Lunch Advisory Board Meeting Minutes

December 6, 2024

Meeting Notes

Members:

Kai Byrd (Superintendent)	Rayan Amarou (Grade 3 Student)
Tom Reed-Swale (Principal)	Silvia Bartels (Grade 6 Student)
Donna Ricciardi (Food Service Coordinator)	Nathan Bukowski (Grade 5 Student)
Peter Ferrara (Chartwells, Director of Dining Services)	Ashling Cleveland (Grade 6 Student)
Caitlin Bruni (School Nurse)	Nash Dittman (Grade 5 Student)
Andrea Hubbard (Curriculum Coach)	William Fournier (Grade 5 Student)
Teri Brunelli (Office Assistant, BOE)	Erik Youngberg (Grade 5 Student)
Noor Ajjan (Parent)	
Christine Youngberg (Parent)	

Approved

Attending: Kai Byrd, Tom Reed-Swale, Donna Ricciardi, Peter Ferrara, Teri Brunelli, Andrea Hubbard, Noor Ajjan, Christine Youngberg

Absent: Caitlin Bruni, (Mrs. Byrd, Ms. Ricciardi, Mrs. Brunelli and Mr. Ferrara met with the students separately on November 27, 2024.)

Visitors: None

Call to Order

1. Ms. Ricciardi called the meeting to order at 8:04 a.m. via Google Meet.

Approval of Minutes

1. **Motion** by Byrd, seconded by Reed-Swale, to approve the February 27, 2024 meeting minutes as presented. *The motion carries 8 yes, 0 abstain.*

Agenda

1. **<u>BCS Food Service Program Update</u>**
    - Mr. Ferrara provided an update on the BCS Food Service Program, highlighting that the school year is off to a great start. K students had very little participation in the beginning of the year but participation is improving.
    - Ms. Ricciardi stated the cost of each lunch has stayed the same. No price increase in a couple years.
    - Mr. Reed-Swale shared that a 3rd lunch aide was hired and the cafeteria is now fully staffed.

2. **<u>Student Focus Group</u>**
    - Ms. Ricciardi, Mrs. Byrd and Mrs. Brunelli provided a summary of the discussions had during the student focus group meeting.
        - Students shared what is going well in the cafeteria.
        - Students shared what they believe can be improved.

Future agenda items

- Approval of the December 6, 2024 minutes
- BCS Food Service Program Update
- Student Focus Group Update

Adjournment

Meeting adjourned at 8:14 a.m.

Next meeting: April 4, 2025

Approved