



MILWAUKEE PUBLIC SCHOOLS

# EMERGENCY ACTIONS

[mpsmke.com/safety](http://mpsmke.com/safety)



## HOLD! Stay in your room or area. Clear the halls.

### STUDENTS

- ▶ Clear the hallways.
- ▶ Get into a room.
- ▶ Stay until ALL CLEAR is announced.
- ▶ Continue normal activities.

### ADULTS

- ▶ Close and lock the door.
- ▶ Account for students and adults.
- ▶ Continue normal activities.



## SECURE! Get indoors. Lock outside doors.

### STUDENTS

- ▶ Get into the building.
- ▶ Continue normal activities.

### ADULTS

- ▶ Get others inside and lock outside doors.
- ▶ Be alert for dangers.
- ▶ Be ready to respond.
- ▶ Account for students and adults.
- ▶ Continue normal activities.



## LOCKDOWN! Locks, lights, out of sight.

### STUDENTS

- ▶ Move out of sight.
- ▶ Be silent.
- ▶ Do not open the door.

### ADULTS

- ▶ Move students from hallways into the room.
- ▶ Lock the door. Turn off lights.
- ▶ Move out of sight and be silent.
- ▶ Do not open the door.
- ▶ Prepare to evade or defend.



## EVACUATE! Listen for location updates.

### STUDENTS

- ▶ Leave items behind if required.
- ▶ Take your phone if possible.
- ▶ Follow instructions.

### ADULTS

- ▶ Lead students to evacuation location.
- ▶ Account for students and adults.
- ▶ Notify office of missing, extra, or injured students or adults.



## SHELTER! Follow hazard safety strategy.

### STUDENTS

- ▶ Follow directions for the hazard.
- ▶ **Tornado:** Go to shelter area.
- ▶ **Hazmat:** Get away from the hazard.

### ADULTS

- ▶ Give directions for the type of hazard.
- ▶ Account for students and adults.
- ▶ If Hazmat, seal the room.
- ▶ Notify office of missing, extra, or injured students or adults.