

**Union County Educational Services Commission**  
**BOARD OF DIRECTORS MEETING**  
**December 3, 2025**

**AGENDA**

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public on agenda items only

**EXECUTIVE SESSION:**

4. Motion to move into executive session for the purpose of discussing a HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

END OF EXECUTIVE COMMITTEE ACTION

**MINUTES:**

5. Motion to approve the minutes of the Board of Directors Meeting of November 12, 2025

**(Att. 1)**

**SUPERINTENDENT'S REPORT:**

6. Motion to approve the Report of the Superintendent for December 2025

**(Att. 2)**

**FINANCE:**

7. Motion to approve the Secretary's Financial Reports:
  - Board Secretary's Report dated October 31, 2025 **(Att. 3)**
  - Detailed Budget Report & Summary Budget Report dated 11/30/25 **(Att. 4)**
  - Check Register for the month ended November 2025 the amount of \$5,162,049.48 **(Att. 5)**
  - Budget adjustments and line item transfers for November 2025 **(Att. 6)**

FINANCE:(Cont'd)

8. Motion to approve the attached November 2025 check register for the School Lunch Account  
**(Att. 7)**
  
9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances  
  
BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of November 2025  
  
AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category
  
10. Motion to approve a stipend of \$45 per month for a cell phone for the Head Bus Driver for the 2025-2026 SY

PROGRAMS:

11. Motion to enter into an agreement with the Cranford Movie Theater to lease their premises in Cranford at rate of \$150 to \$200 per hour not to exceed 6 hours per week for the 2025-2026 school year for a community-based instruction program for students at Crossroads and Westlake schools  
**(Att. 8)**
  
12. Motion to approve the Graduate Program Affiliation Agreement with Rutgers University  
**(Att. 9)**

TRANSPORTATION:

13. Motion to approve the attached Emergency/Negotiated contracts dated 12/3/25  
**(Att. 10)**
  
14. Motion to approve Amendments to Existing Transportation Contracts dated December 3, 2025, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles  
**(Att. 11)**
  
15. Motion to approve Emergency Contract payments for the month of November to the listed contractors at the costs indicated  
**(Att. 12)**

TRANSPORTATION (Cont'd):

16. Motion to approve the results of the Special Education Transportation Bid dated November 18, 2025 and award contracts to the lowest responsible bidders denoted by being highlighted  
**(Att. 13)**

POLICIES AND REGULATIONS:

17. Motion to approve the following new and/or revised policy and regulations for a first reading:
- |        |  |
|--------|--|
| P9130  | PUBLIC COMPLAINTS AND GRIEVANCES (Revised) |
| P2535  | LIBRARY MATERIAL (New)                     |
| P2530  | RESOURCE MATERIALS (Revised)               |
| R 9130 | PUBLIC COMPLAINTS AND GRIEVANCES (Revised) |
| R 2535 | LIBRARY MATERIAL (New)                     |
| R 2530 | RESOURCE MATERIALS (Revised)               |

TRAVEL AND RELATED EXPENSES:

18. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form  
**(Att. 14)**

PERSONNEL:

19. Motion to approve the personnel agenda dated December 3, 2025 as recommended by the Superintendent  
**(Att. 15)**

SUSPENSION/HIB REPORT:

20. Motion to approve the Suspension/HIB Report for November 2025  
**(Att. 16)**

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, January 14, 2026** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: