

Foothill Middle School  
School Site Council  
Meeting Agenda  
October 15th, 2025  
Location: [Google Meet](#)  
Meeting Time: 3:30pm

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Meeting Called to Order: 3:33pm

Member Roll Call: All present except Sarah Rhodes. 11/12 present.

Review purpose of School Site Council: The purpose of SSC is to Develop and approve the SPSA, annually review and modify the SPSA, to collaborate with Advisory groups like ELAC and PAC, and lastly to encourage parent, family, and community involvement.

Public Comment: None

Old Business: None

New Business

1. Welcome of New SSC Members
2. SSC Annual Training and Annual Review of Uniform Complaint Policy and Procedures (UCP) as well as review of SPSA goals and data.
  - a. [Share Training Slide Deck](#)
  - b. Crystal noted that students are not required to attend SSC, however, she likes to make sure that 3 students are on SSC each year to get their input.
  - c. Next month we will receive the budget (SPSA) and evaluate effectiveness at the next meeting.
  - d. Minutes will be posted as a draft on the website and then we will vote on the minutes of the next meeting.
  - e. Reviewed SPSA goals.
  - f. No questions on the slide deck.
3. Vote on Roles- Action Item:
  - a. Kim Briones made a motion to start the voting process.
    - i. Mary Phalon seconded the motion.
  - b. Crystal Stull volunteered to be the Chairperson.
    - i. Mary Phalon seconded the motion.
    - ii. 11 votes for yes.
  - c. Kim Broines volunteered to be the Vice Chairperson.
    - i. Crystal seconded the motion.
    - ii. 11 votes for yes.
  - d. Lex Lopez volunteered to be the Secretary.
    - i. Crystal Seconded the motion.

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- ii. 11 votes for yes
  - e. Mary Phalon volunteered to be the Parliamentarian.
    - i. Crystal Stull seconded the motion.
    - ii. 11 votes for yes.
  - f. Positions filled and voting completed at 3:50pm.
- 4. Review and approval of addition of MDUSD Instructional Continuity Plan (ICP) to approved 2025 Comprehensive School Safety Plan. (Action) [Instructional Continuity Plan](#)
  - a. A new plan provided by the District for emergencies needs to be added to last school year's (2024-2025 school year) safety plan.
  - b. Mary Phalon motioned to approve this.
    - i. Eric Snow seconded the motion.
    - ii. 11 votes for yes.
- 5. Next meeting we will dive deep into the SPSA. Documents will be provided prior to the meeting for members to read.
- 6. Crystal Stull motioned to adjourn the meeting.
  - a. Lex Lopez seconded the motion.
  - b. 11 votes for yes.