

I. Called the meeting to order 6:35pm / Welcome

Jackie – introduction PTO Co-President

Introduction of all PTO Members

Looking for one more board member for this year

II. Approval of May Minutes

- Approved by Laura Tate and Amy Benedias

III. Principal's Report - Collette Ivey

- Implementing new writing curr. Gr 3-5 new grammar and spelling program within this.
- Teachers administrating reading assessments 1on1 with each student
- Kids participating in on-demand writing
- A lot fo beginning of the year assessments taking place currently.
- Great turnout for curriculum night
- Parent pickup – slight tweaks happening for dropoff and pickup. Changes being made for all childrens safety. If parents have a change of pickup same day and note wasn't sent, call the office to make sure student/teachers are aware. Emails may be missed by teachers due to teaching.
- Strong engagement with newsletter.
- Top in district in county for 3rd grade reading and math M-Step
- Mrs.Ivey has open door policy for anything needed.
- Enrollement is 339 currently
- Dr. Machtetki (sp?) will be at next meeting in October

IV. Teachers Report – Debbie Motherwell

- Thanks to PTO for lunch last week
- Reunion for last years teachers last Friday.
- Mrs. Ivey Covered everything else needing to discuss.

V. Officer Reports

a. Co-Presidents Report - Jackie Goulding & Kristy Osterlund

- i. Introductions of PTO board and information about the PTO.
- ii. Reminder childcare is provided for all school aged children
- iii. Need all parents to join Facebook page. District is requesting all parents join so PTO can send all reminders to all parents.

b. Vice President Report – Manal Geibig & Krista Russo

- i. Room Parents – Meeting will be scheduled for end of the month.
- ii. Parties will include:
 1. Halloween
 2. Holiday
 3. End of the year
 4. Valentines Day – this will be teacher led. PTO will provide juice box and snack.
- iii. Room parents will send out a letter asking for a one time donation at beginning of the year to help with funds throughout the year in class.

c. Treasurer’s Report - Sam Becker

- i. Largest fundraiser is Fun Run, box tops, Kroger, etc.
- ii. Starting the year with \$13,375.16
- iii. Fun Run in 3 weeks 9/26 usually raise \$20-\$25k each year (Big fundraiser for the year)
- iv. Kroger Rewards – if you shop at Kroger, pick Martell PTO as your charity. Currently about \$1600 per year contributed. Everyone can sign up.
- v. Box tops – scan receipt and submit it instead of saving the actual box tops.
- vi. Dining nights out – vary throughout the year
- vii. Activities that bring minimal money in throughout the year
 1. Elf Shelf
 2. Spring Fling

Main Expenses for the year –

- viii. Class field trips - every class 1 field trip (certain amount of money allotted per classroom)
- ix. Teach grants \$300 per yr for their classroom
- x. Assembly for the entire school – this year Plantarium
- xi. Class parties
 1. Halloween
 2. Holiday
 3. End of the year
 4. \$50 per party per grade
- xii. 5th grade promotion

Position opened for co-treasurer

- xiii. Saving receipts into folder in Google drives
- xiv. About 1 hour a month

- xv. Great to have someone learn the job and shadow as much as possible to learn for the future.

Budget will be set after the Fun Run to see how much money raised

Trying to add 1 family event every month – if budget allows

VI. Committee Report - Financial Recap-

- a. Fun Fair - \$ 5200.31
 - i. Expense under \$4000
- b. Jimmy Johns - \$ 480
 - i. Lower attendance than expected
- c. Fun Run flyer going out tomorrow – Give Butter
 - i. Hope is for all kid to raise \$60 each
 - ii. Prizes given out per tier
 - iii. Top prize for top seller
 - iv. Top prize for class
 - v. Bracelets for all kids as their turn in their rubberbands
- d. Restaurant Nights – Red Robbin
 - i. 1st restaurant night – 9/25 Good for dine-in or take-out
 - ii. Donated 20% back of bills
 - iii. \$428 back to school last year
- e. Popcorn (last year) - \$1100
- f. Trunk or Treat
 - i. 10/23/2025
 - ii. More info coming soon

VII. Unfinished (Old) Business – Idea share and questions for the PTO

- a. PTO bi-laws not updated for the last 15 yrs
- b. Need to hire an attorney to revise them and will cost a lot of money (information received last year)
- c. Mrs. Ivey will text elementary principals to see when other schools bi-laws when updated and will report back.
- d. Parent asking if PTO elections could be earlier to allow for more transition time.
 - i. In bi-laws it states when we must hold elections.

VIII. New Business

- a. Plan out events for the year with a proposed budget and if we do not make enough money we can revise events to match budget once approved.
- b. Calendar of events for the year is coming
 - i. Signup genius and/or QR code to signup for events for volunteers
- c. Involvement letter and volunteer opportunities will go out in Martell Monitor.

- IX. Motion to adjourn
- a. Meeting adjourned by Debbie Motherwell and Laura Tate

Important Dates:

- 9/25 – Red Robbin Restaurant Night
- 9/26 – Fun Run
- 10/23 – Trunk or Treat

Attendees (Sign-In Sheet)

- Colette Ivey
- Kristy Osterlund
- Jackie Goulding
- Manal Geibig
- Krista Russo
- Samantha Becker
- Erin Johnson
- Amy Losey
- Clare Marx
- Shelby Swinburnson
- Amy Behavides
- Rocio De Horos
- Judith Miller
- Mehvish Noor
- Laura Tate
- Marcie Carlson
- Angelina Jaroszewski
- Jessie Ho
- Parks, Jermiah D.
- Mary Parks
- Wai Yin Hung
- Roberto Cruz