

Board of Education Meeting

Big Walnut District Office
Monday, April 15, 2024
6:30pm - 7:30pm

Present: Mr. Doug Crowl, Board Member; Mr. Steve Fujii, Board President; Mrs. Alice Nicks, Board Member; Mrs. Angela Graziosi, Board Vice President; Mr. Ryan McLane, Superintendent; Ms. Megan Forman, Assistant Superintendent; Emma Kelly; Mr. Zach Duffey, Board Member; Mr. Scott Gooding, Interim Treasurer

1 Mission

Mr. Steve Fujii

The mission of the Big Walnut Local Schools is to inspire and guide each student to his or her maximum potential.

2 President

Mr. Steve Fujii

- Call to Order
- Moment of Silence for Personal Reflection
- Pledge of Allegiance

Minutes:

- The meeting was called to order at 6:30 pm.

3 Roll Call

Mr. Steve Fujii

4 Adopt Agenda

Mr. Steve Fujii

It is recommended the Board approve the April 15, 2024, agenda as presented.

Minutes:

[list content too large]

Result: Approved

Motioned: Mr. Zach Duffey

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		

Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

5 Minutes

Mr. Steve Fujii

It is recommended the Board approve the March 18, 2024, regularly scheduled meeting.

Result: Approved

Motioned: Mr. Doug Crowl

Seconded: Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[3-18-24-minutes.pdf](#)

6 Recognitions

Mr. Steve Fujii

- Boys Bowling Team - Mr. Fujii
- Aidan Furukawa, Bowling - All Ohio First Runner-Up - Mr. Fujii
- Nick Green, Bowling - All Ohio Honorable Mention - Mr. Fujii
- Garrett Irvine, Bowling - All Ohio Honorable Mention - Mr. Fujii
- Denza Allen, Basketball - All Ohio Honorable Mention - Mr. Duffey
- Remy Largent, Basketball - All Ohio Honorable Mention - Mr. Duffey
- Trenton Minor, Basketball - All Ohio Honorable Mention - Mr. Duffey

7 Superintendent's Report

Mr. Ryan McLane, Superintendent

- Curriculum Update

8 Treasurer's Report

- Monthly Financial Update
- Public Records Request Update
- Five Year Forecast Update

Attachments:

[Five Year Forecast - May 2024 Update.pdf](#)

9 Committee Reports

Mr. Steve Fujii

Student Council - Emma Kelly
Academic Advisory - Angela Graziosi & Alice Nicks

10 Public Participation

Mr. Steve Fujii

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference criteria for Public Participation, which is attached to the agenda.)

11 Selected Board Policy

Mr. Steve Fujii

- First Reading of the 5000 Students Policies

Minutes:

- Postponed

Attachments:

[DOC603.pdf](#)

11.1 .

It is recommended the Board adopt the following 2000 Program Policies (second reading).

Minutes:

- Postponed

Attachments:

[2000 s.pdf](#)

12 Business Items

Minutes:

- 24-077 Mr. Crawl motioned to vote unanimous consent on 12.1 - 12.8, seconded by Mrs. Nicks.
 - VOTE: Yes - Crawl, Duffey, Fujii, Graziosi, Nicks
 - PASSED 5/5

Result: Approved**Motioned:** Mr. Doug Crawl**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

12.1 .

Mr. Scott Gooding

It is recommended the Board approve re-enrollment in the Calendar Year 2025 (January 1, 2025 to December 31, 2025) Ohio SchoolComp Group Retro Program for workers' compensation and unemployment compensation claims management services with Sedgwick for an annual fee of \$1,925.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved**Motioned:** Mr. Doug Crawl**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

12.2 .

Mr. Scott Gooding

It is recommended the Board approve the Agreement of Services between The Sunbury Meadows

Community Development Authority and the Local Government Services Section of the Auditor of State in the amount of \$840.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[LGS - Engagement Letter - Sunbury Meadows Community Authority - FY 2024.pdf](#)

12.3 .

Mr. Scott Gooding

It is recommended the Board approve the agreement with Wilson, Shannon & Snow, Inc. to audit the Big Walnut Local School District, Delaware County, for the fiscal period July 1, 2023 through June 30, 2028 in the amount of \$23,000 annually.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[MOA - Audit Services - Wilson Shannon Snow.pdf](#)

12.4 .

Mr. Scott Gooding

It is recommended the Board approve the attached Agreement of Services between the Big Walnut Local School District and the Local Government Services Section of the Office of the Auditor of State in the amount of \$24,650.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[LGS - Engagement Letter - Big Walnut LSD - FY 2024.pdf](#)

12.5 .

Mr. Ryan McLane

It is recommended the Board approve the license and subscription agreement between PowerSchool and Big Walnut Local School District, effective July 1, 2024, through June 30, 2025 in the amount of \$51,174.95.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		

Mr. Zach Duffey, Board Member	X		
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Attachments:

[Big Walnut Schoology Q-854048 1 .pdf](#)

12.6 Mr. Ryan McLane

It is recommended the Board approve the Resolution Authorizing the 2024/2025 Membership in the Ohio High School Athletic Association.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[DOC600.pdf](#)

12.7 .

Mr. Ryan McLane

It is recommended the Board approve the Memorandum of Understanding between the City of Sunbury and Big Walnut Local School District regarding any Sunbury Police Officer being assigned as a School Resource Officer to the Big Walnut Local School District.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		

Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[SRO MOU.docx.pdf](#)

12.8

Mr. Ryan McLane

It is recommended the Board approve the adoption of curriculum materials from Reveal Math by McGraw Hill for grades K-5.

Minutes:

- Consent in item 12 motion 24-077.

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[Reveal Math.pdf](#)

12.9 24-078

Mr. Ryan McLane

It is recommended the Board approve the 2024 graduating class.

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		

Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[Class of 2024 - Sheet1 1 .pdf](#)

12.10 24-079

Mr. Ryan McLane

It is recommended the Board approve the 2025 Tax Budget for the Community Library.

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[2025BudgetRequest.pdf](#)

12.11 24-080

Mr. Steve Fujii

It is recommended the Board approve the following donations:

- \$500 donated to PRE from Jo Ellen Elfrink - PRE Principal Fund #018-18209006-006
- \$1,500 donated to BWHS Student Council from Fraternal Order of Eagles - BWHS Student Council Fund #200-1820-9610-001
- \$200 gift card donated to BWHS from Harbor Freight Tools

Result: Approved

Motioned: Mr. Doug Crawl

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		

Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

Attachments:

[DOC601.pdf](#)

13 Human Resources

Mr. Ryan McLane, Superintendent

All HR items are pending receipt of successful background checks, verification of experience, and completion of all necessary documentation.

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

13.1 .

It is recommended the Board accept the following resignations:

- Mark Selvaggio, GRE Teaching Assistant, effective at the end of the 2023/2024 school year
- Lisa Huston, BWHS Music/Choir Teacher, effective at the end of the 2023/2024 school year, due to retirement
- Kelly Mazzi, BWMS Building Secretary, effective at the end of the 2023/2024 school year, due to retirement
- Brett Barlett, BWHS Math Teacher, effective at the end of the 2023/2024 school year
- Riley Dean, BWE 1st Grade Teacher, effective at the end of the 2023/2024 school year
- Meg Petty, ELC Teaching Assistant - Preschool, effective at the end of the 2023/2024 school year, due to retirement
- Veronica Parker, PRE Teaching Assistant, effective at the end of the 2023/2024 school year
- Zachary Watson, School Counselor, BWMS, effective at the end of the 2023/2024 school year
- Anne Noblet, Intervention Specialist, GRE, effective at the end of the 2023/2024 school year
- Macy Dawley, 2nd Shift Custodian (.5), GRE, effective at the end of the day on May 8, 2024
- Kelsie Schlabach, BWE 2nd Grade Teacher, effective at the end of the 2023/2024 school year

Minutes:

- Mrs. Graziosi motioned to vote unanimous consent on 13.1 - 13.5, seconded by Mrs. Nicks.
 - VOTE: Yes - Mr. Crawl, Mr. Duffey, Mr. Fujii, Mrs. Graziosi, and Mrs. Nicks
 - PASSED 5/5

Result: Approved

Motioned: Mrs. Angela Graziosi
Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

13.2 .

It is recommended the Board approve the following classified contracts:

- Jennifer Splete, GRE Teaching Assistant, one-year contract, step 0, effective beginning April 2, 2024
- Tuesday Toner, SOU District Custodian 2nd shift, 90-day contract, step 5, effective March 20, 2024
- Heather Mahle, Administrative Assistant - Accounts Receivable/Budget Coordinator 260-day Admin Level II, \$55,000 annual salary, two-year contract, effective June 3, 2024

Minutes:

- Consent in item 13.1 motion 24-081.

Result: Approved

Motioned: Mrs. Angela Graziosi
Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

13.3 .

It is recommended the Board rescind the following athletic supplemental contract:

- Rita Pavuk, BWHS Girls Lacrosse Assistant Coach, awarded at the February 26, 2024 Board meeting

Minutes:

- Consent in item 13.1 motion 24-081.

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

13.4 .

It is recommended the Board approve the following athletic supplemental contracts:

- Courtney Palmer, BWHS Girls Lacrosse Assistant Coach, group 4 step 8, .5 contract for the 2023/2024 spring season
- Matt Winters, BWHS Boys Basketball Head Coach, group 2 step 11

Minutes:

- Consent in item 13.1 motion 24-081.

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

13.5 .

It is recommended the Board approve the change in employment:

- Adam Giesz, from 2nd shift District Custodian to Head Custodian, effective beginning April 16, 2024, current step and contract to remain in effect

Minutes:

- Consent in item 13.1 motion 24-081.

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

13.6 24-082

It is recommended the board approve the attached addendum to benefits for Administrative Level I & II employees.

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mr. Doug Crawl

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member			X

Attachments:

[Admin I II Addendum.pdf](#)

13.7 24-083

It is recommended the Board approve the following one-year certified contract, effective the 2024/2025 school year:

- Chelsea Baer, BWHS American Sign Language (ASL) Teacher, BA30 step 7
- Kathleen McGuff, BWIS Intervention Specialist, step 1

Result: Approved

Motioned: Mrs. Alice Nicks

Seconded: Mr. Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		

14 Scheduling of Next Board Meeting

Board President

May 20, 2024

6:30 pm

District Administrative Office

Streaming will be made available on the district website.

15 Executive Session

Board President

15.1 24-084

It is recommended the Board enter Executive Session as permitted by ORC Section 121.22 to consider the employment of a public employee or official, to consider matters required to be kept confidential by federal law or regulations or state statutes, and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Minutes:

- Entered Executive Session at 8:20 pm.
- Exited Executive Session at 10:10 pm.

Result: Approved

Motioned: Mrs. Alice Nicks

Seconded: Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		

Mr. Zach Duffey, Board Member	X		
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16 24-085 Adjourn

Board President

It is recommended the Board exit Executive Session and the meeting adjourns.

Minutes:

- The Board adjourned at 10:11 pm.

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Mr. Zach Duffey, Board Member	X		