



# Board of Directors' Meeting

December 01, 2025

General Session 6:00 p.m. – 7:30 p.m.

- I. **Preliminary**
  - a. Welcome to Visitors
  - b. Pledge of Allegiance
  - c. Director's [Role Call](#)
  - d. Reading of [Team Norms](#)
  - e. Approval of Last Meeting Minutes
    - i. [November 3, 2025](#)
  - f. Approval of Tonight's Agenda
- II. **Committee Reports**
  - a. **Board Development**
    - i. Parent Survey
      - a) Second Reading
      - b) Parent Letter
    - ii. Town Hall Communication Plan
  - b. **Finance Team**
    - i. Financial Reports
    - ii. Meeting [Report](#)
  - c. **RDC**
    - i. Charter Second Reading Update:  
Aligning with Bylaws
    - ii. Run for Funds Update
  - d. **Growth Feasibility**
    - i. [Report](#)
  - e. **Personnel**
    - i. [Report](#)
  - f. **School Accountability**
    - i. Next Meeting December 4, 2025
- III. **Administrator's Report**
- IV. **Public Comment**

*(Comments will be given 2 minutes each)*
- V. **Discussion Items/New Business**
  - a. **Open Items**
- VI. **For the good of the cause**
- VII. **Adjournment of General Session**

Next Meeting Date:

**GENERAL SESSION**

**Monday, January 12, 2026**

## Executive Session

*\*All visitors will be dismissed*

**Executive Session pursuant to C.R.S. § 24-6-402(4)(f) to discuss:**

A confidential matter related to a Personnel matter related to an employee's anticipated retirement, transition planning, role impact, and succession options

## Team Norms

~ AACCS Board of Directors ~



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- We all commit to having integrity before, during and after meetings.
  - We commit to listening, hearing and respecting each person's point of view.
  - We commit to coming prepared, being engaged and professional in all our meetings.
  - We will all fulfill our commitments and obligations.
  - We will review our norms every meeting and evaluate ourselves twice a year.

*Created March 2014*

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*A team is a group of people working interdependently to achieve a common goal for which members are mutually accountable.*



# Board of Directors' Meeting November 3, 2025

Meeting called to order at 6:00 pm

- I. Preliminary
  - a. No Visitors
  - b. Roll Call for Directors and Administration
    - i. Ms. Akerly (presiding)
    - ii. Ms. Manuel
    - iii. Ms. Horne
    - iv. Ms. Tracy (administrator)
    - v. Ms Lang
  - c. Reading of team norms by Ms. Manuel
  - d. Approval of last meetings minutes
    - i. Motion to approve Oct 6 meeting minutes by Ms Akerly, unanimously approved
    - ii. Motion to approve Sept 8 meeting minutes by Ms Horne, unanimously approved
  - e. Approval of Tonight's agenda
    - i. Motion to approve agenda by Ms. Akerly, unanimously approved
- II. Committee Reports
  - a. Board Development
    - i. Confirmed Charter League dates and attendance
    - ii. Parent Survey - Anticipating sending surveys out to families in January, 2026 after break
      - a. Board members will review survey questions from previous year and recommend three questions to keep for this year
      - b. Ms Akerly will acquire recommendations from SAC
      - c. Possible Coffee with the Board event where we will have chrome books and hard copies available for families to take survey
    - iii. Begin Town Hall Strategy
      - a. Possible collaboration in April with the NJHS Multicultural Event
    - iv. Enrollment Strategy
      - a. Ms. Akerly motions to review the retainer from Mariposa's proposal to the Finance Committee, motion passes unanimously
  - b. Finance
    - i. Report
    - ii. Ms. Akerly moves to approve holiday bonus recommendation, unanimously approved
  - c. RDC
    - i. Ms. Manuel recommended a letter sent out to small businesses seeking sponsorships for our Aurora Academy families in light of unavailable SNAP benefits
    - ii. Recommendations - Adding resources for families on the website

- iii. RDC Charter update recommendations to comply with existing Bylaws and policies. First Reading.
    - iv. Looking to explore Run for Funds as a fundraiser and possibly SOAR events for the next school year.
  - d. Growth Feasibility
    - i. Report
  - e. Personnel
    - i. No report
  - f. School Accountability
    - i. No updates
- III. Administrators Report
  - a. Report
- IV. Public Comment
  - a. No public comments
- V. Discussion Items
  - a. Bylaws questions and comments discussed
- VI. For the Good of the Cause
  - a. Ms. Akerly gives kudos to staff for the Trunk or Treat Event and the partnership with Band/Choir, it was a great success
  - b. Ms. Akerly gives thanks to Ms. Stallings and Ms. Horne for working quickly to provide resources and food for families
  - c. Ms. Tracy shoutout to Katie Corey for getting Kathy Harrison back on staff
  - d. Ms. Horne shoutout to Mr. Wade for racial slur presentation
  - e. Ms. Tracy shoutout to Olive's innovation and strategy for 3rd grade behaviour plan and a shout out to parents for the successful parent attendance

Adjournment of General Session 7:26pm

**Next Meeting Date:**

**General Session-Monday December 1, 2025**

## 📅 AACS Finance Leadership Mtg | Nov, 2025 4pm

Attendees: Martha Duncan Bart Skidmore Racquel Akerly Kayla Horne

### Recommendations for the Board

- See action items

### Discussion Items

- Nov 24- date tech \$ can be spent from bond
- The bond issue is to address facility needs, the district decided to distribute a small percentage to the charter schools.
- Amy was asked by Dan at the league to speak on bonds
- The precedent is that the school board gives a very small portion to the charter schools.
- How many charter school board members went to the school board and asked?
- Martha is waiting for credit card receipts to turn in about 12k of grant receipts.
- We are waiting on 990
- Barts recommendation is to cost out the tech ideas and then plan for purchases.

### Notes

### Action items

- Budget revision needs to be completed by 1/31 we should approve it at the January meeting read the amount in the minutes.
- Mariposa's proposal to work with the board to create a capital plan - make a proposal to the board to explore the remodel and pay her hourly fee ~\$115 an hour
- Marketing campaign in the budget - Racquel has it on her calendar

Nov 12, 2025 |

## Facilities Planning Team Meeting

Attendees: Amy Tracy Garrett Hoch Racquel Arnold Megan Lang

### Recommendations

- Explore redesign options for the front office to ensure compliance with nurse's office requirements. This may involve a full reconfiguration of the front office layout and the former seating area beneath the stairs. This consideration follows the recent fire safety inspection, during which AACS was directed to remove seating from under the stairwell to meet compliance standards.

### Notes

- Reviewing Last Meeting Minutes
  - Tree Schedule
    - Thanksgiving - Winterization Process and taking out 5 dead trees
    - Spring - New Trees
  - Asphalt and Exterior Envelope Bids
    - Ms. Tracy has contacts that do contracting work and they don't do asphalt or the envelope project
    - Citywide - Possibly look at the scope of work that needs to be done and see what contacts can be made to receive additional bids
  - ADA Ramp - Still needing two additional Bids
- Progress Updates
  - Thermostats are all back online and connecting to hub
    - Thermostat wasn't connecting due to a power outage
  - Band Room - Organizing existing storage room
  - HVAC Maintenance
    - Two Bids currently
    - Third not responsive
    - Contacting Steve for his connection
- Facilities Operations Review
  - Exterior Lights timer have been replaced
    - Currently only one light isn't working
    - Garret will check the breaker for that light
  - Hugo sealed a membrane between the old building and the gym extension where it was leaking. Shouldn't have any more issues.
  - Two leaks upstairs - In front of Rivera's room and another further down
  - Water stains in front of the elevator
    - Staining the tile white for now to see if the leak has been taken care of
  - Fire Code
    - Plastic folding tables under the stairs needs to be moved
  - Security Fence Maintenance and perimeter safety check
- Other

### Action items

- atracy@auroraacademycharter.com - Emailing communication trail regarding envelope bid and contact Citywide for additional bid requests
- rakerly@auroraacademycharter.com - Put old ADA Ramp Bid into the folder
- Garrett Hoch - Send paper trail of the third HVAC bid request to rakerly@auroraacademycharter.com
- Garrett Hoch - Follow up with Steve regarding HVAC maintenance bids
- Garrett Hoch - Check exterior light that isn't working
- Garrett Hoch - White spray paint experiment - Checking to see if there is further leakage

Nov 18, 2025 |

## Personnel Meeting

Attendees: Racquel Akerly, Kaylee Horne

### Board Recommendation

- Comparing current Bylaw Treasurer role with Office Manager position
  - Strategic Planning Session after attorney review

### Notes

- Aurora Academy does not have a librarian and is currently exploring someone to fill the position
- Aurora Academy will need to fill the Office Manager position
  - Employment position is currently posted
  - How will this affect the administrative office
    - Analyzed Pros and Cons for Outsourcing
    - Considered Bart's (CFO) recommendations