526-11000-0004-T

Sean Fry presented the transfer BAR that is moving funds from planned carryover to the 2100, 2300 functions to cover increase in advertising and social worker costs.

Larry Kennedy asked for a motion to approve BAR 2526-11000-0004-T. Mike Romo made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

Next Governing Council meeting is scheduled for November 21, 2025. Laura Kohr cannot attend the next meeting.

November 7, 2025 is the Field Dedication Ceremony.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve; all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on October 17, 2025 at 3:09 PM.