

# Lunch Advisory Board Meeting Minutes

April 4, 2025

## Meeting Notes

### Members:

|                                                         |                                     |
|---------------------------------------------------------|-------------------------------------|
| Kai Byrd (Superintendent)                               | Ryan Amarou (Grade 3 Student)       |
| Tom Reed-Swale (Principal)                              | Silvia Bartels (Grade 6 Student)    |
| Donna Ricciardi (Food Service Coordinator)              | Nathan Bukowski (Grade 5 Student)   |
| Peter Ferrara (Chartwells, Director of Dining Services) | Ashling Cleveland (Grade 6 Student) |
| Caitlin Bruni (School Nurse)                            | Nash Dittman (Grade 5 Student)      |
| Andrea Hubbard (Curriculum Coach)                       | William Fournier (Grade 5 Student)  |
| Teri Brunelli (Office Assistant, BOE)                   | Erik Youngberg (Grade 5 Student)    |
| Noor Ajjan (Parent)                                     |                                     |
| Christine Youngberg (Parent)                            |                                     |

**Attending:** Kai Byrd, Tom Reed-Swale (joined at 8:04am), Peter Ferrara, Teri Brunelli, Christine Youngberg

**Absent:** Donna Ricciardi, Caitlin Bruni, Andrea Hubbard, Noor Ajjan, (Mrs. Byrd, Ms. Ricciardi, Mrs. Brunelli and Mr. Ferrara met with the students separately on March 31, 2025.)

**Visitors:** None

### Call to Order

1. Mrs. Brunelli called the meeting to order at 8:01 a.m. via Google Meet.

### Approval of Minutes

1. No quorum. Tabled until next meeting.

## Agenda

### 1. BCS Food Service Program Update

- Mr. Ferrara provided an update on the BCS Food Service Program. We have a change in leadership in the kitchen. Kristina Z started on March 31, 2025. New items added to the menu in April.
- Mrs. Youngberg stated that her children enjoyed the new baked ravioli on the menu and the taste test was a big hit with the kids.
- Mrs. Brunelli shared that there will be another taste test this month.

### 2. Student Focus Group

- Mrs. Byrd and Mrs. Brunelli provided a summary of the discussions they had during the student focus group meeting.
  - Students shared what is going well in the cafeteria.
  - Students shared what they believe can be improved.

## Future agenda items

- Approval of the December 6, 2024 and April 4, 2025 minutes
- BCS Food Service Program Update
- Student Focus Group Update

**Adjournment** Meeting adjourned at 8:05 a.m.

**Next meeting: TBD**