

Union County Educational Services Commission
BOARD OF DIRECTORS MEETING
November 12, 2025

MINUTES

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.
The meeting was called to order at 7:00pm.

1. Attendance Roll Call

Roll call by verbal roll call. There were present:

Berkeley Heights	Ms. Dipti Khanna
Clark	
Cranford	
Elizabeth	Mr. Jerry Jacobs
Garwood	Ms. Linda Koenig
Hillside	Ms. Laquana Best
Kenilworth	Dr. Michelle Panichi*
Linden	
Mountainside	Dr. Dana Guidici Pietro
New Providence	
Plainfield	
Rahway	Ms. Jennifer Moteiro
Roselle	
Roselle Park	
Scotch Plains/Fanwood	
Springfield	Ms. Kristy Rubin
Summit	Ms. Walidah Justice
Union	
U. C. Vo-Tech	Ms. Janet Behrmann
Westfield	Ms. Julie Steinberg
Winfield	
Superintendent	Ms. Carrie Dattillo
Board Secretary	Mr. Eric Larson

*Acted as Board President

2. Salute to the flag

3. Recognize the public and ask for comments on agenda items only – None

EXECUTIVE SESSION:

4. It was moved by Ms. Best and seconded by Ms. Khanna and carried by unanimous voice vote to move into Executive Session at 7:03 pm for the purpose of discussing a HIB case.

The Board of Directors meeting returned to open session at 7:06 p.m. on motion of Ms. Rubin and seconded by Dr. Guidici Pietro, and carried, by unanimous voice vote.

MINUTES:

5. It was moved by Ms. Behrmann seconded by Ms. Moteiro, and carried by voice vote, to approve the minutes of the Board of Directors Meeting of October 8, 2025

(Att. 1)

Abstain:
Panichi
Guidici Pietro
Rubin
Justice
Behrmann

SUPERINTENDENT REPORT:

It was moved by Dr. Guidici Pietro, seconded by Ms. Khanna, and carried by unanimous voice vote, to approve the following:

6. Motion to approve the Report of the Superintendent dated November 2025 (Att. 2)

FINANCE:

It was moved by Ms. Best, seconded by Ms. Rubin, and carried by roll call vote, to approve items #7-16:

7. Motion to approve the Secretary's Financial Reports:
Board Secretary Report dated September 2025 (Att. 3)
Budget Report dated October 2025 (Att. 4)
Check Register for the month ended October 2025 in the amount of \$6,956,131.17 (Att. 5)
Budget transfers for October 2025 (Att. 6)
8. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

FINANCE: (Cont'd):

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of October 2025

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

9. Motion to approve the attached October 2025 check register for the School Lunch Account
(Att. 7)
10. Motion to approve facilities fees for the 25-26 school year of \$70 per hour for community organizations use of the 1571 Lamberts Mill Road Gymnasium.
11. Motion to approve the attached contracts with Ralph Checchio for snow removal for the 2025-2026 school year
(Att. 8)
12. Motion to adopt the resolution attached which permits start up work to be preformed prior to the receipt of financing for capital improvements which will be refunded to the Commission from financing proceeds
(Att. 9)
13. Motion to approve the attached resolution to terminate participation in the school employees health benefits plan
(Att. 10)
14. Motion to approve the resolution to join the NJ Solutions JHIF and the Accompanying Indemnity and Trust Agreement
(Att. 10A & 10B)
15. Motion to approve the Summit Speech School to provide teaching services for the deaf as per the attachment at a rate of \$225.00/hour
(Att. 10C)
16. **Motion to approve the use of the 1571 gym for Scotch Plains Fanwood PAL at a rate of \$70/hour**

Ayes: Khanna, Jacobs, Koenig, Best, Panichi, Guidici Pietro, Moteiro, Rubin, Justice, Behrmann & Steinberg

Nays: None

Abstain: None

PROGRAMS:

It was moved by Ms. Moteiro, seconded by Ms. Koenig, and carried by roll call vote, to approve item #17:

17. Motion to adopt the attached revised curriculum consensus map for US History I

(Att. 11)

Ayes: Khanna, Jacobs, Koenig, Best, Panichi, Guidici Pietro, Moteiro, Rubin, Justice, Behrmann & Steinberg

Nays: None

Abstain: None

TRANSPORTATION:

It was moved by Ms. Koenig, seconded by Ms. Rubin, and carried by roll call vote, to approve items #18-22:

18. Motion to approve the attached Emergency/Negotiated contracts dated 11/12/25

(Att. 12)

19. Motion to approve Amendments to Existing Transportation Contracts dated November 12, 2025, in accordance with the contractual provisions relative to adjusted and the contractor's bid for adjusted miles

(Att. 13)

20. Motion to approve Emergency Contract payments for the month of October to the listed contractors at the cost indicated

(Att. 14)

21. Motion to approve the penalty deductions

(Att. 15)

22. Motion to approve the transportation bid results dated 10/28/25

(Att. 16)

Ayes: Khanna, Jacobs, Koenig, Best, Panichi, Guidici Pietro, Moteiro, Rubin, Justice, Behrmann & Steinberg

Nays: None

Abstain: None

POLICIES AND REGULATIONS: NONE

TRAVEL AND RELATED EXPENSES:

It was moved by Dr. Guidici Pietro, seconded by Ms. Rubin, and carried by roll call vote, to approve item #23:

23. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form (Att. 17)

Ayes: Khanna, Jacobs, Koenig, Best, Panichi, Guidici Pietro, Moteiro, Rubin, Justice, Behrmann & Steinberg

Nays: None Abstain: None

PERSONNEL:

It was moved by Ms. Moteiro, seconded by Ms. Behrmann, and carried by roll call vote, to approve items #24-26:

24. Motion to approve the personnel agenda dated November 12, 2025 as recommended by the Superintendent (Att. 18)
25. Motion to approve a \$1000 per month stipend from November 1, 2025, to June 30, 2026, for the pension, benefits, and payroll oversight
26. Motion to approve a \$3000 per year stipend retroactive from September 1, 2025, to June 30, 2026, for management of the IEP Direct platform

Ayes: Khanna, Jacobs, Koenig, Best, Panichi, Guidici Pietro, Moteiro, Rubin, Justice, Behrmann & Steinberg

Nays: None Abstain: None

SUSPENSION/HIB REPORT:

It was moved by Ms. Rubin, seconded by Ms. Khanna, and carried by unanimous voice vote, to approve the following:

27. Motion to approve the Suspension/HIB Report for October 2025

(Att. 19)

OLD BUSINESS: None

NEW BUSINESS: Superintendent discussed Union County Educational Services Foundation reengaging in fundraising efforts. Also another board tour at WRA & Crossroads School next week.

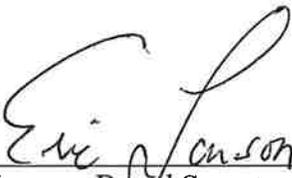
RECOGNIZE THE PUBLIC: None

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., Wednesday, December 3, 2025 in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT:

On the motion of Ms. Steinberg seconded by Ms. Khanna and carried by unanimous voice vote, the meeting was adjourned at 7:55 p.m.


Eric Larson, Board Secretary