

**MINUTES OF HILLSDALE LOCAL SCHOOL DISTRICT**

**BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MONDAY, OCTOBER 20, 2025  
HILLSDALE BOARD OFFICE ENTRYWAY  
7:00 PM**

HILLSDALE LOCAL BOARD OF EDUCATION — October 20, 2025 at 7:00 P.M. The Hillsdale Local Board of Education Regular Board Meeting was called to order by President Vella King at 7:00 P.M. in the Hillsdale Board Office Entryway. Roll call was taken by Treasurer Lesa Deter with the following Board members present: Vella King, Steve Smith, Melinda Turk and Keith Yeater. Jon Burkholder was absent

All in attendance recited the Pledge of Allegiance

**RECOGNITION OF VISITORS**

Mrs. King recognized the visitors: Adrienne Kidwell, Isabelle Linder, Alexander Nedoma, Allen Terwilliger, Jennifer Seman, Jodi Long, Kyle Wissel

- A. Falcon Spotlight
  1. Student Achievement Update - Ms. Turk
  2. Report - Heartland Technical Education Center - Mr. Smith  
A Board Member has resigned, still has not appointed a new member.  
Treasurer, Julie Smith presented the Forecast
  3. FFA - Isabelle Linder and Alexander Nedoma presented to the Board
    - Greenhand Camp- 13 Freshman attended the 3 day camp and learned about team bonding, goal setting and many fun recreational opportunities. Thanked the FFA Alumni for sponsoring the trip.
    - Members painted pumpkins after reading to first graders. They thanked Jayden Leyshon for organizing this event and thanked Ryan Bee for donating the pumpkins.
    - FFA Fruit sales started which is the first and biggest fundraiser, members are required to sell a minimum of 20 items out of 2 fundraisers.
    - National Convention will be October 29 thru November 1, members are excited and looking forward to the trip
    - October 13 was our Harvest party at our chapter meeting and wanted to thank Twinings for hosting it and organizing our meal.
  4. Any Additional Public Participation related to agenda items - no participation

**ADMINISTRATION DISCUSSION ITEM:**

- A. Lesa Deter - monthly financial reports overview, updated Board on cops payment being sold to Argent Bank from Huntington - the process is complete and our bank representative will remain the same.
- B. Catherine Trevathan: High Quality Profile/Athletics

**#25-127 APPROVAL OF CONSENT AGENDA AND ANY ADDITIONS/DELETIONS**

Moved by Yeater, seconded by Smith to approve the consent agenda and Additions/Deletions for the Regular October 20, 2025 Board of Education Meeting.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

### **#25-128 TREASURER'S CONSENT AGENDA**

Moved by Yeater, seconded by Turk to approve the Treasurer Consent Agenda.

- A. Approval of the September 15, 2025 Board Meeting Minutes as presented.
- B. Approval of the September 2025 Financial Reports as presented.
- C. Approval of the following donations:  
  
\$323.13 from Zoetis on behalf of the New Pittsburg Veterinary Clinic - for Hillsdale FFA

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

### **#25-129 SUPERINTENDENT'S CONSENT AGENDA**

Moved by Yeater, seconded by Smith, to approve the Superintendent's Consent Agenda

- A. Approve Kendra Flickinger to a one (1) year contract as three hour or as needed, Cafeteria Cook - experience 0, effective September 22, 2025.
- B. Approve Diana Whitman to a one (1) year contract as three hour or as needed, Cafeteria Cook - experience 0, effective October 13, 2025.
- C. Approve the following to Supplemental Contracts effective 2025/26 school year/season:  
  
Brittany Poling - Assistant Girls' Basketball Coach - Classification D; Experience 3
- D. Approve the following to Pupil Activity Contracts effective 2025-26 school year/season:  
  
Luke Honaker - 7 & 8 Boys' Basketball - Classification G; Experience 0
- E. Approve the following Classroom/Event Volunteers:  
  
Kylee Ash  
Samantha Dunlavy  
Jeffrey Hardman  
Stacy Hefner  
Jennifer Millard  
  
Lauren Rafeld  
Annette Shaw
- F. Approve the following to the Classified Substitute List for 2025-26 school year:

Christina Colopy, Brenda Stoner

G. Approve the Second Reading and approval of the following policies:

GBK - No Tobacco Use on District Property by Staff Members

JFCG- Tobacco Use by Students

KGC- No Tobacco Use on District Property

EEAE-R - Alternative Transportation Procedure for Extracurricular Events

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

### **Treasurer's New Business**

#### **#25-130 APPROVE MEMBERSHIP IN OHIO SCHOOLS COUNCIL**

Moved by Yeater, seconded by Smith, to Approve the following Resolution:

**WHEREAS**, the Hillsdale Local Schools Board of Education is desirous of participating in certain of the cooperative purchasing programs of the Ohio Schools Council, a council of governments organization under the laws of the State of Ohio; and

**WHEREAS**, the Hillsdale Local Schools Board of Education has reviewed the Agreement and Bylaws of the Ohio Schools Council and agrees to abide by them;

**NOW, THEREFORE, BE IT RESOLVED**, that the Hillsdale Local Schools Board of Education authorizes its Superintendent to initial the Agreement and Bylaws of the Ohio Schools Council and for its Treasurer to pay the annual fee.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

#### **#25-131 FINGERPRINT BACKGROUND CHECK EQUIPMENT**

Moved by Turk, seconded by Yeater, to approve an agreement with Innovative Biometric Systems for the purchase of Fingerprint Background Check Equipment.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

#### **#25-132 MIDLAND COUNCIL STORING HOST**

Moved by Yeater, seconded by Smith, to approve a quote from Midland Council of Governments for storage hosting.

Storage Hosting Services at TCCSA - Annual Service Fee \$9,574.88

Server and Hardware Installation - One Time Fee \$4,531.64

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-133 SOUSAPHONE PURCHASE**

Moved by Yeater, seconded by Turk, to approve the purchase of 3 Sousaphones from Music and Arts to be paid from Permanent Improvement Fund - PI 003.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-134 2014 DODGE CARAVAN**

Moved by Smith, seconded by Turk, to approve to sell or discard a 2014 district owned Dodge Caravan

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**Superintendent's New Business**

**#25-135 CITY TINT**

Moved by Yeater, seconded by Turk to approve a proposal with City Tint LLC.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-136 BATTING CAGE**

Moved by Turk, seconded by Smith to approve the estimate of D & K Hathaway for a double batting cage.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-137 MCCLINTOC ELECTRIC**

Moved by Yeater, seconded by Turk to approve the estimates of McClintock Electric, Inc. for the following:

Fire Alarm - Two (2) Playground Horn Speakers  
Playground Cameras and Installation  
Electrical Outlet and TV installation - Outside Auditorium Wall

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-138 MOU WITH OAPSE**

Moved by Yeater, seconded by Smith to approve a Memorandum of Understanding between the Hillsdale Local School District Board of Education and Hillsdale Chapter 444 OAPSE.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-139 UNPAID LEAVE FOR ERIN LICATA**

Moved by Smith, seconded by Yeater to approve an unpaid Leave of Absence for Erin Licata effective approximately November 17, 2025 through December 12, 2025.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-140 WAIVE FIRST READING**

Moved by Turk, seconded by Yeater to approve to waive the first reading and for approval of the following policies: IGD, IGDJ, IKA, IKEB, IKF, DBD, DE, DLC, EBC, EEA, EEACC-R (also JFCC-R), EEACD, EEAD, EHA, FD, FEF, GBQ, IGAE, IGBEA, IGBEA-R, IKE, JECBB, JHG, KBA, and JED.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-141 FIRST READING**

Moved by Yeater, seconded by Smith to approve the first reading of the following policies: JEFB, JEDA, JFCK, GCI, EHC, EEAC, BF, IND/INDA, IGBB, EEACD-R-2, DJC, JHCD-R-4, JEFB, and JEDC.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**Public Participation for Non-Agenda Items:**

Ms. Jodi Long provided an update on recent athletic events, including the Volleyball District Finals, the Cross Country District Meet, and the football program securing the No. 1 seed. She also reviewed the operations of the Athletic Department, outlining various procedures and explaining how key processes are carried out

Mr. Kyle Wissel reported to the Board on several initiatives connected to his instruction in American Government. He shared that he has currently secured a state grant that would allow students to visit the Statehouse as part of their civic engagement studies. In alignment with curriculum standards emphasizing student participation, he is also offering students optional

extra-credit opportunities for attending a Board meeting, which may result in increased student presence at future sessions.

Mr. Wissel noted that preparations are underway for the upcoming "Meet the Candidate" night. He reiterated that a key component of his role is providing students with meaningful exposure to local, state, national, and global government processes and opportunities.

**Discussion/Information Items from the board:**

A. Items from the Board: No new legislation updates.

**#25-142 EXECUTIVE SESSION**

Moved by Yeater, seconded by Smith to go into Executive Session at 8:42 P.M. for the purpose of discussion of employment of a public employee. There will be no board action following Executive Session.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-143 REGULAR SESSION**

Moved by Smith, seconded by Turk, to resume regular session at 9:46 P.M.

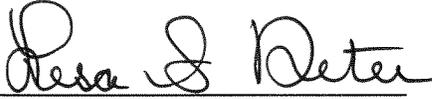
Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

**#25-144 ADJOURNMENT**

Moved by Smith, seconded by Yeater to adjourn the Board meeting at 9:45 P.M.

Burkholder, Absent; King, aye; Smith, aye; Turk, aye; Yeater, aye;. Motion passes 4-0.

  
BOARD PRESIDENT

  
TREASURER