American School Foundation of MONTERREY

Job Description

Job Position Title / Name:	Homeroom Teacher *(Nursery to 5th Grade)*
Area / Building:	Elementary
Reports to:	Elementary Principal

Position Overview:	The Homeroom Teacher is responsible for providing a safe, nurturing, and engaging learning environment where each student is supported in their intellectual, social, and emotional growth. This role includes designing and implementing a developmentally appropriate, student-centered curriculum aligned with ASFM's mission of fostering global citizenship, innovation, and lifelong learning. The Homeroom Teacher serves as the primary point of contact for students and families, promoting a strong sense of community and belonging in the classroom.

Key Responsibilities:	• Plan and deliver daily instruction in core subjects (language arts, mathematics, science, and social studies) following ASFM's curriculum frameworks and learning outcomes. • Create and maintain a classroom environment that promotes inclusion, collaboration, curiosity, and respect. • Use formative and summative assessments to guide instruction, monitor student progress, and provide timely feedback. • Differentiate instruction to meet the diverse needs, abilities, and learning styles of students. • Integrate social-emotional learning and character education into daily classroom practice. • Communicate regularly and effectively with parents and guardians regarding student progress, classroom activities, and school events. • Collaborate with grade-level and specialist teachers to ensure alignment and consistency across the curriculum. • Participate actively in professional learning communities, faculty meetings, and school-wide initiatives. • Model ASFM's core values of integrity, respect, responsibility, and empathy in all interactions. • Supervise students during recess, lunch, and other assigned duties as part of the shared responsibility within the Elementary Division.

Interacts and/or collaborates with:	Grade level peers, curriculum staff, administrative staff

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Job Profile:	**Qualifications & Experience:** • Bachelor's degree in Education or a related field (Master's degree preferred). • Valid teaching certification or license. • Minimum of three years of successful teaching experience, preferably in an international or bilingual school setting. • Strong understanding of child development and best practices in early childhood and elementary education. • Demonstrated ability to integrate technology effectively into teaching and learning. • Excellent communication, organizational, and interpersonal skills. • English fluency required; Spanish proficiency is an asset. **Professional Competencies:** • Commitment to inclusive, student-centered, and inquiry-based learning. • Reflective practitioner dedicated to continuous professional growth. • Collaborative team member who values shared decision-making and open communication. • Culturally responsive educator who embraces diversity and fosters global-mindedness. • Flexible and adaptable, with a positive attitude toward change and innovation.

Work environment and conditions:	• Standard ASFM school hours with occasional after-school responsibilities (meetings, conferences, events). • Participation in professional development and school-wide community activities is expected.