

San Ysidro School District Governing Board

AGENDA WITH BOARD MEETING MATERIALS

Thursday,
September 4, 2025
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio recorded. The public may view the meeting by visiting:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit: <https://www.sysdschools.org/Page/286>. Filter by **Year**, **Month**, and/or **Meeting Type**, then click **Submit**. All available resources matching your search criteria will be displayed.

**Vista Del Mar Middle School
Auditorium
4885 Del Sol Blvd
San Diego, CA 92154**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, SEPTEMBER 4, 2025
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, September 4, 2025, to conduct its business meeting at **Vista Del Mar Middle School - Auditorium: 4885 Del Sol Blvd, San Diego, CA 92154**. This meeting will be audio recorded. The public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so on the left or right side of the public seating area. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Zenaida Rosario, Board President
Mr. Antonio Martinez, Board Vice President
Mrs. Irene Lopez, Board Clerk
Mr. Martin Arias, Board Member
Mrs. Kenia Peraza, Board Member

3. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first acknowledged by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Zenaida Rosario, Board President

Mr. Antonio Martinez, Board Vice President

Mrs. Irene Lopez, Board Clerk

Mr. Martin Arias, Board Member

Mrs. Kenia Peraza, Board Member

8. FLAG SALUTE

9. BOARD RECOGNITION/DISTINGUISHED CHAMPIONS (Inzunza)

9.1 Vista Del Mar Middle School - Student and Staff Recognitions - Presented by Vista Del Mar Middle School Principal Matthew Bandy

- **Students recognized for achieving a perfect score on the math portion of the CAASPP test last school year:**
 - Nicholas Gonzalez, Andres Moreno, Julian Sanabria, Jeremiah Villarruel
- **Staff being recognized for outstanding performance and dedication to the students:**
 - Carlos Gomez Mendez (Campus Security)
 - Thanisha Grijalva (Administrative Clerk I)
 - Jose Herrera (7th/8th PE/Enrichment Teacher)

9.2 District & School Secretaries and Clerks - Presented by Assistant Superintendent of Educational Services and Pupil Services, Manuel Bojorquez & Director of Human Resources Efrain Burciaga

- **Educational Services Department:** Elizabeth Originales (Administrative Secretary III) and Marta Rodriguez de Torres (Administrative Secretary II)
- **Pupil Services Department:** Guadalupe Barrera (Administrative Secretary III) and Irene E. Lopez (Administrative Secretary I)
- **Special Education Department:** Rocio Alvarado (Administrative Secretary III)
- **Human Resources Department:** Sara Almeida (Administrative Secretary I)
- **MOTF Department:** Lorena Vega (Administrative Secretary III)
- **Business Services Department:** Patricia Caro (Executive Secretary II)
- **Child Development Center:** Vivian Villanueva (Administrative Secretary II) and Claritza Limon (Administrative Clerk I) (CDC/Willow)
- **La Mirada Elementary:** Jorge Cervantes (School Administrative Assistant) and Jovana Montes (Administrative Clerk I)
- **Ocean View Hills Elementary:** Elizabeth Moreno (School Administrative Assistant), Juana Murillo (Administrative Clerk I), and Guillermina Rodriguez (Administrative Clerk I)
- **Smythe Elementary:** Sylvia Lugo (School Administrative Assistant) and Thelma Valenzuela (Administrative Clerk I)
- **Sunset Elementary:** Maria Elena Hernandez (School Administrative Assistant) and Laisha Gastelum (Administrative Clerk I)
- **Willow Elementary:** Erika Aviles (School Administrative Assistant), Maricela Talamantes (Administrative Clerk I), and Claritza Limon (Administrative Clerk I) (CDC/Willow)
- **San Ysidro Middle:** Maria Gomez (School Administrative Assistant) and Anais Beas (Administrative Clerk I)
- **Vista Del Mar Middle:** Cristina D'Oleire (School Administrative Assistant) and Thanisha Grijalva (Administrative Clerk I)

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for non-agenda comments and five (5) minutes for district labor organizations.

Approach the lectern and give your name.

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available to view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

- 12.1 Beyer Educational Community Resource Center Update - Presented by Assistant Superintendent of Administrative Leadership, School Support and Safety Dr. Jose Iniguez
- 12.2 2024-2025 Unaudited Actuals - Presented by Chief Business Official Marilyn Adrianzen

13. GENERAL ADMINISTRATION

13.1 MINUTES (Potter)

Approve the minutes of the Regular Board Meeting of July 10, 2025.

Motion: _____ Second: _____ Vote: _____

13.2 RESOLUTION NO. 25/26-0016 - NATIONAL HISPANIC HERITAGE MONTH (Bojorquez)

Adopt Resolution No. 25/26-0016 designating September 2025 as National Hispanic Heritage Month in the San Ysidro School District.

Motion: _____ Second: _____ Vote: _____

13.3 RESOLUTION 25/26-0013 TO SUPPORT RED RIBBON WEEK, OCTOBER 23–31, 2025: “LIFE IS A PUZZLE, SOLVE IT DRUG FREE” (Bojorquez)

Approve Resolution No. 25/26-0013 to support the activities during the Red Ribbon week on October 23-31, 2025, with expenditures at the cost of \$1,600.00 for bracelets from the General fund.

Motion: _____ Second: _____ Vote: _____

13.4 NOMINATIONS - CSBA DIRECTORS-AT-LARGE AFRICAN AMERICAN AND AMERICAN INDIAN (Potter)

Accept nominations for the CSBA Director-at-Large African American and Asian American.

Motion: _____ Second: _____ Vote: _____

13.5 UNAUDITED ACTUALS FINANCIAL REPORT FOR FISCAL YEAR 2024-2025 (Adrianzen)

Approve the Unaudited Actuals Financial Report for fiscal year 2024-2025.

Motion: _____ Second: _____ Vote: _____

13.6 EDUCATION PROTECTION ACCOUNT EXPENDITURE REPORT FOR FISCAL YEAR 2024-2025 (Adrianzen)

Information Only.

13.7 RESOLUTION NO. 25/26-0014 ADOPTING THE “GANN” LIMIT (Adrianzen)

Approve Resolution No. 25/26-0014 adopting the Appropriation Limit (Gann Limit) for 2024-25 and 2025-26 Estimated Appropriations Limitation.

Motion: _____ Second: _____ Vote: _____

13.8 RESOLUTION NO. 25/26-0015 ACCOUNTING FOR COMPENSATED ABSENCES IN ACCORDANCE WITH GASB STATEMENT NO. 101 (Adrianzen)

Approve/Adopt Resolution No. 25/26-0015 Retroactively for fiscal year 2024-25.

Motion: _____ Second: _____ Vote: _____

13.9 RESOLUTION NO. 25/26-0017 DESIGNATING AUTHORIZED AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS (Adrianzen)

Approve Resolutions No. 25/26-0017 designating Mr. Matthew Bandy as an authorized agent to the Associated Student Body (ASB) Account for fiscal year 2025-2026.

Motion: _____ Second: _____ Vote: _____

13.10 OPEN ANNUAL PUBLIC HEARING REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND WILLIAMS SETTLEMENT LEGISLATION (Bojorquez)

Open the annual public hearing regarding the sufficiency of Instructional Materials and Williams Settlement Legislation for the 2025-2026 fiscal year.

Motion: _____ Second: _____ Vote: _____

13.11 CLOSE ANNUAL PUBLIC HEARING REGARDING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND WILLIAMS SETTLEMENT LEGISLATION (Bojorquez)

Close the annual public hearing regarding the sufficiency of Instructional Materials and Williams Settlement Legislation for the 2025-2026 fiscal year.

Motion: _____ Second: _____ Vote: _____

13.12 RESOLUTION 25/26-0012 DETERMINING THE SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR FISCAL YEAR 2025-2026 (Bojorquez)

Adopt Resolution No. 25/26-0012, determining the sufficiency of Instructional Materials for fiscal year 2025-2026.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED**EMPLOYMENT** (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 14A.1** Bus Aide
a. Maria Armanda Elias Rubio, Transportation
- 14A.2** Instructional Aide Special Education
a. Daniel Hernandez, TBD
- 14A.3** Instructional Health Care Assistant
a. Ana Karen Fernandez, Willow

14B. PERSONNEL – CERTIFICATED**RECRUITMENT** (Burciaga)

- 14B.1** Approve/Ratify to establish recruitment for the following as recommended by staff:
a. Temporary Preschool Permit Teacher

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 14B.2** Language, Speech, & Hearing Specialist
a. Lilian Ngo, Sunset
- 14B.3** Resource Specialist
a. Ana Guzman, Special Education
- 14B.4** Special Day Class Teacher
a. Cecilia Jimenez Lopez, Willow
- 14B.5** Temporary Head Start Preschool Permit Teacher
a. Yadira Martinez, Child Development Center
- 14B.6** Temporary Preschool Permit Teacher
a. Laura Lizardi, Child Development Center

14C. CURRICULUM & INSTRUCTION**14C.1** [EDUCATIONAL FIELD TRIPS FOR SCHOOL YEAR 2025-26](#) (Bojorquez)

Approve the educational field trips to different destinations for students in grades Transitional Kindergarten to Eighth from all schools during the 2025-26 school year. Student fees and transportation services will be covered by Fundraising, Donations, Museum Grants and Title IV Fund as needed.

14C.2 [LICENSE AGREEMENT WITH CURRICULUM ASSOCIATES](#) (Bojorquez/Ramos)

Approve the license agreement with Curriculum Associates for the district-wide implementation of the i-Ready Program during the 2025-26 school year, at the total cost of \$59,817.60 from Title I Fund.

14D. BUSINESS**14D.1** [PURCHASING REPORT](#) (Adrianzen)

Approve/Ratify the purchase orders processed by the District during the month of August 2025.

14D.2 [EXPENDITURE REPORT](#) (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of August 2025

- 14D.3 ACCEPTANCE OF DONATIONS** (Adrianzen)
Accept donations and grants valued at \$19,755.96 to help support and enrich our educational programs.
- 14D.4 AGREEMENT WITH BORDERLAN CYBERSECURITY** (Adrianzen/Lewis)
Approve the agreement with BorderLAN Cybersecurity for the FortiGate FortiCare Support Services for 2025-26 at a cost of \$24,850.00 from the General fund.
- 14D.5 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR INDUCTION SERVICES** (Burciaga)
Approve the agreement with San Diego County Superintendent of Schools to provide Induction Services for fiscal years 2025-2028; the cost implications will be paid from the Title II funds.
- 14D.6 GRANT AWARD FOR THE EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM** (Bojorquez/Medina)
Accept the Grant Award for the Education for Homeless Children and Youth Program (EHCY) for fiscal year 2025-2026 in the amount of \$78,086.85.
- 14D.7 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACTS WITH SPECIALIZED EDUCATION OF CALIFORNIA, INC., THAT OWNS AND OPERATES SIERRA SCHOOL OF SAN DIEGO** (Bojorquez/Colom)
Approve/Ratify the San Diego County Nonpublic Master Contracts with Specialized Education of California, Inc., that owns and operates Sierra School of San Diego for school year 2025-2026 to provide individualized education for students with exceptional needs. Cost implications of \$46,590.64 will be paid from the Special Education Fund.
- 14D.8 THIRD-PARTY DATA USE AGREEMENT WITH CARELON BEHAVIOR HEALTH, INC.** (Bojorquez)
Approve the Third-Party Data Use Agreement with Carelon Behavioral Health, Inc. and Care Solace, Inc. for the services related to the Children and Youth Behavioral Health Initiative.
- 14D.9 AGREEMENT WITH GOLD STAR FOODS** (Iniguez)
Approve the agreement with Gold Star Foods to provide frozen/refrigerated food commodities during the 2025-26 school year to the District's Nutrition Services Department through the existing "piggyback" agreement between Gold Star Foods and another school district's RFP.
- 14D.10 AMENDMENT NO. 1 TO THE COLBI TECHNOLOGIES, INC. AGREEMENT FOR FACILITIES PROGRAM AND PROJECT MANAGEMENT SERVICES** (Iniguez)
Approve/Ratify Amendment No. 1 to amend the hourly rates included in the Professional Services Agreement with COLBI Technologies, Inc., for Program and Project Management support services for the District's Facilities Program for the 2025-2026 fiscal year.
- 14D.11 AMENDMENT NO. 1 TO THE AGREEMENT WITH BARNHART-REESE CONSTRUCTION, INC. FOR THE COMMUNITY EDUCATIONAL RESOURCE CENTER AT BEYER PROJECT** (Iniguez)
Approve Amendment No. 1 to the Barnhart-Reese Construction, Inc. agreement in the amount of \$8,154,841.00 from the General Obligation Bond Measure T Funds for the Community Educational Resource Center at Beyer Project.

- 14D.12 AGREEMENT WITH MA ENGINEERS, INC. FOR COMMISSIONING AGENT SERVICES FOR THE COMMUNITY EDUCATIONAL RESOURCE CENTER AT BEYER** (Iniguez)
Approve the agreement with MA Engineers, Inc., for Commissioning Agent Services for a Not-to-Exceed amount of \$26,000.00 and an Owner-controlled contingency of \$1,300.00 for a total of \$27,300.00 from General Obligation Bond Measure T funds for the Community Educational Resource Center at Beyer project.
- 14D.13 AGREEMENT WITH MA ENGINEERS, INC. FOR COMMISSIONING AGENT SERVICES FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT** (Iniguez)
Approve the agreement with MA Engineers, Inc., for Commissioning Agent Services for a Not-to-Exceed amount of \$44,500.00 and an Owner-controlled contingency of \$2,000.00 for a total of \$46,500.00 from General Obligation Bond Measure U funds for the San Ysidro Middle School Revitalization project.
- 14D.14 AMENDMENT NO. 3 AND WORK AUTHORIZATION NO. 4 TO MASTER AGREEMENT WITH PLACEWORKS** (Iniguez)
Approve the Amendment and Work Authorization with Placeworks to provide additional soil sampling in an amount not to exceed \$14,508.00 from the General Obligation Bond Measure T Funds for the Beyer Educational Community Center Project.
- 14D.15 CUPCCAA AGREEMENT WITH SOUTH BAY FENCE FOR PEDESTRIAN GATE AT SUNSET ELEMENTARY** (Iniguez)
Approve the CUPCCAA Agreement with South Bay Fence Services to install a pedestrian gate in the Sunset staff parking lot at a cost of \$14,445.00 from the General- Maintenance fund.
- 14D.16 CUPCCAA AGREEMENT WITH SOUTH BAY FENCE FOR PERIMETER FENCE ADJACENT TO THE CHILD DEVELOPMENT CENTER** (Iniguez)
Approve the CUPCCAA Agreement to South Bay Fence Services to install a fence around the perimeter of the District Property adjacent to the CDC for \$13,635.00 from the General- Maintenance fund.
- 14D.17 CUPCCAA AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES** (Iniguez)
Approve the CUPCCAA Agreement with Brightview Landscape Services to repair the irrigation system at Willow Elementary School for \$26,717.27 from the General - Maintenance Fund.
- 14D.18 CUPCCAA AGREEMENT WITH BRIGHTVIEW LANDSCAPE SERVICES** (Iniguez)
Approve the CUPCCAA Agreement with Brightview Landscape Services to repair landscaping and grounds at Willow Elementary School in the amount of \$13,282.82 from the General - Maintenance fund.
- 14D.19 AGREEMENT WITH RAPTOR TECHNOLOGIES, LLC** (Iniguez)
Approve/Ratify the agreement with Raptor Technologies, LLC to provide Visitor Management Systems for eight school sites during 2025-26 at an initial cost of 16,926.34 with recurring annual costs for license renewals in the amount of \$5,982.00 to be paid from the General fund.

15. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.