



Boulder High School COMMUNICATION CHART

Use this chart to guide who you should reach out to regarding any concerns your student may encounter at BHS. Please begin with the 1st point of contact, and if your issue has not been resolved, please feel free to move on to and involve the 2nd and 3rd point of contact as needed.

*AD- Athletic Director *AP- Assistant Principal *SAC - School Assessment Coordinator *SSA - School Safety Advocate

Concern	1st Point of Contact	2nd Point of Contact	3rd Point of Contact
Activities/Clubs	CJ Smith , AP	Ryan Bishop , AD/AP	Alana Morales, Principal
Assessment & Testing	Jennifer Lietzau , AP/School Assessment Coordinator (PSAT/SAT/CMAS) Stephanie Sirio , AP (Access)	Alana Morales, Principal	
Athletics	Head Coach	Ryan Bishop , AD/AP	Alana Morales, Principal
Attendance Questions	Classroom Teacher OR Attendance Line	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Dustin Fonseca , Intervention Specialist
Culturally Linguistically Diverse Education (CLDE)	Classroom Teacher	Stephanie Sirio, AP	
Enrollment	Maria Valdez, Registrar	Alana Morales, Principal	
Financial/Fees	Brittney Fonseca , Treasurer	Alana Morales, Principal	
Grade Related Concern	Classroom Teacher	<u>Counselor:</u> Joanna Berman (A-Dea) Samantha Grabau (Deb-Ht)	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj)

		Matt Mowen (Hu-Mh) Andrew Bloom (Mi-San) Julie Malkinson (Sao-Z)	CJ Smith (Np-Z)
Graduation	Ryan Bishop , AD/AP	Alana Morales , Principal	
Major Events , Dances, etc.	Ryan Bishop , AD/AP CJ Smith , AP	Alana Morales , Principal	
Mental Health Questions	Counselor: Joanna Berman (A-Dea) Samantha Grabau (Deb-Ht) Matt Mowen (Hu-Mh) Andrew Bloom (Mi-San) Julie Malkinson (Sao-Z)	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	
Parking	Ryan Bishop , AD/AP	Alana Morales , Principal	
Physical Health Questions	Hmong Nguyen, RN Denise Cervantes Arellano, Health Room Assistant	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Alana Morales , Principal
Post Graduation Opportunities	Counselor: Joanna Berman (A-Dea) Samantha Grabau (Deb-Ht) Matt Mowen (Hu-Mh) Andrew Bloom (Mi-San) Julie Malkinson (Sao-Z)	Grad+ Coordinator- Wendy Pearson Stephanie Sirio, AP	
Special Education Support	Assigned Learning Specialist/ Case Manager	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Alana Morales , Principal
Student Behavior In Class	Classroom Teacher	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Alana Morales , Principal
Student Behavior Non-Classroom Related	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Marcus Askins , SSA	Alana Morales , Principal

Student Schedule (Schedule Change Policy)	Counselor: Joanna Berman (A-Dea) Samantha Grabau (Deb-Ht) Matt Mowen (Hu-Mh) Andrew Bloom (Mi-San) Julie Malkinson (Sao-Z)	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Alana Morales , Principal
Teacher Conduct or Approach	Classroom Teacher	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Alana Morales , Principal
Tech for Ed 1:1 Devices or Technology Concerns	Emily Gallegos , Librarian	Jennifer Lietzau , AP	
Transcripts	Maria Valdez, Registrar	Counselor: Joanna Berman (A-Dea) Samantha Grabau (Deb-Ht) Matt Mowen (Hu-Mh) Andrew Bloom (Mi-San) Julie Malkinson (Sao-Z)	
Website Issues	Zoe Lloyd-Carpenter , Media Technician		
504s	Counselor: Joanna Berman (A-Dea) Samantha Grabau (Deb-Ht) Matt Mowen (Hu-Mh) Andrew Bloom (Mi-San) Julie Malkinson (Sao-Z)	Alpha Administrator: Stephanie Sirio (A-Go) Jennifer Lietzau (Gp-Nj) CJ Smith (Np-Z)	Alana Morales , Principal

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